

**CITY COUNCIL**

*Hon. Kelly Garrett*  
Mayor

*Hon. Bruce Kantor*  
Mayor Pro Tem

*Hon. Saleem Siddiqi*  
Council Member

*Hon. Ian Ferguson*  
Council Member

*Hon. Donna Stallings*  
Council Member

**CITY ATTORNEY**

*Scott Baker, Esq.*  
Baker & Elowsky  
City Attorney



A HERITAGE OF GOOD LIVING

**CITY COUNCIL**

CITY OF LATHRUP VILLAGE  
27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING  
AGENDA**

**MONDAY, JANUARY 27, 2020**

Council Chambers  
7:00 p.m.

**ADMINISTRATION**

*Dr. Sheryl L. Mitchell*  
City Administrator

*Pamela Bratschi*  
City Treasurer

*Scott McKee*  
Chief of Police

*Yvette Talley*  
City Clerk

*Susie Stec*  
Comm. & Econ. Dev.  
DDA Director

*Christopher Clough*  
Parks & Recreation

**AGENDA ITEMS**

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

*All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.*

**5. Consent Agenda**

- A. **Approval of Minutes** – November 7, 2019 – Joint Meeting with the City of Southfield and Village of Beverly Hills
- B. **Approval of Minutes** – December 16, 2019 – Study Session
- C. **Approval of Minutes** – December 16, 2019 – Council Meeting
- D. **Approval of Minutes** – January 6, 2020 - Study Session

**6. Consider / Approval of Disbursement and Quarterly Financial Reports**

- A. Disbursements 12.01.2019 – 12.15.2019:           \$ 62,863.93
- B. Disbursements 12.16.2019 – 12.31.2019:       \$506,613.86
- C. Investment Report – Quarter Ending December 31, 2019

**7. Consider / Acceptance of the Department Reports**

- A. Presentation – See, Click, Fix

8. **Public Comment** – Items not on the agenda

A. Presentation – Dr. Jennifer Green, Superintendent, Southfield Public Schools

9. **Public Hearings** – Special Assessment Hearing

10. **Action Requests – For Consideration/Approval:**

A. Adopt Special Assessment Resolution #2 – Roll No. 2019-01

B. Encroachment License Application and Amendment to Existing Encroachment – PAP Investments, LLC, 17500 W. 11 Mile

C. Fiscal Year 2019/2020 Budget Amendments

D. Appoint A City Council Member To The Election Commission For The March 10, 2020 Presidential Primary

E. Election Agreement For Central Support Services Between Oakland County and Lathrup Village Police

F. Joint Meeting Dates for City Council, DDA, and Planning Commission (Mar. 30, 2020; June 29, 2020; Nov. 30, 2020) – 5:30pm Dinner / 6:00pm Meeting – Community Room

G. Appointment – Downtown Development Authority

H. Appointment – Planning Commission

(NOTE: 1 seat: Resignation of Bruce Copus – term expires 2/27/2020 and 3-year term ending 3/1/2023)

I. Appointment – Marijuana Study Group

J. Consideration / Approval – Black History Month Resolution

11. **City Administrator Report**

12. **City Attorney Report**

13. **Reports of Boards, Commissions and Committees**

a. 2019 DDA Year in Review Annual Report

b. 2019 Tax Increment Funding (TIF) District Annual Report

c. SEMCOG update

14. **Unfinished / New Business**

15. **Adjourn**

**CITY OF LATHRUP VILLAGE CITY COUNCIL JOINT MEETING MINUTES NOVEMBER 7, 2019**

MINUTES OF THE JOINT MEETING OF THE CITY OF LATHRUP VILLAGE, CITY OF SOUTHFIELD AND THE VILLAGE OF BEVERLY HILLS HELD ON THURSDAY, NOVEMBER 7, 2019 IN THE MEETING PLACE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:02 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor  
Council members Ian Ferguson and Saleem Siddiqi

Absent: Council member Donna Stallings

City of Southfield: City Engineer, Leigh Schultz, City Administrator, Frederick Zorn, Planning Director, Terry Croad

Village of Beverly Hills: Lee Peddie - President of Village Council

Also Present: City Administrator, Dr. Sheryl L. Mitchell, Treasurer, Pamela Bratschi, Community and Economic Development Manager, Susie Stec, Giffels Webster, Scott Ringler and City Clerk, Yvette Talley

Purpose of this meeting - a status update on Southfield Rd.

Discussion on strategies to convince Oakland County Road Commission to move forward with Southfield Rd.

Frederick Zorn – Oakland County Road Commission should concentrate on being a resource for communities.

Terry Croad – Land use concerns will have a significant impact on small businesses. Without acquisition of residences, it will be difficult for small businesses to have parking for customers.

Leigh Schultz - Next step for City of Southfield will be an environmental assessment.

Lee Peddie – concerns about Beverly Road with children crossing and their safety. Would like for the traffic to mover slower. They’ve discussed placing a roundabout in but it’s very expensive.

Mayor Pro Tem Kantor said businesses are complaining because the traffic is moving too fast and that’s the reason they’re not thriving.

Scott Ringler said with parking mitigation they can use side streets for parking in Lathrup Village

Discussion of medians on Southfield Road and allowing enough space for trucks to maneuver.

Susie Stec – gave an overview of communicating with Oakland County Road Commission. There is a meeting scheduled on November 18<sup>th</sup>.

Dr. Sheryl Mitchell said she had conversation with Oakland County Executive David Coulter about Southfield Rd and he’s supportive.

### Next Steps, Strategies and Time Frames

#### Timetable update

Tentatively -January 23, 2020 - Next joint meeting including - Oakland County Road Commission, City of Lathrup Village, City of Southfield and Village of Beverly Hills, State Representative, State Senator, MDOT and all stake holders.

Each community will adopt a resolution before the next joint meeting showing support to move the Southfield Rd. project forward.

Meeting adjourned: 7:30 p.m.

Transcribed by: Yvette Talley, City Clerk

**CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES DECEMBER 16, 2019**

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, DECEMBER 16, 2019 IN THE CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:10 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Attorney, Scott Baker, Police Chief Scott McKee, Treasurer, Pamela Bratschi and City Clerk Yvette Talley

Purpose of meeting is to discuss City Council Agenda items.

B. Discussion Items:

A. Discussion – Agenda Items

A. Discussed the update on Hardaway complaint. The police department followed up on every Complaint, a misdemeanor citation was issued.

B. Discussed Joint meeting dates.

C. Discussed House in the Woods update- Pam Bratschi gave an overview that the property is billed for nuisance cuts, trees trimmed but owner pays delinquent property taxes before due date. Council member Ian Ferguson said he suggests a multi-generational dwelling be placed on the house in the wood's property. Affordable senior housing or apartments with a garden, park and a small section for a dog park. Council member Ferguson will check for an architect for this property.

D. Discussed Agenda items for the regular meeting of December 16, 2019.

Mayor Pro Tem Kantor asked questions about the revocable permit encroachment license 27051 Southfield Rd.

Mayor and council Comments

Chief McKee gave an overview and answered specific questions from department reports. Mayor Pro Tem Kantor asked when will there be an announcement for increased enforcement on Southfield Rd. Chief McKee said all communities are on board to start soon. City Council would like a weekly update on Southfield Road. Part-time contractual grant writer for the city. Discussed starting the sidewalk program. Tentative date to start road millage meetings mid- January 2020.

Public comments

None

Adjourn

Meeting adjourned at 6:52 p.m.

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Transcribed by Yvette Talley

City Clerk

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 16, 2019**

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, DECEMBER 16, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor  
Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: Treasurer, Pam Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CO-19-214 APPROVAL OF AGENDA**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-215 Approval of Minutes – Study Session December 2, 2019**

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the Study Session minutes of December 2, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-216 Approval of Minutes – Council Meeting– December 2, 2019**

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the minutes of the Council meeting on December 2, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 16, 2019**

**CO-19-217**                      **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Kantor, seconded by Council member Stallings to approve the Disbursement Report of November 1, 2019 through November 15, 2019 totaling \$67,997.80.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-218**                      **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Kantor, seconded by Council member Ferguson to approve the Disbursement Report of November 16, 2019 through November 30, 2019 totaling \$617,469.89.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-219**                      **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Departmental Reports.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-220**                      **PUBLIC COMMENTS**

Michael Griffin – 187856 San Jose said road improvement proposal committee should comprise of residents with high taxable value, low taxable value, those who live on dirt roads, senior citizens etc. suggested there should be new committee members added to the board. There should be separation of duties for Engineering firms and look at other bond proposals in other communities. Asked if Santa Barbara road will be repaved this year.

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 16, 2019**

**CO-19-221**                      **PUBLIC HEARING**

None

**CO-19-222**                      **ACTION REQUESTS**

- A. Consideration of Approval for Special Assessment Resolution #1 and Set Public Hearing for January 27, 2020

Pam Bratschi, gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the resolution scheduling the public hearing for Special Assessments for January 27, 2020 at 7:00 p.m.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None

Motion carried.

- B. Consideration to Approve the Revocable Permanent Encroachment License - 27051 Southfield Rd

Scott Baker gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings approve the Easement Encroachment License for Lan Lan Holdings, LLC, owner of property located at 27047 and 27051 Southfield Road, Lathrup Village, Michigan 48076, for landscape improvements and concrete parking pad within the alley right-of-way.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None

Motion carried.

- C. Consideration to Approve the 2020 City Council Study Session and City Council Meeting Dates

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to adopt the 2020 City Council Study Session and City Council Meeting dates.

Yes:     Ferguson, Garrett, Kantor, Siddiqi, Stallings

No:     None



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 16, 2019**

Motion carried.

D. Consideration to Approve the 2020 Board of Review Meetings Dates

Pamela Bratschi gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the adopt the Lathrup Village Fee Schedule with an effective date of January 1, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

E. Consideration for Approval of the Appointments to the Historic District Commission

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to appoint Brigid Taylor and Annette Kingsbury to a 3-year term, ending December31, 2022.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

F. Consideration for Appointments to the Lathrup Village Community Foundation (2 council members and City Administrator/or designee)

Motion by Council member Ferguson seconded by Mayor Pro Tem Kantor to appoint Mayor Mykale Garrett, Council member Donna Stallings and City Treasurer/Assistant City Administrator Pamela Bratschi as Directors to the Lathrup Village Community Foundation.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES DECEMBER 16, 2019**

**CO-19-223 ASSISTANT CITY ADMINISTRATOR REPORT**

Pamela Bratschi said tree lighting ceremony December 17<sup>th</sup> 7:00 p.m.-9:00 p.m. Mayor Garrett said Shop small was a success.

**CO-19-224 CITY ATTORNEY REPORT**

Wished everyone Happy Holidays!

**CO-19-225 REPORTS OF BOARDS, COMISSIONS AND COMMITTEES**

None

**CO-19-226 UNFINISHED/ NEW BUSINESS**

Council member Stallings said she will bring forth a resolution honoring a 90 -year old resident who has lived in Lathrup Village 30 years.

Council member Ferguson announced that a Council member has to steer the committees of the city. Mayor Pro Tem Kantor is the only member from City Council who is on the road millage committee. Will look into separation of power of the engineering firm. City Council wished everyone Happy Holidays!

**CO-19-227 ADJOURNMENT**

Motion by Council member Ferguson, seconded by Council member Stallings to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

The meeting was adjourned at 7:28 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley  
City Clerk

**CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JANUARY 6, 2020**

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JANUARY 6, 2020 IN THE CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:00 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Attorney, Scott Baker, Treasurer, Pamela Bratschi and City Clerk Yvette Talley

Purpose of meeting is to discuss City Council Agenda items.

B. Discussion Items:

A. Discussion – Marijuana Study Group (timeline objectives, meetings)

A. Discussion- Council member Saleem Siddiqi will be the representative from City Council for the marijuana study group. (2 additional members needed) --(current members: Scott Baker, Scott McKee, Donald Eichstaedt and Carl Woodson) Dr. Mitchell will advertise for more members. The group will determine the objectives and ultimately make a recommendation to City council.

B. Discussion – City Administrator Assistant & Grant Writer – A paid internship to write grants and assist City Administrator. (grants examples such as Ralph C. Wilson grant for a dog park). At the next study session in February 2020 Dr. Mitchell will look at a Job description and pay structure for the intern position and share with City Council.

C. Discussed conflict of interest- Scott Baker said City Council has a duty that they already have and an obligation that is bestowed by both the city charter and the code of conduct. It's more appropriate to use for a specific project for example; road millage, marijuana or a certain development that will take place.

D. Discussed Agenda items for See Click Fix update- Dr. Mitchell gave an overview and staff will start training this week and next week. A presentation will be done at January 27<sup>th</sup> council meeting.

E. Discussed Agenda software packet- Dr. Mitchell gave an overview and answered specific questions.

Mayor and Council Comments

Mayor Garrett it's time for the evaluation for Dr. Mitchell, to completed by the end of March 2020. Dr. Mitchell will share her goals and objectives with city council. Road kill will be picked up by DPS (depending on the size of the animal)

Council member Ferguson asked if FY 20/21 budget will be discussed. Pam Bratschi is working on the schedule for the upcoming budget sessions. What are the plans for summer concert bands? Dr. Mitchell stated there will be a pre-planning meeting with Vanessa Barnett, Community Foundation to discuss details of the upcoming summer concerts 2020. January 28, 2020 will be the next Lathrup Village Foundation meeting.

## CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES JANUARY 6, 2020

Council member Ferguson will invite a company to present to city council looking at assets of city parks. Request for an update on Mr. Dhaliwal's buildings. Dr. Mitchell gave an overview and answered specific questions. Scott Baker gave an overview and answered specific questions. The issues are fire code violations, building code violations, site plan violations and parking violations. If he fails to comply, tickets will be issued.

Bruce Kantor – asked if integrity testing was done on the portion of the bank wall that didn't collapse? Dr. Mitchell will look into this. Status on sign ordinance, sidewalk program and recycle program and census program. Dr. Mitchell gave updates and answered specific questions.

Dr. Mitchell gave an update on the rearrangement of desks in the office.

Mayor Garrett asked for an update of Planning Commissioner (Bruce Copus resigned 12-17-19)

Dr. Mitchell said a couple of applications have been received for the Planning Commission and an appointment will be made soon.

Discussion on the problems with mail delivery in the city.

Scott Baker – received an encroachment license for the townhomes and the MEA building parcel on the eastside of the street will be on the January 2020 meeting.

Dr. Mitchell – the Police officers will be moving from an eight-hour shift to a twelve-hour shift and it will be a 3-month trial. City Council was invited to the Michigan Municipal league capitol conference which will be March 24-25 and Dr. Sheryl Mitchell will be honored at the dinner.

Council member Stallings asked for a list of contractors for the city. Discussion of the wall been replacement at 28505 Southfield Rd. As of today, it has not been repaired. Work is due to begin tomorrow.

### Public Comments

Jerry Griffin-Compassion Advisors-Farmington Hills- growth & retail facility he's willing to come in to speak about the industry.

John Shaw – discussion of his firewood storage to meet city code.

### Adjourn

Meeting adjourned at 7:45 p.m.

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Transcribed by Yvette Talley

City Clerk

**CITY OF LATHRUP VILLAGE**  
**Disbursement Report**

Period covered 12/1/2019-12/15/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$15,243.10	Bratschi, Carlton, London, Mitchell Schultz, Talley
DDA	\$2,145.83	Stec
Bldg Mnt	\$0.00	
Police	\$42,581.79	Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Porhola, Roberts Tackett, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,854.42	Clough

Total Gross \$62,863.93

Deductions \$22,469.40

Net Payroll \$40,394.53

\* Fund Totals Include Gross Payroll

General Fund	\$59,679.31
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,145.83
Water & Sewer Fund	\$1,038.79
<b>Total</b>	<b>\$62,863.93</b>

**CITY OF LATHRUP VILLAGE**  
**Disbursement Report**

**Period covered 12/16/2019-12/31/2019**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
Admin	\$15,243.10	Bratschi, Carlton, London, Mitchell Schultz, Talley
DDA	\$2,145.83	Stec
Bldg Mnt	\$0.00	
Police	\$38,743.86	Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Porhola, Roberts Tackett, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$1,038.79	Carlton
Recreation	\$1,854.42	Clough

**Total Gross \$59,026.00**

**Deductions \$20,618.50**

**Net Payroll \$38,407.50**

**\* Fund Totals Include Gross Payroll**

General Fund	\$243,220.50
Major Road Fund	\$9,461.91
Local Road Fund	\$34,703.22
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$5,871.07
Water & Sewer Fund	\$213,357.16
<b>Total</b>	<b>\$506,613.86</b>

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	KEITH BROWN	TAX OVERAGE	187.16	2732
101-000.000-206.000	TAX OVERAGE REFUND	ESTATES TITLE	TAX OVERAGE PARCEL 40-24-14-230-006	300.69	2733
101-000.000-206.000	TAX OVERAGE REFUND	WILLIAM MACK	TAX OVERAGE	81.53	2736
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	282.75	43505
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	43510
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	282.75	43555
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RAAMCHAND PERSHARD	COMMUNITY ROOM DEPOSIT	300.00	43514
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROSA BLACK	COMMUNITY ROOM DEPOSIT	300.00	43516
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BOTI BARNETT	COMMUNITY ROOM DEPOSIT	300.00	43535
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	GLADYS STALLINGS	COMMUNITY ROOM DEPOSIT	300.00	43547
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JUAN CARLOS CARVAJAL	COMMUNITY ROOM DEPOSIT	300.00	43551
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KENIE BELLO	COMMUNITY ROOM DEPOSIT	300.00	43552
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROMONA SIPES	COMMUNITY ROOM DEPOSIT	300.00	43560
101-000.000-283.000	PERFORMANCE BONDS	ABR CONSTRUCTION INC	BD Bond Refund	150.00	43466
101-000.000-283.000	PERFORMANCE BONDS	Air Master Heating & Co	BD Bond Refund	95.00	43467
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	43480
101-000.000-283.000	PERFORMANCE BONDS	D Richards Roofing	BD Bond Refund	150.00	43483
101-000.000-283.000	PERFORMANCE BONDS	DAN WEST CONTRACTING LLC	BD Bond Refund	150.00	43484
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43491
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43491
101-000.000-283.000	PERFORMANCE BONDS	Home Depot U.S.A. Inc.	BD Bond Refund	150.00	43492
101-000.000-283.000	PERFORMANCE BONDS	SMOLYANOV HOME IMPROVEME	BD Bond Refund	150.00	43517
101-000.000-283.000	PERFORMANCE BONDS	Toumi Construction	BD Bond Refund	150.00	43520
101-000.000-283.000	PERFORMANCE BONDS	Tuff Shed	BD Bond Refund	150.00	43521
101-000.000-283.000	PERFORMANCE BONDS	Victors Roofing	BD Bond Refund	150.00	43524
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43525
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	3,204.79	43495
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	3,969.98	43549
101-000.000-401.000	CITY TAXES	KIM LOGAN	TAX OVER PAYMENT	100.70	2734
101-000.000-401.000	CITY TAXES	RICHARD KOGER	VA EXEMPT REFUND	3,179.02	2735
Total For Dept 000.000				20,490.71	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	PRINTING SYSTEMS, INC.	1099 FORMS	51.84	43512
101-100.000-803.000	MEMBERSHIPS & MEETINGS	KELDA LONDON	MACEO DECEMBER MEETING	20.00	43499
101-100.000-803.000	MEMBERSHIPS & MEETINGS	MHPN	MEMBERSHIP RENEWAL	80.00	43554
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL I	1,722.50	43503
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS AND CODE ENFOREC	5,937.25	43503
101-100.000-804.000	BUILDING TRADE INSPECTION	OCBOA	MEMBERSHIP RENEWAL	700.00	43557
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES AND COMMUNITY ROOM	2,187.50	43527
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES	209.00	43527
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES	467.00	43527
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED FOR CITY	2,231.25	43537
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED FOR THE CITY	492.00	43537
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE SERVICES PROVIDED FOR THE CITY	97.44	43537
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	PREPARED BREAKFAST, WASHED POTS AND P	150.00	43477
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	700.00	43477
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	LINEN CLEANING	167.86	43478
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	C V STUDIOS	GLWA SET UP AND TEAR DOWN, PROJECTOR	465.00	43527
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	990.00	43541
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COOKING FOR TREE LIGHTING CEREMONY	150.00	43541
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	C V STUDIOS	ROOM SET UP AND TESTING LAPTOP	62.50	43537

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-822.000	TRAINING	OAKLAND COUNTY TREASURER	HR TRAINING COURSE	30.00	43507
101-100.000-822.000	TRAINING	OAKLAND COUNTY TREASURER	HR TRAINING	30.00	43507
101-100.000-822.000	TRAINING	OAKLAND COUNTY TREASURER	HR TRAINING	75.00	43507
101-100.000-840.000	LIBRARY PAYMENT	CITY OF SOUTHFIELD	LIBRARY PAYMENT FOR JULY THROUGH DECE	59,969.00	43476
101-100.000-848.000	GOVERNMENT OPERATIONS	I.T. RIGHT	OFFICE 365 EXCHANGE ONLINE PLAN	1,488.00	43494
101-100.000-848.000	GOVERNMENT OPERATIONS	ZIP ETC.INC.	BUSINESS CARDS	283.00	43526
101-100.000-848.000	GOVERNMENT OPERATIONS	ASCAP	ASCAP LICENSE RENWAL	363.00	43530
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	408.15	43508
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILLS	622.35	43508
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	258.18	43479
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	182.92	43567
101-100.000-850.000	TELEPHONE EXPENDITURES	SHERYL MITCHELL	VEHICLE ALLOWANCE	400.00	43562
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL PURCHASES	457.39	43522
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER SERVICE STUDY	620.00	43546
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	296.80	43474
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	127.70	43536
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PITNEY BOWES	POSTAGE REFILL	1,500.00	43558
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES	LEASE PAYMENT	118.99	43509
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES	LEASE PAYMENT	356.64	43509
Total For Dept 100.000 GOVERNMENT SERVICES				84,468.26	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.02	43523
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	172.54	43564
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.02	43566
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	407.14	43532
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	469.06	43533
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED FOR THE CITY	1,332.50	43471
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED FOR THE CITY	3,280.00	43471
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL MATTERS	973.75	43500
Total For Dept 101.000 ADMINISTRATION				7,075.03	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	476.61	43477
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	43505
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	128.60	43528
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED	476.61	43541
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	43555
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	1,331.80	43481
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	1,899.17	43487
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS FOR NO	3,362.46	43540
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ABLE GREASE TRAP SERVICE	GREASE TRAP CLEANING	5.00	43465
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ALLIED BUILDING SERVICES	REPAIR LEAK AND FOUND IT WAS A ROOF L	237.50	43468
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE DECEMBER 2019	207.00	43485
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	87.00	43496
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LUTZ ROOFING COMPANY, IN	REPAIR OF LEAK ON ROOF	291.55	43501
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FACILITY SOLUTIONS GROUP	PAPER TOWEL DISPENSERS	279.70	43544
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FACILITY SOLUTIONS GROUP	HAND SOAP FOR BATHROOMS	162.04	43544
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY C	BUILDING SUPPLIES	840.69	43556
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	87.00	43550
101-201.000-938.000	PARKING LOT & GROUNDS	EXCELL SNOW & TURF MAINT	FERTILIZER APP	200.00	43489
101-201.000-938.000	PARKING LOT & GROUNDS	HORTULUS GARDENS	CHRISTMAS DECORATION PUT UP AND TEAR	2,200.00	43548
101-201.000-938.000	PARKING LOT & GROUNDS	HORTULUS GARDENS	LANDSCAPING AROUND CITY HALL	1,010.85	43548



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
Total For Dept 201.000 BUILDING & GROUNDS				14,583.08	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	COPAY REIMBURSEMENT	185.00	43473
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PRESCRIPTION REIMBURSEMENT	222.70	43473
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL REIMBURSEMENT	406.50	43473
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.02	43523
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	535.21	43523
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	292.18	43564
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.02	43566
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	535.21	43566
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	986.41	43532
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,874.36	43533
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	7,961.96	43534
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	104.49	43529
101-301.000-727.000	ROAD SUPPLIES	PRIORITY ONE EMERGENCY,	BIG EASY INFLATABLE EASY WEDGE	32.99	43513
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	PREMIER BUSINESS PRODUCT	COPY CHARGES	169.04	43511
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	GLOCK, INC.	TRAINING FOR OFFICER CARMACK	300.00	43490
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	GLOCK, INC.	TRAINING FOR OFFICER ELHOURANI	300.00	43490
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	MACOMB COMMUNITY COLLE	TRAINING FOR SCOTT MCKEE	100.00	43502
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	MICHIGAN ASSOC OF CHIEFS	CONFERENCE FOR SCOTT MCKEE	255.00	43504
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.34	43470
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILLS	480.97	43508
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	182.93	43567
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	OIL CHANGE ON 2018 IMPALA	69.96	43472
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES	80.00	43498
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL PURCHASES	2,079.22	43522
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	AUTO REPAIR ON POLICE VEHICLE	433.00	43531
101-301.000-860.000	VEHICLE EXPENSE	FEDEX	SHIPPING CHARGES	26.10	43545
Total For Dept 301.000 PUBLIC SAFETY				18,743.61	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	PAETEC	PHONE BILLS	91.98	43508
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	613.34	43481
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	149.42	43487
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	FUEL PURCHASES	1,046.11	43522
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS FOR NO	107.42	43540
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	10,333.30	43553
101-401.000-936.000	EQUIPMENT MAINTENANCE	QUALITY TOWING SERVICE	TOW ON DUMP TRUCK	195.00	43559
101-401.000-936.000	EQUIPMENT MAINTENANCE	QUALITY TOWING SERVICE	TOW ON DUMP TRUCK	195.00	43559
Total For Dept 401.000 PUBLIC SERVICE				12,731.57	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE NOVEMBER 2019	194.14	43563
Total For Dept 501.000 LEAF COLLECTION				194.14	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	14,803.00	43518
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	13,155.00	43563
Total For Dept 502.000				27,958.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	CHRISTOPHER CLOUGH	TUITION REIMBURSEMENT	615.29	43475

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	43523
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	21.51	43564
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	27.82	43566
101-601.000-812.000	COMMUNITY EVENTS	ARRON CARLTON	PARTS FOR TREE STAND IN GAZEBO	12.28	43469
101-601.000-812.000	COMMUNITY EVENTS	TERESA WALES	REFUND FOR OVERPAYMENT FOR SANTA TICK	5.00	43519
101-601.000-812.000	COMMUNITY EVENTS	SANTA WILL TRAVEL, LLC	BALANCE FOR BREAKFAST WITH SANTA	425.00	43561
Total For Dept 601.000 RECREATION				1,134.72	
Total For Fund 101 GENERAL FUND				187,379.12	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.69	43564
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	34.74	43532
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	105.22	43538
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	115.64	43515
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	223.98	43515
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	119.43	43515
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP REMOVAL OF SEVERAL HOMES	1,969.31	43497
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE STUMPING AT TWO LOCATIONS	1,556.00	43497
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	43553
Total For Dept 702.000				9,461.91	
Total For Fund 202 MAJOR ROAD FUND				9,461.91	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.69	43564
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	34.74	43532
203-703.000-861.000	ROAD MAINTENANCE	STATE OF MICHIGAN	MDOT FOR 11 ROAD REHABILITATION	1,717.35	43565
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	105.23	43538
203-703.000-861.000	ROAD MAINTENANCE	STATE OF MICHIGAN	11 MILE REHABILITATION FROM SOUTHFIELD	23,982.99	43565
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP REMOVAL OF SEVERAL HOMES	1,969.32	43497
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE STUMPING AT TWO LOCATIONS	1,556.00	43497
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	43553
Total For Dept 703.000				34,703.22	
Total For Fund 203 LOCAL ROAD FUND				34,703.22	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	43523
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	31.96	43564
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	43566
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,107.32	43532
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	GENERAL CONSULTING FOR LV PETRO	476.12	43546
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	9.27	43523
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	9.27	43566
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	2,004.94	43486
Total For Dept 000.000				3,725.24	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				3,725.24	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43523
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.49	43564
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43566
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,676.70	43532
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2513
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	43553
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR THE MONTH OF NOVEMB	29,351.31	2514
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	PVC PIPE	7,662.00	43482
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	ASPHALT MILLINGS AND DELIVERY	215.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	1,600.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND AND DEBRIS HAULED OUT	3,760.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	1,600.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	1,600.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	43488
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	780.00	43488
592-536.000-974.000	WATER MAIN PROJECT	NICO INC	CEMENT WORK FOR WATER MAIN PROJECT	47,540.00	43506
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	500.00	43542
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	43542
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WATER MAIN PARTS	149.84	43543
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	LIMESTONE, AND DEBRIS HAULED OUT	2,525.00	43542
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND, AND DEBRIS HAULED OUT	4,645.00	43542
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND, DEBRIS HAULED OUT	3,545.00	43542
Total For Dept 536.000 WATER DEPARTMENT				118,285.79	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43523
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.50	43564
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43566
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	133.31	43532
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	43553
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	11.46	43487
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWERAGE CHARGES FOR THE MONTH OF NOV	81,786.82	2512
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS	1,844.93	43487
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS FOR NO	138.68	43540
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS FOR CITY BUILDINGS	27.79	43481
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	PHONE BILLS	77.38	43508
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET	111.85	43479
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	CENTRAL AIR COMPRESSOR C	MAINTENANCE AT RETENTION TANK	579.50	43539
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	INDUSTRIAL WASTE CONTROL	1,336.79	2512
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, I	STORM WATER CORRESPONDENCE WITH MDEQ,	1,948.12	43493
Total For Dept 537.000 SEWER DEPARTMENT				94,032.58	
Total For Fund 592 WATER & SEWER FUND				212,318.37	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	187,379.12	
			Fund 202 MAJOR ROAD FU	9,461.91	
			Fund 203 LOCAL ROAD FU	34,703.22	
			Fund 494 DOWNTOWN DEVE	3,725.24	
			Fund 592 WATER & SEWER	212,318.37	
			Total For All Funds:	<u>447,587.86</u>	



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December 6, 2019

Via Email

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Pam Bratschi, MiCPT, CPFA  
City Treasurer  
City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for November 1 through November 30, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of November 2019:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$ 780.00
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$1,332.50</u>
	\$4,612.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker  
Lathrup Village Attorney

Enclosures



LAW OFFICE

# BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207  
NOVI, MICHIGAN 48375  
Phone: (248) 230-4103 Fax: (248) 929-0835  
[www.bakerelowsky.com](http://www.bakerelowsky.com)

12-06-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 914**

Invoice Period: 11-01-2019 - 11-30-2019

## RE: General Retainer

### Time Details

Date	Professional	Description	Hours	Amount
11-01-2019	SRB	Review correspondence from Admin re 28505 Southfield Road	0.25	No Charge
11-01-2019	SRB	Review correspondence from Clerk re FOIA	0.25	No Charge
11-04-2019	SRB	Review multiple correspondence from Clerk and Admin re FOIA request.	0.50	No Charge
11-04-2019	SRB	Review correspondence from Admin re Council Meeting Schedule	0.25	No Charge
11-04-2019	SRB	Review multiple correspondence from Admin re 28505 Southfield Road	0.50	No Charge
11-04-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
11-04-2019	SRB	Attend City Council meeting with Southfield School Board	3.00	No Charge
11-05-2019	SRB	Review multiple correspondence from admin re Jagged Fork liquor license.	0.50	No Charge
11-05-2019	SRB	Review and respond to correspondence from S. Stec re CBD business	0.25	No Charge
11-05-2019	SRB	Review and respond to multiple correspondence re alarm systems local ordinance.	0.50	No Charge
11-05-2019	SRB	Review and respond to multiple correspondence re FOIA request.	0.50	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 3

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-05-2019	SRB	Review multiple correspondence re 28505 Southfield Road	0.50	No Charge
11-06-2019	SRB	Review multiple correspondence re road and ditch proposal	0.50	No Charge
11-06-2019	SRB	Review correspondence from Admin re Joint meeting agenda	0.25	No Charge
11-07-2019	SRB	Review correspondence from Clerk re election totals	0.25	No Charge
11-12-2019	SRB	Review correspondence from Admin re 11/4 study session.	0.25	No Charge
11-12-2019	SRB	Review correspondence from Admin re administrative search warrants	0.25	No Charge
11-12-2019	SRB	Review correspondence from Admin re Fall Fest inquiry	0.25	No Charge
11-12-2019	SRB	Review correspondence from Admin re LV 65th Anniversary inquiry.	0.25	No Charge
11-12-2019	SRB	Review correspondence re 28505 Southfield Road engineering plans	0.25	No Charge
11-12-2019	SRB	Review and respond to correspondence from admin re DBP violation notice	0.25	No Charge
11-12-2019	SRB	Review and respond to correspondence from Admin re FOIA request	0.25	No Charge
11-13-2019	SRB	Review multiple correspondence re FOIA request re 28505 Southfield Road	0.50	No Charge
11-13-2019	SRB	Review correspondence from S. Stec re guard rail on coral gables	0.25	No Charge
11-13-2019	SRB	Review correspondence from clerk re FOIA request	0.25	No Charge
11-13-2019	SRB	Review correspondence from Mayor Pro-Tem re code violations	0.25	No Charge
11-14-2019	SRB	Review Multiple correspondence from Admin re Jagged Fork Liquor License Application.	0.50	No Charge
11-15-2019	SRB	Review correspondence from admin re City Council Agenda	0.25	No Charge
11-15-2019	SRB	Review correspondence from S. Stec re Planning Commission Agenda.	0.25	No Charge
11-18-2019	SRB	Prep for and attend Study Session and Regular Meeting of City Council.	3.00	No Charge
11-19-2019	SRB	Review multiple correspondence re Drake Family matter	0.50	No Charge
11-20-2019	SRB	Review and respond to multiple correspondence re 28505 Southfield Road	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-21-2019	SRB	Review correspondence re 28505 Southfield Road	0.25	No Charge
11-21-2019	SRB	Review correspondence from Treasurer re FOIA request	0.25	No Charge
11-21-2019	SRB	Review correspondence from Admin re CVTRS report	0.25	No Charge
11-22-2019	SRB	Review and respond to multiple correspondence re 28505 Southfield Road	0.50	No Charge
11-25-2019	SRB	Review multiple correspondence re 28505 Southfield Road	0.75	No Charge
11-26-2019	SRB	Review correspondence re 28505 Southfield Road	0.25	No Charge
11-26-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
11-26-2019	SRB	Review correspondence re staffing at Lathrup Services	0.25	No Charge
11-26-2019	SRB	Review and respond to multiple correspondence re 28505 and 28501 Southfield Road	0.75	No Charge
11-26-2019	SRB	Telephone conference with Treasurer re FOIA request	0.25	No Charge
11-27-2019	SRB	Telephone conference with Clerk	0.25	No Charge
11-27-2019	SRB	Review correspondence from Admin and agenda for Council special meeting	0.25	No Charge
11-27-2019	SRB	Review correspondence from Admin re Haraway summary of events	0.25	No Charge
11-27-2019	SRB	Review multiple correspondence from Council and Staff re conflict of interest disclosure form	0.50	No Charge
11-27-2019	SRB	Review correspondence from Admin re Gorbe litigation	0.25	No Charge
11-30-2019	SRB	Services Rendered		2,500.00
			<b>Total Fees</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	21.25	2,500.00
		<b>Total Fees</b>

**Total for this Invoice** 2,500.00





LAW OFFICE

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12-06-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 915**

Invoice Period: 11-01-2019 - 11-30-2019

**RE: Prosecution/Code Enforcement**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-01-2019	SRB	Receipt and review 46th District Court prosecution calendars for January and February 2020 and revised December 2019.	0.25	32.50
11-05-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02367A; copy to Police Clerk.	0.25	32.50
11-07-2019	SRB	Receipt and review correspondence from 46th District Court concerning January dockets.	0.25	32.50
11-08-2019	SRB	Receipt and review of final docket for 46th District Court formal hearings for 11/13/2019.	0.25	32.50
11-08-2019	SRB	Receipt and review stipulated order for adjournment and phone call to defense counsel concerning same re: 19LV02277B.	0.25	32.50
11-12-2019	SRB	Phone call with defendant concerning status of zoning violation and appearance for formal hearing re: 19L0001571.	0.25	32.50
11-12-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01781A; copy to Police Clerk.	0.25	32.50
11-12-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02161A; copy to Police Clerk.	0.25	32.50
11-12-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re:	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		19LV02366A; copy to Police Clerk.		
11-12-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001572.	0.25	32.50
11-12-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001573.	0.25	32.50
11-13-2019	SRB	Appear in 46th District Court for prosecution docket.	3.00	390.00
11-19-2019	SRB	Review and respond to multiple correspondence from code officer re status of code matter.	0.25	32.50
11-20-2019	SRB	Appear in 46th District Court for prosecution docket.	3.00	390.00
11-26-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02443A; copy to Police Clerk.	0.25	32.50
11-26-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02503A; copy to Police Clerk.	0.25	32.50
11-26-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001630.	0.25	32.50
11-26-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001574.	0.25	32.50
11-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV02606A; copy to Police Clerk.	0.25	32.50
			<b>Total Fees</b>	1,332.50

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	10.25	1,332.50
		<b>Total Fees</b>

**Total for this Invoice** 1,332.50



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12-06-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 916**

Invoice Period: 11-01-2019 - 11-30-2019

## RE: Special Legal Services

### Time Details

Date	Professional	Description	Hours	Amount
11-04-2019	SRB	Telephone call to attorney for property owner at 28505 Southfield Road	0.25	32.50
11-08-2019	SRB	Review correspondence from building official and developer re Lathrup Village Townhomes development	0.50	65.00
11-08-2019	SRB	Review multiple correspondence from code enforcement officer re covered vehicles	0.25	32.50
11-08-2019	SRB	Review correspondence from property owner re 28505 Southfield Road	0.25	32.50
11-12-2019	SRB	Review multiple correspondence re guardrail on coral gables.	0.25	32.50
11-12-2019	SRB	Review correspondence from code officer re Olga's dumpster service	0.25	32.50
11-14-2019	SRB	Review multiple correspondence from planner and property manager re Lathrup Townhomes	0.75	97.50
11-14-2019	SRB	Draft resolution for Jagged Fork Liquor license approval	0.50	65.00
11-15-2019	SRB	Review multiple correspondence from building official re Lathrup Townhomes	0.25	32.50
11-15-2019	SRB	Review multiple correspondence from resident and code enforcement officer re status of code violation.	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-15-2019	SRB	Review multiple correspondence from City Engineer and Code enforcement officer re 28505 Southfield Road	0.50	65.00
11-18-2019	SRB	Review multiple correspondence from building official re Lathrup Townhomes	0.25	32.50
11-18-2019	SRB	Review multiple correspondence from City Engineer and Code enforcement officer re 28505 Southfield Road	0.50	65.00
11-18-2019	SRB	Review correspondence from Planner re master plan updates	0.25	32.50
11-22-2019	SRB	Review and respond to correspondence from code enforcement officer re 28551 Southfield Road	0.25	32.50
11-25-2019	SRB	Review correspondence from code enforcement officer re 28501 Southfield Road	0.25	32.50
11-27-2019	SRB	Review multiple correspondence from code enforcement officer and property owner re 28551 Southfield Road.	0.50	65.00
			<b>Total Fees</b>	780.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	6.00	780.00
		<b>Total Fees</b>

**Total for this Invoice** 780.00

User: PAM  
DB: Lathrup

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,693,123.00	2,693,123.00	2,530,652.80	8,917.35	162,470.20	93.97
101-000.000-402.000	REFUSE COLLECTION TAXES	403,957.00	403,957.00	381,820.95	1,829.87	22,136.05	94.52
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	773.26	0.00	6,226.74	11.05
101-000.000-414.000	TAX PENALTIES	38,500.00	38,500.00	6,062.20	1,040.66	32,437.80	15.75
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	12,000.00	2,111.82	212.93	9,888.18	17.60
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	6,500.00	6,500.00	6,878.00	0.00	(378.00)	105.82
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	55,000.00	25,370.55	0.00	29,629.45	46.13
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	20,684.28	3,447.38	24,315.72	45.97
101-000.000-446.000	INVESTMENT INTEREST	20,000.00	20,000.00	17,176.52	6,004.96	2,823.48	85.88
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	75,000.00	68,326.41	5,145.86	6,673.59	91.10
101-000.000-448.001	INSURANCE RECOVERIES	0.00	0.00	4,497.91	4,068.84	(4,497.91)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	19,034.00	3,768.00	75,966.00	20.04
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	4,904.00	3,044.00	(1,904.00)	163.47
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	7,675.00	880.00	16,825.00	31.33
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	5,492.00	687.00	10,508.00	34.33
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	820.00	180.00	8,180.00	9.11
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	655.00	90.00	345.00	65.50
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	29,124.13	0.00	90,875.87	24.27
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	20,000.00	20,000.00	22,725.40	2,339.00	(2,725.40)	113.63
101-000.000-471.000	DONATIONS-OTHER	8,000.00	8,000.00	200.00	0.00	7,800.00	2.50
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	60,000.00	60,000.00	27,887.00	3,434.00	32,113.00	46.48
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	800.00	800.00	805.05	0.00	(5.05)	100.63
101-000.000-542.000	SMART CREDITS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-543.000	FEDERAL/STATE GRANTS	0.00	0.00	1,468.70	2,029.16	(1,468.70)	100.00
101-000.000-545.000	POLICE ACTIVITY REIMBURSEMENT	0.00	0.00	1,317.25	0.00	(1,317.25)	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	5,519.43	395.00	9,480.57	36.80
101-000.000-574.000	STATE SHARED REVENUES	416,425.00	416,425.00	263,437.34	74,448.00	152,987.66	63.26
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	125,000.00	(9,326.45)	12,571.01	134,326.45	(7.46)
101-000.000-626.000	COMMUNITY DEVELOPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	3,822.42	3,822.42	16,177.58	19.11
101-000.000-667.000	MUNICIPAL BUILDING RENT	0.00	0.00	100.00	0.00	(100.00)	100.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 000.000		4,373,361.00	4,373,361.00	3,450,014.97	138,355.44	923,346.03	78.89
TOTAL REVENUES		4,373,361.00	4,373,361.00	3,450,014.97	138,355.44	923,346.03	78.89
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	27,000.00	27,000.00	29,880.00	0.00	(2,880.00)	110.67
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	2,781.37	51.84	3,218.63	46.36
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	60.00	0.00	1,940.00	3.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	2,087.12	0.00	(87.12)	104.36
101-100.000-803.000	MEMBERSHIPS & MEETINGS	7,000.00	7,000.00	4,641.43	100.00	2,358.57	66.31
101-100.000-804.000	BUILDING TRADE INSPECTION	97,100.00	97,100.00	61,012.25	8,359.75	36,087.75	62.83
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	20,542.33	5,684.19	14,457.67	58.69
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	28,000.00	28,000.00	19,057.05	2,685.36	8,942.95	68.06
101-100.000-810.000	AUDITING & ACCOUNTING	27,540.00	27,540.00	19,621.25	0.00	7,918.75	71.25

User: PAM

DB: Lathrup

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-818.000	APPRECIATION DINNER	1,000.00	1,000.00	160.05	0.00	839.95	16.01
101-100.000-822.000	TRAINING	7,000.00	7,000.00	2,352.46	135.00	4,647.54	33.61
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	7,135.34	0.00	2,864.66	71.35
101-100.000-840.000	LIBRARY PAYMENT	145,439.00	145,439.00	59,969.00	59,969.00	85,470.00	41.23
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	35,000.00	24,634.56	3,210.88	10,365.44	70.38
101-100.000-848.001	TECHNOLOGY	30,000.00	30,000.00	11,223.00	0.00	18,777.00	37.41
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	16,000.00	8,717.51	1,871.60	7,282.49	54.48
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	3,343.03	457.39	4,156.97	44.57
101-100.000-880.000	CDBG EXPENDITURES	4,000.00	4,000.00	540.00	0.00	3,460.00	13.50
101-100.000-882.000	PLANNING/CONSULTING FEES	6,000.00	6,000.00	3,439.78	620.00	2,560.22	57.33
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	15,000.00	15,000.00	5,333.86	1,924.50	9,666.14	35.56
101-100.000-901.000	POSTAGE FEES	4,000.00	4,000.00	1,032.27	475.63	2,967.73	25.81
Total Dept 100.000 - GOVERNMENT SERVICES		523,179.00	523,179.00	287,563.66	85,545.14	235,615.34	54.96
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	369,486.00	369,486.00	170,456.37	28,090.02	199,029.63	46.13
101-101.000-702.000	SALARIES PART-TIME	31,664.00	31,664.00	0.00	0.00	31,664.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	114,947.00	114,947.00	88,110.43	4,058.31	26,836.57	76.65
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	5,297.50	1,332.50	14,702.50	26.49
101-101.000-718.000	ELECTIONS	12,000.00	12,000.00	5,397.78	0.00	6,602.22	44.98
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	32,742.96	0.00	2,607.04	92.63
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	21,077.50	4,253.75	38,922.50	35.13
101-101.000-723.000	BOARD OF REVIEW	560.00	560.00	0.00	0.00	560.00	0.00
Total Dept 101.000 - ADMINISTRATION		644,007.00	644,007.00	323,082.54	37,734.58	320,924.46	50.17
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	14,882.10	2,381.32	16,117.90	48.01
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	23,369.61	6,593.43	21,630.39	51.93
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	10,784.46	2,197.48	17,215.54	38.52
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	2,569.00	0.00	5,359.00	32.40
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	5,500.00	7,949.04	3,410.85	(2,449.04)	144.53
Total Dept 201.000 - BUILDING & GROUNDS		119,928.00	119,928.00	59,554.21	14,583.08	60,373.79	49.66
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	750,641.00	750,641.00	345,775.15	60,217.96	404,865.85	46.06
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	57,416.11	10,721.22	(7,416.11)	114.83
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	435,101.00	435,101.00	202,509.94	25,265.81	232,591.06	46.54
101-301.000-704.000	SALARIES-OVERTIME	60,000.00	60,000.00	26,358.99	5,486.47	33,641.01	43.93
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,480.00	24,480.00	24,480.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	700.00	0.00	0.00	700.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	15,500.00	15,500.00	0.00	0.00	15,500.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	1,495.77	104.49	3,504.23	29.92
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	32.99	32.99	1,967.01	1.65
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	6.00	0.00	1,494.00	0.40
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	1,448.36	169.04	1,551.64	48.28
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	1,445.00	0.00	2,055.00	41.29
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-822.000	TRAINING	14,000.00	14,000.00	4,609.13	0.00	9,390.87	32.92
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	3,629.99	0.00	870.01	80.67
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	701.14	0.00	2,298.86	23.37
101-301.000-825.000	ANIMAL CONTROL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-826.000	YOUTH & DRUG PROGRAMS	1,000.00	1,000.00	50.50	0.00	949.50	5.05
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	800.00	800.00	1,010.00	780.00	(210.00)	126.25
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	689,623.00	689,623.00	301,182.50	0.00	388,440.50	43.67
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	3,051.17	0.00	11,948.83	20.34
101-301.000-836.000	PRISONER LOCKUP	8,000.00	8,000.00	2,500.00	0.00	5,500.00	31.25
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	10,000.00	3,217.86	718.24	6,782.14	32.18
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	2,942.00	0.00	13,258.00	18.16
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	14,113.31	2,688.28	25,886.69	35.28
Total Dept 301.000 - PUBLIC SAFETY		2,157,045.00	2,157,045.00	997,975.91	106,184.50	1,159,069.09	46.27
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	4,250.00	4,250.00	2,764.00	0.00	1,486.00	65.04
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	7,053.66	2,008.27	13,946.34	33.59
101-401.000-921.000	CONTRACTUAL SERVICES	123,999.00	123,999.00	61,999.80	10,333.30	61,999.20	50.00
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	2,406.86	390.00	93.14	96.27
Total Dept 401.000 - PUBLIC SERVICE		159,249.00	159,249.00	74,224.32	12,731.57	85,024.68	46.61
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,000.00	6,000.00	3,048.12	194.14	2,951.88	50.80
Total Dept 501.000 - LEAF COLLECTION		6,000.00	6,000.00	3,048.12	194.14	2,951.88	50.80
Dept 502.000							
101-502.000-801.001	SOCRRA	360,500.00	360,500.00	152,945.00	27,958.00	207,555.00	42.43
Total Dept 502.000		360,500.00	360,500.00	152,945.00	27,958.00	207,555.00	42.43
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	32,250.00	32,250.00	15,844.92	2,781.64	16,405.08	49.13
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	8,213.00	8,213.00	4,675.99	895.14	3,537.01	56.93
101-601.000-712.000	WORKER'S COMP INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-806.000	OTHER RECREATION PROGRAMS	20,000.00	20,000.00	2,754.70	0.00	17,245.30	13.77
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	1,420.00	0.00	1,580.00	47.33
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	22,937.66	442.28	(2,937.66)	114.69
101-601.000-817.000	FITNESS CENTER EXP	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	10,000.00	10,000.00	4,500.00	0.00	5,500.00	45.00
Total Dept 601.000 - RECREATION		96,463.00	96,463.00	52,133.27	4,119.06	44,329.73	54.04
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	112,950.00	112,950.00	3,316.00	0.00	109,634.00	2.94

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	193,812.00	193,812.00	0.00	0.00	193,812.00	0.00
Total Dept 811.000		<u>306,762.00</u>	<u>306,762.00</u>	<u>3,316.00</u>	<u>0.00</u>	<u>303,446.00</u>	<u>1.08</u>
TOTAL EXPENDITURES		<u>4,373,133.00</u>	<u>4,373,133.00</u>	<u>1,953,843.03</u>	<u>289,050.07</u>	<u>2,419,289.97</u>	<u>44.68</u>
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,373,361.00	4,373,361.00	3,450,014.97	138,355.44	923,346.03	78.89
TOTAL EXPENDITURES		<u>4,373,133.00</u>	<u>4,373,133.00</u>	<u>1,953,843.03</u>	<u>289,050.07</u>	<u>2,419,289.97</u>	<u>44.68</u>
NET OF REVENUES & EXPENDITURES		228.00	228.00	1,496,171.94	(150,694.63)	(1,495,943.94)	656,215.



PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	385,986.00	385,986.00	111,102.81	27,705.96	274,883.19	28.78
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 702.000		<u>386,386.00</u>	<u>386,386.00</u>	<u>111,102.81</u>	<u>27,705.96</u>	<u>275,283.19</u>	<u>28.75</u>
TOTAL REVENUES		<u>386,386.00</u>	<u>386,386.00</u>	<u>111,102.81</u>	<u>27,705.96</u>	<u>275,283.19</u>	<u>28.75</u>
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	6,540.00	6,540.00	671.01	90.43	5,868.99	10.26
202-702.000-705.000	SALARIES-ADMIN	5,460.00	5,460.00	2,730.00	455.00	2,730.00	50.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,360.00	5,360.00	5,360.00	0.00	0.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	618.14	105.22	4,381.86	12.36
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	2,979.96	0.00	2,020.04	59.60
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	6,660.08	459.05	18,339.92	26.64
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	1,322.80	0.00	4,177.20	24.05
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00	30,000.00	16,770.39	3,525.31	13,229.61	55.90
202-702.000-921.000	CONTRACTUAL SERVICES	64,019.00	64,019.00	32,009.40	5,334.90	32,009.60	50.00
202-702.000-970.000	CAPITAL EXPENDITURE	40,000.00	40,000.00	37,637.50	0.00	2,362.50	94.09
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	173,694.00	173,694.00	0.00	0.00	173,694.00	0.00
Total Dept 702.000		<u>375,573.00</u>	<u>375,573.00</u>	<u>106,759.28</u>	<u>9,969.91</u>	<u>268,813.72</u>	<u>28.43</u>
TOTAL EXPENDITURES		<u>375,573.00</u>	<u>375,573.00</u>	<u>106,759.28</u>	<u>9,969.91</u>	<u>268,813.72</u>	<u>28.43</u>
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		<u>386,386.00</u>	<u>386,386.00</u>	<u>111,102.81</u>	<u>27,705.96</u>	<u>275,283.19</u>	<u>28.75</u>
TOTAL EXPENDITURES		<u>375,573.00</u>	<u>375,573.00</u>	<u>106,759.28</u>	<u>9,969.91</u>	<u>268,813.72</u>	<u>28.43</u>
NET OF REVENUES & EXPENDITURES		<u>10,813.00</u>	<u>10,813.00</u>	<u>4,343.53</u>	<u>17,736.05</u>	<u>6,469.47</u>	<u>40.17</u>

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	128,662.00	128,662.00	64,447.99	12,954.83	64,214.01	50.09
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00	0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	193,812.00	193,812.00	0.00	0.00	193,812.00	0.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	173,694.00	173,694.00	0.00	0.00	173,694.00	0.00
Total Dept 703.000		510,071.00	510,071.00	64,447.99	12,954.83	445,623.01	12.64
TOTAL REVENUES		510,071.00	510,071.00	64,447.99	12,954.83	445,623.01	12.64
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	6,540.00	6,540.00	671.01	90.43	5,868.99	10.26
203-703.000-705.000	SALARIES-ADMIN	5,460.00	5,460.00	2,730.00	455.00	2,730.00	50.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,185.00	3,185.00	3,185.00	0.00	0.00	100.00
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	318,737.00	88,590.47	25,805.57	230,146.53	27.79
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	0.00	2,922.12	0.00	(2,922.12)	100.00
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	1,322.81	0.00	3,677.19	26.46
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00	30,000.00	16,770.44	3,525.32	13,229.56	55.90
203-703.000-921.000	CONTRACTUAL SERVICES	64,019.00	64,019.00	32,009.40	5,334.90	32,009.60	50.00
203-703.000-970.000	CAPITAL EXPENDITURE	40,000.00	40,000.00	37,637.50	0.00	2,362.50	94.09
Total Dept 703.000		481,941.00	481,941.00	185,838.75	35,211.22	296,102.25	38.56
TOTAL EXPENDITURES		481,941.00	481,941.00	185,838.75	35,211.22	296,102.25	38.56
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		510,071.00	510,071.00	64,447.99	12,954.83	445,623.01	12.64
TOTAL EXPENDITURES		481,941.00	481,941.00	185,838.75	35,211.22	296,102.25	38.56
NET OF REVENUES & EXPENDITURES		28,130.00	28,130.00	(121,390.76)	(22,256.39)	149,520.76	431.53

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET				
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	863.23	138.67	(463.23)	215.81
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	112,950.00	112,950.00	0.00	0.00	112,950.00	0.00
Total Dept 000.000		<u>113,350.00</u>	<u>113,350.00</u>	<u>863.23</u>	<u>138.67</u>	<u>112,486.77</u>	<u>0.76</u>
TOTAL REVENUES		<u>113,350.00</u>	<u>113,350.00</u>	<u>863.23</u>	<u>138.67</u>	<u>112,486.77</u>	<u>0.76</u>
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	112,950.00	112,950.00	47,464.30	0.00	65,485.70	42.02
Total Dept 000.000		<u>112,950.00</u>	<u>112,950.00</u>	<u>47,464.30</u>	<u>0.00</u>	<u>65,485.70</u>	<u>42.02</u>
TOTAL EXPENDITURES		<u>112,950.00</u>	<u>112,950.00</u>	<u>47,464.30</u>	<u>0.00</u>	<u>65,485.70</u>	<u>42.02</u>
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		<u>113,350.00</u>	<u>113,350.00</u>	<u>863.23</u>	<u>138.67</u>	<u>112,486.77</u>	<u>0.76</u>
TOTAL EXPENDITURES		<u>112,950.00</u>	<u>112,950.00</u>	<u>47,464.30</u>	<u>0.00</u>	<u>65,485.70</u>	<u>42.02</u>
NET OF REVENUES & EXPENDITURES		<u>400.00</u>	<u>400.00</u>	<u>(46,601.07)</u>	<u>138.67</u>	<u>47,001.07</u>	<u>11,650.2</u>

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	92,837.00	92,837.00	14,887.01	0.00	77,949.99	16.04
494-000.000-410.000	TAX COLLECTED OTHER	45,000.00	45,000.00	34,590.54	0.94	10,409.46	76.87
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	11,444.66	0.00	(5,444.66)	190.74
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	7,405.06	1,189.56	2,594.94	74.05
494-000.000-614.000	FARMERS MARKET	1,500.00	1,500.00	(100.00)	0.00	1,600.00	(6.67)
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 000.000		158,237.00	158,237.00	68,227.27	1,190.50	90,009.73	43.12
TOTAL REVENUES		158,237.00	158,237.00	68,227.27	1,190.50	90,009.73	43.12
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	56,136.00	56,136.00	28,108.67	4,685.82	28,027.33	50.07
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	2,140.00	0.00	7,110.00	23.14
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	14,212.39	1,635.01	7,787.61	64.60
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	31.78	0.00	168.22	15.89
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	982.86	0.00	1,017.14	49.14
494-000.000-844.000	MAIN STREET PROGRAM	6,300.00	6,300.00	4,115.87	0.00	2,184.13	65.33
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	4,715.40	0.00	(1,715.40)	157.18
494-000.000-882.000	PLANNING/CONSULTING FEES	35,000.00	35,000.00	6,551.12	476.12	28,448.88	18.72
494-000.000-887.000	FARMERS MARKET	19,200.00	19,200.00	13,472.63	1,009.56	5,727.37	70.17
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	884.00	0.00	1,116.00	44.20
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,900.00	8,900.00	10,582.26	2,004.94	(1,682.26)	118.90
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	533.17	0.00	766.83	41.01
494-000.000-970.000	CAPITAL EXPENDITURE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	2,000.00	0.00	8,000.00	20.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		200,686.00	200,686.00	89,130.15	9,811.45	111,555.85	44.41
TOTAL EXPENDITURES		200,686.00	200,686.00	89,130.15	9,811.45	111,555.85	44.41
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		158,237.00	158,237.00	68,227.27	1,190.50	90,009.73	43.12
TOTAL EXPENDITURES		200,686.00	200,686.00	89,130.15	9,811.45	111,555.85	44.41
NET OF REVENUES & EXPENDITURES		(42,449.00)	(42,449.00)	(20,902.88)	(8,620.95)	(21,546.12)	49.24

User: PAM

DB: Lathrup

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	10,688.00	1,779.00	29,312.00	26.72
592-536.000-640.000	WATER SERVICE	559,065.00	559,065.00	310,163.41	44,790.69	248,901.59	55.48
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	1,066.39	163.68	23,933.61	4.27
592-536.000-642.000	METER CHARGE REVENUE	77,792.00	77,792.00	34,454.55	5,733.01	43,337.45	44.29
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	151,003.00	151,003.00	0.00	0.00	151,003.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	3,377.32	581.04	1,122.68	75.05
Total Dept 536.000 - WATER DEPARTMENT		857,360.00	857,360.00	359,749.67	53,047.42	497,610.33	41.96
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	36,022.93	4,943.02	6,977.07	83.77
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,462,770.00	1,462,770.00	640,249.32	92,530.62	822,520.68	43.77
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	15,137.41	2,478.71	27,862.59	35.20
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	3,377.30	581.06	(1,677.30)	198.66
Total Dept 537.000 - SEWER DEPARTMENT		1,550,470.00	1,550,470.00	694,786.96	100,533.41	855,683.04	44.81
TOTAL REVENUES		2,407,830.00	2,407,830.00	1,054,536.63	153,580.83	1,353,293.37	43.80
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,018.00	19,018.00	9,508.80	1,584.80	9,509.20	50.00
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	65,630.00	65,630.00	50,546.63	5,860.97	15,083.37	77.02
592-536.000-706.000	OPEB EXPENSE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,130.00	7,130.00	7,130.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	4,980.00	4,980.00	4,980.00	0.00	0.00	100.00
592-536.000-875.000	PENSION EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	6,244.39	600.00	3,755.61	62.44
592-536.000-921.000	CONTRACTUAL SERVICES	71,937.00	71,937.00	35,968.50	5,994.75	35,968.50	50.00
592-536.000-935.000	EQUIPMENT REPLACEMENT	10,000.00	10,000.00	257.89	0.00	9,742.11	2.58
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	21,311.98	0.00	58,688.02	26.64
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	397,900.00	397,900.00	166,583.10	29,351.31	231,316.90	41.87
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	1,339.40	0.00	1,760.60	43.21
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	500,000.00	655,054.92	76,621.84	(155,054.92)	131.01
Total Dept 536.000 - WATER DEPARTMENT		1,189,612.00	1,189,612.00	958,925.61	120,013.67	230,686.39	80.61
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	19,018.00	19,018.00	9,508.80	1,584.80	9,509.20	50.00
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	24,635.00	24,635.00	13,421.30	317.59	11,213.70	54.48
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,650.00	7,650.00	7,650.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,179.00	40,179.00	17,668.03	0.00	22,510.97	43.97
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	4,980.00	4,980.00	4,980.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	71,937.00	71,937.00	35,968.50	5,994.75	35,968.50	50.00
592-537.000-939.000	SEWER SYTEM MAINTENANCE	150,000.00	150,000.00	46,287.13	11.46	103,712.87	30.86
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	981,442.00	981,442.00	408,934.10	81,786.82	572,507.90	41.67
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	2,571.84	1,844.93	16,135.16	13.75
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	1,020.94	138.68	3,979.06	20.42

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	103.86	27.79	196.14	34.62
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,000.00	2,000.00	990.62	189.23	1,009.38	49.53
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	4,468.77	579.50	10,531.23	29.79
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,800.00	8,800.00	8,800.00	0.00	0.00	100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	34,600.00	34,600.00	5,347.16	1,336.79	29,252.84	15.45
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	142,000.00	0.00	0.00	142,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	4,048.12	1,948.12	15,951.88	20.24
Total Dept 537.000 - SEWER DEPARTMENT		<u>1,550,598.00</u>	<u>1,550,598.00</u>	<u>572,519.17</u>	<u>95,760.46</u>	<u>978,078.83</u>	<u>36.92</u>
TOTAL EXPENDITURES		<u>2,740,210.00</u>	<u>2,740,210.00</u>	<u>1,531,444.78</u>	<u>215,774.13</u>	<u>1,208,765.22</u>	<u>55.89</u>
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		<u>2,407,830.00</u>	<u>2,407,830.00</u>	<u>1,054,536.63</u>	<u>153,580.83</u>	<u>1,353,293.37</u>	<u>43.80</u>
TOTAL EXPENDITURES		<u>2,740,210.00</u>	<u>2,740,210.00</u>	<u>1,531,444.78</u>	<u>215,774.13</u>	<u>1,208,765.22</u>	<u>55.89</u>
NET OF REVENUES & EXPENDITURES		<u>(332,380.00)</u>	<u>(332,380.00)</u>	<u>(476,908.15)</u>	<u>(62,193.30)</u>	<u>144,528.15</u>	<u>143.48</u>
TOTAL REVENUES - ALL FUNDS		<u>7,949,235.00</u>	<u>7,949,235.00</u>	<u>4,749,192.90</u>	<u>333,926.23</u>	<u>3,200,042.10</u>	<u>59.74</u>
TOTAL EXPENDITURES - ALL FUNDS		<u>8,284,493.00</u>	<u>8,284,493.00</u>	<u>3,914,480.29</u>	<u>559,816.78</u>	<u>4,370,012.71</u>	<u>47.25</u>
NET OF REVENUES & EXPENDITURES		<u>(335,258.00)</u>	<u>(335,258.00)</u>	<u>834,712.61</u>	<u>(225,890.55)</u>	<u>(1,169,970.61)</u>	<u>248.98</u>

**BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED DECEMBER 31, 2019**

	<u>Revenues Through 12/31/2019</u>	<u>Expenses Through 12/31/2019</u>	<u>Revenues Over (Under) Expenses</u>
<b>101-GENERAL FUND</b>	3,450,015	1,953,843	1,496,172
<b>202-MAJOR STREET FUND</b>	111,103	106,759	4,344
<b>203-LOCAL STREET FUND</b>	64,448	185,839	(121,391)
<b>258-CAPITAL ACQUISITION FUND</b>	863	47,464	(46,601)
<b>494-DOWNTOWN DEVELOPMENT AUTHORITY</b>	68,227	89,130	(20,903)
<b>592-WATER &amp; SEWER FUND</b>	1,054,537	1,531,445	(476,908)
<b>GRAND TOTAL ALL FUNDS</b>	<u>4,749,193</u>	<u>3,914,480</u>	<u>834,713</u>

## **Memorandum**

**To:** Mayor and City Council

**From:** Pamela Bratschi, Assistant City Administrator/Treasurer

**Date:** January 16, 2020

**Re:** City Investment Report 12/31/2019

Attached is the City Investment Report to comply with Public Act 213 of 2007 which requires the investment officer provide quarterly a written report to the governing body concerning the investment of the funds for the City. This report is for the quarterly report of December 31, 2019.



CITY OF LATHRUP VILLAGE  
Investment Account Balances and Interest Earnings  
June 30, 2020

Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	Ambassador Funds	Michigan First Credit Union					Total
2018-19	258	494	101	101	101	592	Account Closed	Account Closed	Account Closed	592					
July	125,992.37	1,080,805.69	12,462.89	846,085.95	83,616.88	496,651.88	-	-	-	100.18	-	-	-	-	2,645,715.84
August	126,141.11	1,082,081.63	12,477.60	787,070.49	83,715.59	497,238.20	-	-	-	100.18	-	-	-	-	2,588,824.80
September	126,285.22	1,083,317.80	12,491.87	787,969.69	83,811.23	497,806.28	-	-	-	100.18	-	-	-	-	2,591,782.27
October	126,434.31	1,084,596.78	12,506.61	788,899.93	83,910.17	498,393.96	-	-	-	100.18	-	-	-	-	2,594,841.94
November	126,568.37	1,085,746.75	12,519.87	789,736.38	83,999.14	498,922.39	-	-	-	100.18	-	-	-	-	2,597,593.08
December	126,707.04	1,086,936.31	12,533.59	790,601.63	84,091.17	499,469.02	-	-	-	100.18	-	-	-	-	2,600,438.94
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>758,128.42</b>	<b>6,503,484.96</b>	<b>74,992.43</b>	<b>4,790,364.07</b>	<b>503,144.18</b>	<b>2,988,481.73</b>	-	-	-	<b>601.08</b>	-	-	-	-	<b>15,619,196.87</b>

Average Monthly Balance 1,301,599.74

Interest											Total				
To Date	863.23	7,405.06	85.40	5,497.96	572.89	3,402.77	-	-	-	-	-	Interest	26,950.39		

	Balance as of	Rate	Maturity Date	Fund	12/31/2019	Percent	Interest Per Fund	Percent
FLAGSTAR BANK (CD)	12/31/19			Capital Acquisition	126,707.04	2.24%	863.23	3.20%
	381,179.82	1.650%	12/15/20	General, Major Rd &				
MICHIGAN FIRST CU (CD)	12/31/19			Local Rd Funds	2,679,823.11	47.28%	12,615.66	46.81%
	207,667.39	0.800%	04/01/20	DDA	1,086,936.31	19.18%	7,405.06	27.48%
				Forfeiture	12,533.59	0.22%	85.40	0.32%
				Water	1,762,348.02	31.09%	5,981.04	22.19%
FLAGSTAR/CHASE (CHECKING ACCOUNTS)				Total	<u>5,668,348.07</u>	<u>100.00%</u>	<u>26,950.39</u>	<u>100%</u>
	Balance as of		Interest Earned					
	12/31/19		12/31/19					
General	678,921.50		1,633.07					
Tax	732,495.40		4,911.74					
Water/Sewer	1,055,111.43		2,578.27					
	<u>2,466,528.33</u>		<u>9,123.08</u>					

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**CITY OF LATHRUP VILLAGE  
DEPARTMENT REPORTS**

## December 2019 Police Summaries

12/1/2019 - 19-11572: Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

12/2/2019 - 19-11580: Assault and Battery

Officers were dispatched to a residence for an assault that occurred. Officers interviewed all parties involved and investigated the situation. One of the parties involved was arrested and taken to Berkley PD for processing. A report was taken.

12/2/2019 - 19-11586: Animal Bite/Scratch

Officers spoke with an individual in regards to a cat bite that happened to their 4 year old child. All parties involved were interviewed and a report was taken. An Oakland County Animal Bite Form was completed. The incident is under investigation.

12/4/2019 - 19-11652: Suspicious Circumstances

Officers were dispatched to a local business for a suspicious person. Officers spoke with all parties, and the individual in question left the area without incident.

12/4/2019 - 19-11661: Concealed Weapons Violation

Officers conducted a traffic stop and found the driver had a valid arrest warrant. While searching the vehicle, officers located a pistol that was not properly registered. The individual did not possess a valid CPL. The individual was arrested and taken to Berkley PD for processing.

12/6/2019 - 19-11736: Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

12/6/2019 - 19-11744: Family Trouble

While on patrol, Officers observed two individuals that appeared to be in a verbal altercation. Officers checked on the individuals and found that they were married. The individuals stated that they were just having a disagreement. Officers helped mediate the situation.

12/6/2019 - 19-11747: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/7/2019 - 19-11780: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/9/2019 - 19-11881: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and their vehicle was impounded.

12/10/2019 - 19-11931: Larceny

Officers were dispatched to a local residence for a larceny Report. The reporting party stated that overnight they had the catalytic converter stolen from their vehicle. There are no suspects at this time. A report was taken.

12/11/2019 - 19-11964: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/11/2019 - 19-11972: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

12/13/2019 - 19-12048: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/13/2019 - 19-12071: Larceny

An individual came to the LVPD to make a larceny report. The reporting party stated that the license plate was stolen from their vehicle. The reporting party stated that there are no suspects. A report was taken.

12/13/2019 - 19-12072: Forgery of Checks

Officers were dispatched to a local financial institution for an individual attempting to cash a fraudulent check. Officers interviewed employees as well as the suspect. The suspect was arrested and taken to Berkley PD for processing.

12/14/2019 - 19-12093: Operating While Intoxicated

Officers conducted a traffic stop, and through an investigation determined the driver was operating while under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

12/15/2019 - 19-12115: Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a warrant out of another agency. The driver was taken into custody and then turned over to the other law enforcement agency.

12/16/2019 - 19-11964: Arrest warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

12/16/2019 - 19-12178: Fraud

An individual came to the LVPD to make a fraud report. The reporting party stated that they had funds withdrawn from their bank account without giving anyone permission to do so. The reporting party also stated that they have no idea who possibly withdrew the funds. A statement was filled out and a report was taken.

12/17/2019 - 19-12225: Animal Complaint

Officers were dispatched to a local residence for a wounded deer. Due to the injuries, officers made the decision to put down the deer.

12/17/2019 - 19-12227: Fraud

An individual came to the LVPD to make a fraud report. The reporting party stated that they had funds withdrawn from their bank account without giving anyone permission to do so. The reporting party also stated that they have no idea who possibly withdrew the funds. A statement was filled out and a report was taken.

12/17/2019 - 19-12230: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/18/2019 - 19-12270: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/18/2019 - 19-12282: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/20/2019 - 19-12366: Vehicle Lockout

Officers were dispatched to a local business to assist a citizen who locked their keys in their vehicle. Officers were able to gain access to the vehicle without incident.

12/23/2019 - 19-12532: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/23/2019 - 19-12539: Larceny

An individual came to the LVPD to make a larceny report. The reporting party stated that they had their lawn reflectors stolen. The reporting party stated they there are no suspects. A report was taken.

12/26/2019 - 19-12646: Fraud

Officers were dispatched to a local residence for a fraud report. The reporting party stated that they had fraudulent charges made with credit cards that they were supposed to receive in the mail, but never did. A report was taken and is currently under investigation.

12/29/2019 - 19-12765: Family Trouble

Officers were dispatched to a local residence for a family trouble report. Officers spoke with all parties involved and helped to mediate the situation.

12/29/2019 - 19-12766: Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid LVPD warrant. The driver was taken into custody and then transported to Berkley PD for processing.





**Trash Container in Public View Enforcement | E19-0223**

**Property Information**

40-24-14-481-037                      27450 ELDORADO PL                      Subdivision:  
LATHRUP VILLAGE MI, 48076-3453                      Lot:                      Block:

**Name Information**

Owner:                      GARDNER, RALPH J                      Phone:                      (248) 569 3723  
Occupant:                      Phone:  
Filer:                      Phone:

**Enforcement Information**

Date Filed:                      12/04/2019                      Date Closed:                      Status:  
Complaint:  
  
Last Action Date:                      Last Inspection:  
Last Action:

**Ordinance Inspection | Kelda London**

Status:                      Scheduled                      Result:  
Scheduled:                      12/04/2019                      Completed:







**Trash Container in Public View Enforcement | E19-0227**

**Property Information**

40-24-14-203-003      18790 ALHAMBRA AVE      Subdivision:  
LATHRUP VILLAGE MI, 48076-2522      Lot:      Block:

**Name Information**

Owner:      DAVIS, HOMER L      Phone:  
Occupant:      Phone:  
Filer:      Phone:

**Enforcement Information**

Date Filed:      12/13/2019      Date Closed:      Status:      Discovered  
Complaint:  
    Dumpster in drive no permit  
Last Action Date:      Last Inspection:  
Last Action:

**Ordinance Inspection | Jim Wright**

Status:      Scheduled      Result:  
Scheduled:      01/03/2020      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      No Change  
Scheduled:      12/27/2019      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      Violation(s)  
Scheduled:      12/13/2019      Completed:

**Work w/o a permit Enforcement | E19-0228**

**Property Information**

40-24-13-151-020      17535 WILTSHIRE BLVD      Subdivision:  
LATHRUP VILLAGE MI, 48076-2716      Lot:      Block:

**Name Information**

Owner:      BLACK JR, MICHAEL AARON      Phone:      (313) 575 7791  
Occupant:      Phone:  
Filer:      Phone:

**Enforcement Information**

Date Filed:      12/13/2019      Date Closed:      Status:      Discovered  
Complaint:  
    Interior remodel no permit  
Last Action Date:      Last Inspection:  
Last Action:

**Ordinance Inspection | Jim Wright**

Status:      Scheduled      Result:  
Scheduled:      01/03/2020      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      No Change  
Scheduled:      12/27/2019      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      No Change  
Scheduled:      12/20/2019      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      Violation(s)  
Scheduled:      12/13/2019      Completed:

**Comments:**

see n ote

Spoke with owner new owner stated he was just replacing tile told him to get bathroom remodel permit









**Work w/o a permit Enforcement | E19-0232**

**Property Information**

40-24-14-256-011      18564 SARATOGA BLVD      Subdivision:  
LATHRUP VILLAGE MI, 48076-7813      Lot:      Block:

**Name Information**

Owner:      TIMMA, SUZANNE      Phone:  
Occupant:      Phone:  
Filer:      Phone:

**Enforcement Information**

Date Filed:      12/13/2019      Date Closed:      Status:      Discovered  
Complaint:  
    New roof installed dumpster in drive no roofing permit obtained  
Last Action Date:      Last Inspection:  
Last Action:

**Ordinance Inspection | Jim Wright**

Status:      Scheduled      Result:  
Scheduled:      01/03/2020      Completed:

**Comments:**

write ticket

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      No Change  
Scheduled:      12/27/2019      Completed:

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      No Change  
Scheduled:      12/20/2019      Completed:

**Comments:**

Sent final notice

**Ordinance Inspection | Jim Wright**

Status:      Completed      Result:      Violation(s)  
Scheduled:      12/13/2019      Completed:





































# Monthly Permit List

01/03/2020

## Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB190130	10/31/2019	LEKAJ, ARBEN	27738 LATHRUP BLVD	40-24-13-305-007	\$320.00	\$0
<b>Work Description:</b> Kitchen Remod						
PB190131	10/31/2019	SBC TOWER HOLDINGS	27139 RED RIVER DR	40-24-14-603-001	\$125.00	\$0
<b>Work Description:</b> swap 3 antennas and platform install 4 converters						
PB190132	10/31/2019	DIXON JR, OSCAR	27711 LATHRUP BLVD	40-24-13-304-020	\$710.00	\$0
<b>Work Description:</b> Kitchen Remod						
PB190133	11/07/2019	JOHNSON, KEVIN LYLE	28041 SUNSET W BLVD	40-24-14-256-020	\$275.00	\$0
<b>Work Description:</b> New Roof						
PB190134	11/12/2019	COMMUNITY CHURCH	27800 SOUTHFIELD RD	40-24-13-301-001	\$230.00	\$0
<b>Work Description:</b> INTERIOR WATERPROOFING						
PB190136	11/12/2019	MAY TRUSTEE, ALAN A	27367 RAINBOW CIR	40-24-14-355-036	\$571.00	\$0
<b>Work Description:</b> 26 WINDOWS REPLACED						
PB190137	11/13/2019	ESTATE OF PERCY WILLIAMS	18870 SUNBRIGHT AVE	40-24-23-252-006	\$305.00	\$0
<b>Work Description:</b> REBUILD DECK						
PB190138	11/18/2019	NORRIS, GREGORY L	27836 SAN JOSE CT	40-24-14-301-048	\$431.00	\$0
<b>Work Description:</b> WINDOW REPLACEMENT						
PB190142	11/26/2019	HAND, GAIL K	28560 SUNSET W BLVD	40-24-14-207-005	\$185.00	\$0
<b>Work Description:</b> REPLACE 6 WINDOWS						

**Total Permits For Type: 9**

**Total Fees For Type: \$3,152.00**  
**Total Const. Value For Type: \$0**

## Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PE190092	11/06/2019	ZAMMIT, JACOB ANDREW	27640 CALIFORNIA SE DR	40-24-13-306-004	\$95.00	\$0
<b>Work Description:</b> A/c and Furance install						
PE190093	11/07/2019	FORSTER, KARL A	27851 SANTA BARBARA DR	40-24-14-331-005	\$110.00	\$0
<b>Work Description:</b> Generator Install						
PE190094	11/12/2019	HAMMOND, JASON	27590 CALIFORNIA SE DR	40-24-13-306-007	\$95.00	\$0
<b>Work Description:</b> FURANCE AND A/C INSTALL						
PE190095	11/12/2019	LINDSAY, CHARLES E	27683 RAINBOW CIR	40-24-14-328-006	\$70.00	\$0
<b>Work Description:</b> FURANCE INSTALL						
PE190099	11/26/2019	LEE, LYNN MARIE	18652 CAMBRIDGE BLVD	40-24-14-455-005	\$70.00	\$0
<b>Work Description:</b> FURANCE WIRING						
PE190100	11/26/2019	NIX, VERETTA T	18161 ROSELAND BLVD	40-24-14-230-003	\$70.00	\$0
<b>Work Description:</b> FURANCE WIRING						

**Total Permits For Type: 6**  
**Total Fees For Type: \$510.00**  
**Total Const. Value For Type: \$0**

## Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PF190024	11/15/2019	WOLSCHLEGER III, ALBERT W	18350 RAINBOW DR	40-24-23-277-001	\$65.00	\$0

Work Description: 4' ORNAMENTAL METAL

**Total Permits For Type: 1**  
**Total Fees For Type: \$65.00**  
**Total Const. Value For Type: \$0**

## Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM190224	11/06/2019	ZAMMIT, JACOB ANDREW	27640 CALIFORNIA SE DR	40-24-13-306-004	\$115.00	\$0
<b>Work Description:</b> A/c and furance Install						
PM190225	11/12/2019	HAMMOND, JASON	27590 CALIFORNIA SE DR	40-24-13-306-007	\$115.00	\$0
<b>Work Description:</b> FURANCE AND A/C INSTALL						
PM190226	11/12/2019	LINDSAY, CHARLES E	27683 RAINBOW CIR	40-24-14-328-006	\$105.00	\$0
<b>Work Description:</b> FURANCE INSTALL						
PM190227	11/14/2019	SHAW, JOHN N	18851 BUNGALOW DR	40-24-14-452-004	\$100.00	\$0
<b>Work Description:</b> A/C AND FURANCE INSTALL						
PM190228	11/26/2019	LEE, LYNN MARIE	18652 CAMBRIDGE BLVD	40-24-14-455-005	\$100.00	\$0
<b>Work Description:</b> FURANCE AND HOT WATER INSTALL						
PM190229	11/26/2019	NIX, VERETTA T	18161 ROSELAND BLVD	40-24-14-230-003	\$90.00	\$0
<b>Work Description:</b> FURANCE INSTALL						
PM190230	11/26/2019	TUDRICK, WILLIAM M	18835 SAN JOSE BLVD	40-24-14-402-003	\$155.00	\$0
<b>Work Description:</b> A/C AND FURANCE INSTALL						

**Total Permits For Type: 7**  
**Total Fees For Type: \$780.00**  
**Total Const. Value For Type: \$0**

# Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP190053	11/12/2019	COMMUNITY CHURCH	27800 SOUTHFIELD RD	40-24-13-301-001	\$55.00	\$0
<b>Work Description:</b> SUMP PUMP INSTALL						
PP190054	11/14/2019	CHRISTIAN, KAREN	19170 W 11 MILE RD	40-24-14-381-024	\$70.00	\$0
<b>Work Description:</b> WATER HEATER REPLACEMENT						
PP190056	11/22/2019	LUNN, DAVID	18140 LINCOLN DR	40-24-23-280-046	\$530.00	\$0
<b>Work Description:</b> PLUMBING FOR NEW HOUSE						
PP190058	11/26/2019	THOMAS, TREASURE	18474 DOLORES AVE	40-24-14-254-010	\$85.00	\$0
<b>Work Description:</b> WATER HEATER INSTALL						

**Total Permits For Type: 4**  
**Total Fees For Type: \$740.00**  
**Total Const. Value For Type: \$0**

## Report Summary

Permit.Status = ISSUED AND  
Permit.DateIssued Between  
11/1/2019 12:00:00 AM AND  
11/30/2019 11:59:59 PM

**Grand Total Fees: \$5,247.00**  
**Grand Total Permits: 27**  
**Grand Total Const. Value: \$0**

# Enforcements By Category

01/03/20

## OTHER

Enforcement Number	Address	Status	Filed	Closed
28660 SOUTHFIELD RD 160		Discovered	12/20/19	
1. Change of use. Adding Mercantile to building whose current use is Group B business. This is a change of use making this bu				
<b>Total Other Entries:</b>				1

## PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
18911 BUNGALOW DR		Discovered	12/11/19	
Piles of trash and debris in garage fire hazard				
<b>Total Property Maintenance Entries:</b>				1

## TRAILER IN YARD

Enforcement Number	Address	Status	Filed	Closed
17615 CORAL GABLES AVE		Discovered	12/13/19	
Camper trailer in drive violation of ordinanceAbove ground pool not allowed by ordinance. Remove both camper trailer and po				
<b>Total Trailer in Yard Entries:</b>				1

## TRASH CONTAINER IN PUBLIC VIEW

Enforcement Number	Address	Status	Filed	Closed
18790 ALHAMBRA AVE		Resolved	12/13/19	
Dumpster in drive no permit				
<b>Total Trash Container in Public View Entries:</b>				1

## WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
17535 WILTSHIRE BLVD		Resolved	12/13/19	01/03/20
Interior remodel no permit				
18205 WILTSHIRE BLVD		Resolved	12/13/19	12/18/19
Fire repair by JarridContact is Paul 586-676-7375Mike 586-295-4932 Electrical work done for garage door also				
17361 RAINBOW DR		Discovered	12/13/19	

# Enforcements By Category

01/03/20

Shed being built in rear yard old permit was finalized this is a new shed need permit. Spoke with owner at door I said would check

18564 SARATOGA BLVD	Resolved	12/13/19	01/03/20
---------------------	----------	----------	----------

New roof installed dumpster in drive no roofing permit obtained

**Total Work w/o a permit Entries: 4**

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**Total Records: 8**

Enforcement.CodeOfficer = Jim  
Wright AND  
Enforcement.DateFiled Between  
12/1/2019 12:00:00 AM AND  
12/31/2019 11:59:59 PM

Total Pages 2



# Enforcements By Category

01/03/20

## OTHER

Enforcement Number	Address	Status	Filed	Closed
27717	CALIFORNIA NW DR		12/13/19	
Exceeded number of Garage Sales for the year				
<b>Total Other Entries:</b>				<b>1</b>

## SIGN VIOLATION

Enforcement Number	Address	Status	Filed	Closed
28001	SOUTHFIELD RD		12/13/19	
<b>Total Sign Violation Entries:</b>				<b>1</b>

## TRASH CONTAINER IN PUBLIC VIEW

Enforcement Number	Address	Status	Filed	Closed
27430	CALIFORNIA SW DR	Discovered	12/04/19	12/23/19
27450	ELDORADO PL		12/04/19	
<b>Total Trash Container in Public View Entries:</b>				<b>2</b>

## YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
26560	MEADOWOOD N CT		12/30/19	
18660	MIDDLESEX AVE		12/30/19	
18940	HAMPSHIRE ST		12/30/19	
18970	ELDORADO PL		12/30/19	
18400	MIDDLESEX AVE		12/30/19	

# Enforcements By Category

01/03/20

27420 LATHRUP BLVD	12/30/19
27675 LATHRUP BLVD	12/30/19
28661 LATHRUP BLVD	12/30/19
17570 SAN ROSA BLVD	12/30/19
18860 ROSELAND BLVD	12/30/19
18865 BUNGALOW DR	12/30/19
18781 BUNGALOW DR	12/30/19
27375 BLOOMFIELD DR	12/30/19
27800 RAINBOW CIR	12/30/19
18707 W GLENWOOD BLVD	12/30/19

**Total Yard waste Entries: 15**

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**Total Records: 19**

Enforcement.CodeOfficer = Kelda  
London AND  
Enforcement.DateFiled Between  
12/1/2019 12:00:00 AM AND  
12/31/2019 11:59:59 PM

Total Pages2

# Enforcements By Category

01/03/20

## OTHER

Enforcement Number	Address	Status	Filed	Closed
E19-0226	27717 CALIFORNIA NW DR		12/13/19	
E19-0233	28660 SOUTHFIELD RD 160	Discovered	12/20/19	
			<b>Total Entries: 2</b>	

## PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E19-0224	18911 BUNGALOW DR	Discovered	12/11/19	
			<b>Total Entries: 1</b>	

## SIGN VIOLATION

Enforcement Number	Address	Status	Filed	Closed
E19-0225	28001 SOUTHFIELD RD		12/13/19	
			<b>Total Entries: 1</b>	

## TRAILER IN YARD

Enforcement Number	Address	Status	Filed	Closed
E19-0230	17615 CORAL GABLES AVE	Discovered	12/13/19	
			<b>Total Entries: 1</b>	

## TRASH CONTAINER IN PUBLIC

Enforcement Number	Address	Status	Filed	Closed
E19-0222	27430 CALIFORNIA SW DR	Discovered	12/04/19	12/23/19
E19-0223	27450 ELDORADO PL		12/04/19	
E19-0227	18790 ALHAMBRA AVE	Discovered	12/13/19	
			<b>Total Entries: 3</b>	

# Enforcements By Category

01/03/20

## WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
E19-0228	17535 WILTSHIRE BLVD	Discovered	12/13/19	
E19-0229	18205 WILTSHIRE BLVD	Resolved	12/13/19	12/18/19
E19-0231	17361 RAINBOW DR	Discovered	12/13/19	
E19-0232	18564 SARATOGA BLVD	Discovered	12/13/19	
<b>Total Entries: 4</b>				

## YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
E19-0234	26560 MEADOWOOD N CT		12/30/19	
E19-0235	18660 MIDDLESEX AVE		12/30/19	
E19-0236	18940 HAMPSHIRE ST		12/30/19	
E19-0237	18970 ELDORADO PL		12/30/19	
E19-0238	18400 MIDDLESEX AVE		12/30/19	
E19-0240	27420 LATHRUP BLVD		12/30/19	
E19-0241	27675 LATHRUP BLVD		12/30/19	
E19-0242	28661 LATHRUP BLVD		12/30/19	
E19-0243	17570 SAN ROSA BLVD		12/30/19	
E19-0244	18860 ROSELAND BLVD		12/30/19	
E19-0245	18865 BUNGALOW DR		12/30/19	
E19-0246	18781 BUNGALOW DR		12/30/19	
E19-0247	27375 BLOOMFIELD DR		12/30/19	
E19-0248	27800 RAINBOW CIR		12/30/19	
E19-0249	18707 W GLENWOOD BLVD		12/30/19	
<b>Total Entries: 15</b>				

# Enforcements By Category

01/03/20

Total Records: 41

Enforcement.DateFiled Between 12/1/2019 12:00:00 AM AND 12/31/2019 11:5

# Enforcements By Code Officer

01/03/20

## Jim Wright

Enforcement Number	Address	Status	Filed	Closed
E19-0224	18911 BUNGALOW DR	Discovered	12/11/19	
E19-0227	18790 ALHAMBRA AVE	Discovered	12/13/19	
E19-0228	17535 WILTSHIRE BLVD	Discovered	12/13/19	
E19-0229	18205 WILTSHIRE BLVD	Resolved	12/13/19	12/18/19
E19-0230	17615 CORAL GABLES AVE	Discovered	12/13/19	
E19-0231	17361 RAINBOW DR	Discovered	12/13/19	
E19-0232	18564 SARATOGA BLVD	Discovered	12/13/19	
E19-0233	28660 SOUTHFIELD RD 160	Discovered	12/20/19	

**Total Enforcements for Jim Wright** 8

## Kelda London

Enforcement Number	Address	Status	Filed	Closed
E19-0222	27430 CALIFORNIA SW DR	Discovered	12/04/19	12/23/19
E19-0223	27450 ELDORADO PL		12/04/19	
E19-0225	28001 SOUTHFIELD RD		12/13/19	
E19-0226	27717 CALIFORNIA NW DR		12/13/19	
E19-0234	26560 MEADOWOOD N CT		12/30/19	
E19-0235	18660 MIDDLESEX AVE		12/30/19	
E19-0236	18940 HAMPSHIRE ST		12/30/19	
E19-0237	18970 ELDORADO PL		12/30/19	
E19-0238	18400 MIDDLESEX AVE		12/30/19	
E19-0240	27420 LATHRUP BLVD		12/30/19	
E19-0241	27675 LATHRUP BLVD		12/30/19	
E19-0242	28661 LATHRUP BLVD		12/30/19	

# Enforcements By Code Officer

01/03/20

E19-0243	17570 SAN ROSA BLVD	12/30/19
E19-0244	18860 ROSELAND BLVD	12/30/19
E19-0245	18865 BUNGALOW DR	12/30/19
E19-0246	18781 BUNGALOW DR	12/30/19
E19-0247	27375 BLOOMFIELD DR	12/30/19
E19-0248	27800 RAINBOW CIR	12/30/19
E19-0249	18707 W GLENWOOD BLVD	12/30/19

**Total Enforcements for Kelda Lonc** 19

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**Total Records:** 27

Population: All Records  
Enforcement.DateFiled Between 12/1/2019 12:00:00 AM  
AND 12/31/2019 11:59:59 PM



**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FROM: Sheryl Mitchell, City Administrator  
DATE: January 27, 2020

RE: **MOTION TO ADOPT SPECIAL ASSESSMENT RESOLUTION #2 –  
ROLL No. 2019-01**

At the end of each year there are delinquent water and other bills (such as unpaid grass or weed mowing charges, delinquent water and sewage disposal charges, sidewalk repair charges, or nuisance abatement).

This starts the process of moving these amounts to the tax roll. Property owners have until April before the amounts are placed on their tax bill.

**Suggested Motion:**

**Adopt the Attached Resolution #2 for Special Assessments – Roll No. 2019-01**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,





# Legal Ad Proof

*If you wish to email changes please reply or use the email below*

**legals@candgnews.com**

*(NOTE: After 3:00pm on press day you must call for corrections)*

**Date Proof Sent: 12/23/2019 10:31 AM**

## **AD INFORMATION**

**Ad Number: 0120-2001**

**Ad Title: City of Lathrup Village - Special Assessment Public Hearing Notice 2019**

**Week Of Publication: 1/1/2020**

**Publication(s) ad will appear: Southfield Sun**

**For corrections call 586-498-1097**

**email corrections: legals@candgnews.com (NOTE: After 3:00pm on press day you must call for corrections)**

**Please scroll to the next page to view the ad.**

# PUBLIC NOTICE

## CITY OF LATHRUP VILLAGE

### NOTICE OF SPECIAL ASSESSMENT HEARING

To the owners of all property which become subject to Special Assessments for general purposes during 2019 whether for unpaid grass or weed mowing charges, delinquent water and sewage disposal charges, sidewalk repair charges, or otherwise, and to all other persons interested. TAKE NOTICE: That the Tentative Special Assessment Roll of the sums which are subject to be specially assessed to the various owners and parcels involved for general purposes as prepared by the City Administrator is now on file in my office for public inspection and review. Notice is also hereby given that on **Monday, January 27, 2020 at 7:00 p.m.** in the Council Chambers, in the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan, a Public Hearing will be held before the City Council to hear from any and all interested parties as to all matters bearing upon the property of the Tentative Special Assessment Roll. Following the Public Hearing, the Roll will be confirmed by the City Council.

Page 90 of 172  
Wette Talley, City Clerk



CITY OF LATHRUP VILLAGE

SPECIAL ASSESSMENT RESOLUTION #2 – ROLL NO. 2019-01

**Whereas**, various cost and expenses have been incurred and remain unpaid and/or sums are otherwise subject to being specially assessed to various owners and parcel for general purposes (including weed mowing, delinquent water & sewage disposal charges, nuisance abatement, refuse clearing, and the like provided by the City) under the applicable provisions of the City Charter and the Municipal Code; and

**Whereas**, the City Administrator has reported to the Council the various owners and parcels involved; and

**Whereas**, the City Council has elected to exercise its optional powers granted by statue, Charter, and Ordinances to fix and place a record of the lien amounts by levying a Special Assessment, the City Administrator's Report has been deemed to be a tentative Special Assessment Roll, and said Roll has been placed on file with the City Clerk for public inspection and review; and

**Whereas**, a public hearing has been held for the consideration of all matters bearing upon the review and confirmation of a Special Assessment Roll after due notice of said hearing has been given by publication and by mailing to the owners of the affected lands; and

**Whereas**, the Council has considered all matters bearing upon the correctness and propriety of the tentative Special Assessment Roll and, in the course of reviewing said Roll, has caused such corrections and adjustments to be made as are proper so as to reduce said Roll to its present form as on file with the City Clerk;

**Now, Therefore, Be It Resolved:**

1. That the City Council does hereby confirm the Special Assessment Roll for general purposes as prepared by the City Administrator with such corrections and adjustment and corrections as have heretofore been made to such Roll at the direction of the Council and as now on file with the City Clerk.
2. That such Roll is hereby designated No. 2019-01.
3. That such amounts as have been assessed in said Roll are hereby declared to be a debt to the City from the persons to whom they are assessed and shall until paid be alien upon the property assessed for the amount of such assessment and all interest and charges thereon as provided by law and this Resolution.
4. That such assessments shall be deemed to be due and payable as provided by law and be collected as so provided.

The undersigned hereby certifies to the Assessor that the foregoing Resolution was duly adopted by the City Council at a Regular meeting held on January 27, 2020, that annexed hereto is Special Assessment Roll #2019-01, and that the amounts appearing on said Roll have been assess upon the property and against the persons appearing on said Roll in accordance with the foregoing Resolution.

Dated \_\_\_\_\_

\_\_\_\_\_  
Yvette Talley, City Clerk

**2020 TAX BILL SPECIAL ASSESSMENTS**

<b>Address</b>	<b>Amount</b>	<b>10%</b>	<b>Total</b>
18810 Alhambra	\$ 1,416.67	\$ 141.67	\$ 1,558.34
17386 Avilla	\$ 782.08	\$ 78.21	\$ 860.29
17401 Avilla	\$ 931.56	\$ 93.16	\$ 1,024.72
17415 Avilla	\$ 635.39	\$ 63.54	\$ 698.93
17617 Avilla	\$ 704.10	\$ 70.41	\$ 774.51
17641 Avilla	\$ 540.52	\$ 54.05	\$ 594.57
18155 Avilla	\$ 706.14	\$ 70.61	\$ 776.75
18187 Avilla	\$ 263.54	\$ 26.35	\$ 289.89
28672 Blackstone	\$ 531.02	\$ 53.10	\$ 584.12
28678 Blackstone	\$ 1,371.22	\$ 137.12	\$ 1,508.34
28728 Blackstone	\$ 603.97	\$ 60.40	\$ 664.37
28731 Blackstone	\$ 1,238.83	\$ 123.88	\$ 1,362.71
28750 Blackstone	\$ 913.63	\$ 91.36	\$ 1,004.99
26779 Bloomfield	\$ 704.10	\$ 70.41	\$ 774.51
26835 Bloomfield	\$ 706.79	\$ 70.68	\$ 777.47
26861 Bloomfied	\$ 607.72	\$ 60.77	\$ 668.49
27721 Bloomfield	\$ 356.84	\$ 35.68	\$ 392.52
28725 Bloomfield	\$ 2,542.06	\$ 254.21	\$ 2,796.27
18586 Bungalow	\$ 1,507.28	\$ 150.73	\$ 1,658.01
18614 Bungalow	\$ 1,702.74	\$ 170.27	\$ 1,873.01
18800 Bungalow	\$ 1,123.11	\$ 112.31	\$ 1,235.42
27705 E. California	\$ 888.98	\$ 88.90	\$ 977.88
27725 E. California	\$ 539.22	\$ 53.92	\$ 593.14
27735 E. California	\$ 26,371.43	\$ 2,637.14	\$ 29,008.57
27934 E. California	\$ 1,474.98	\$ 147.50	\$ 1,622.48
27610 W. California	\$ 715.87	\$ 71.59	\$ 787.46
27628 W. California	\$ 840.31	\$ 84.03	\$ 924.34
27645 W. California	\$ 815.09	\$ 81.51	\$ 896.60
27660 W. California	\$ 689.22	\$ 68.92	\$ 758.14
27714 W. California	\$ 1,095.07	\$ 109.51	\$ 1,204.58
27810 W. California	\$ 667.66	\$ 66.77	\$ 734.43
27817 W. California	\$ 942.07	\$ 94.21	\$ 1,036.28
17387 Cambridge	\$ 828.81	\$ 82.88	\$ 911.69
17554 Cambridge	\$ 1,641.61	\$ 164.16	\$ 1,805.77
17631 Cambridge	\$ 1,568.23	\$ 156.82	\$ 1,725.05
18635 Cambridge	\$ 1,611.78	\$ 161.18	\$ 1,772.96
18659 Cambridge	\$ 1,115.39	\$ 111.54	\$ 1,226.93
18695 Cambridge	\$ 298.64	\$ 29.86	\$ 328.50
18736 Cambridge	\$ 1,068.66	\$ 106.87	\$ 1,175.53
18750 Cambridge	\$ 1,639.82	\$ 163.98	\$ 1,803.80
18776 Cambridge	\$ 597.73	\$ 59.77	\$ 657.50
17376 Catalpha	\$ 1,620.31	\$ 162.03	\$ 1,782.34
27848 Cathalton	\$ 1,020.76	\$ 102.08	\$ 1,122.84
17330 Coral Gables	\$ 331.70	\$ 33.17	\$ 364.87
17350 Coral Gables	\$ 1,636.46	\$ 163.65	\$ 1,800.11
17560 Coral Gables	\$ 842.34	\$ 84.23	\$ 926.57
17561 Coral Gables	\$ 692.82	\$ 69.28	\$ 762.10
17594 Coral Gables	\$ 692.82	\$ 69.28	\$ 762.10
17601 Coral Gables	\$ 2,324.32	\$ 232.43	\$ 2,556.75
17625 Coral Gables	\$ 2,077.94	\$ 207.79	\$ 2,285.73
18153 Coral Gables	\$ 2,675.20	\$ 267.52	\$ 2,942.72
18434 Coral Gables	\$ 2,287.44	\$ 228.74	\$ 2,516.18
18475 Coral Gables	\$ 729.87	\$ 72.99	\$ 802.86
18474 Delores	\$ 278.16	\$ 27.82	\$ 305.98
18724 Delores	\$ 1,025.80	\$ 102.58	\$ 1,128.38
18810 Dolores	\$ 1,728.01	\$ 172.80	\$ 1,900.81
18921 Eldorado Place	\$ 1,385.34	\$ 138.53	\$ 1,523.87

18941 Eldorado Place	\$ 892.59	\$ 89.26	\$ 981.85
18971 Eldorado Place	\$ 1,221.56	\$ 122.16	\$ 1,343.72
27027 Eldorado Place	\$ 1,358.92	\$ 135.89	\$ 1,494.81
27361 Eldorado Place	\$ 376.98	\$ 37.70	\$ 414.68
27420 Eldorado Place	\$ 790.30	\$ 79.03	\$ 869.33
28408 Eldorado Place	\$ 812.76	\$ 81.28	\$ 894.04
28530 Eldorado Place	\$ 689.22	\$ 68.92	\$ 758.14
28650 Eldorado Place	\$ 418.49	\$ 41.85	\$ 460.34
28700 Eldorado Place	\$ 877.26	\$ 87.73	\$ 964.99
28720 Eldorado Place	\$ 1,156.89	\$ 115.69	\$ 1,272.58
28735 Eldorado Place	\$ 784.01	\$ 78.40	\$ 862.41
18220 Eleven Mile Road	\$ 1,056.45	\$ 105.65	\$ 1,162.10
19110 Eleven Mile Road	\$ 447.90	\$ 44.79	\$ 492.69
19120 Eleven Mile Road	\$ 704.10	\$ 70.41	\$ 774.51
19160 Eleven Mile Road	\$ 704.10	\$ 70.41	\$ 774.51
19160 Eleven Mile Road	\$ 825.27	\$ 82.53	\$ 907.80
19216 Eleven Mile Road	\$ 1,796.20	\$ 179.62	\$ 1,975.82
19284 Eleven Mile Road	\$ 258.06	\$ 25.81	\$ 283.87
17591 Glenwood	\$ 550.99	\$ 55.10	\$ 606.09
18216 Glenwood	\$ 539.33	\$ 53.93	\$ 593.26
18455 Glenwood	\$ 1,918.35	\$ 191.84	\$ 2,110.19
18519 Glenwood	\$ 313.32	\$ 31.33	\$ 344.65
18535 Glenwood	\$ 1,518.55	\$ 151.86	\$ 1,670.41
18771 Glenwood	\$ 719.14	\$ 71.91	\$ 791.05
18785 Glenwood	\$ 719.46	\$ 71.95	\$ 791.41
18794 Glenwood	\$ 3,476.42	\$ 347.64	\$ 3,824.06
27215 Goldengate	\$ 360.02	\$ 36.00	\$ 396.02
27246 Goldengate	\$ 382.56	\$ 38.26	\$ 420.82
27270 Goldengate	\$ 429.26	\$ 42.93	\$ 472.19
27451 Goldengate	\$ 341.20	\$ 34.12	\$ 375.32
27490 Goldengate	\$ 945.87	\$ 94.59	\$ 1,040.46
27535 Goldengate	\$ 1,079.03	\$ 107.90	\$ 1,186.93
27551 Goldengate	\$ 615.64	\$ 61.56	\$ 677.20
28245 Goldengate	\$ 1,838.18	\$ 183.82	\$ 2,022.00
18841 Hampshire	\$ 1,649.78	\$ 164.98	\$ 1,814.76
18980 Hampshire	\$ 1,372.05	\$ 137.21	\$ 1,509.26
18991 Hampshire	\$ 722.41	\$ 72.24	\$ 794.65
18150 Kilbirnie	\$ 692.82	\$ 69.28	\$ 762.10
18740 Lacrosse	\$ 1,756.24	\$ 175.62	\$ 1,931.86
19015 Lacrosse	\$ 689.22	\$ 68.92	\$ 758.14
26040 Lathrup	\$ 1,270.07	\$ 127.01	\$ 1,397.08
26225 Lathrup	\$ 719.47	\$ 71.95	\$ 791.42
26366 Lathrup	\$ 220.43	\$ 22.04	\$ 242.47
26646 Lathrup	\$ 359.07	\$ 35.91	\$ 394.98
26665 Lathrup	\$ 300.52	\$ 30.05	\$ 330.57
26676 Lathrup	\$ 1,838.20	\$ 183.82	\$ 2,022.02
26715 Lathrup	\$ 2,490.80	\$ 249.08	\$ 2,739.88
27216 Lathrup	\$ 692.82	\$ 69.28	\$ 762.10
27341 Lathrup	\$ 719.47	\$ 71.95	\$ 791.42
27720 Lathrup	\$ 299.75	\$ 29.98	\$ 329.73
27731 Lathrup	\$ 1,927.85	\$ 192.79	\$ 2,120.64
28452 Lathrup	\$ 609.34	\$ 60.93	\$ 670.27
28565 Lathrup	\$ 1,158.17	\$ 115.82	\$ 1,273.99
28837 Lathrup	\$ 569.99	\$ 57.00	\$ 626.99
28860 Lathrup	\$ 264.69	\$ 26.47	\$ 291.16
28929 Lathrup	\$ 300.01	\$ 30.00	\$ 330.01
28950 Lathrup	\$ 742.51	\$ 74.25	\$ 816.76
17580 Lincoln	\$ 366.14	\$ 36.61	\$ 402.75
17590 Lincoln	\$ 1,198.91	\$ 119.89	\$ 1,318.80
17610 Lincoln	\$ 1,372.04	\$ 137.20	\$ 1,509.24
18450 Lincoln	\$ 219.01	\$ 21.90	\$ 240.91

18900 Lincoln	\$ 845.09	\$ 84.51	\$ 929.60
17311 Margate	\$ 399.93	\$ 39.99	\$ 439.92
17321 Margate	\$ 226.52	\$ 22.65	\$ 249.17
17501 Margate	\$ 453.30	\$ 45.33	\$ 498.63
17546 Margate	\$ 652.82	\$ 65.28	\$ 718.10
17555 Margate	\$ 1,651.74	\$ 165.17	\$ 1,816.91
17600 Margate	\$ 2,550.80	\$ 255.08	\$ 2,805.88
18131 Margate	\$ 1,073.72	\$ 107.37	\$ 1,181.09
26207 Meadowbrook Way	\$ 320.49	\$ 32.05	\$ 352.54
26230 Meadowbrook Way	\$ 255.03	\$ 25.50	\$ 280.53
26231 Meadowbrook Way	\$ 3,875.97	\$ 387.60	\$ 4,263.57
26242 Meadowbrook Way	\$ 511.34	\$ 51.13	\$ 562.47
26263 Meadowbrook Way	\$ 826.68	\$ 82.67	\$ 909.35
26269 Meadowbrook Way	\$ 1,195.17	\$ 119.52	\$ 1,314.69
26272 Meadowbrook Way	\$ 1,137.95	\$ 113.80	\$ 1,251.75
26350 Meadowbrook Way	\$ 1,665.02	\$ 166.50	\$ 1,831.52
26721 Meadowbrook Way	\$ 404.82	\$ 40.48	\$ 445.30
27035 Meadowbrook Way	\$ 6,726.19	\$ 672.62	\$ 7,398.81
18190 Meadowood	\$ 2,344.29	\$ 234.43	\$ 2,578.72
18241 Meadowood	\$ 372.73	\$ 37.27	\$ 410.00
18271 Meadowood	\$ 2,650.60	\$ 265.06	\$ 2,915.66
26520 Meadowood	\$ 210.06	\$ 21.01	\$ 231.07
18421 Middlesex	\$ 1,744.96	\$ 174.50	\$ 1,919.46
18444 Middlesex	\$ 1,012.43	\$ 101.24	\$ 1,113.67
18459 Middlesex	\$ 1,039.10	\$ 103.91	\$ 1,143.01
27401 Morningside Plaza	\$ 604.10	\$ 60.41	\$ 664.51
27501 Morningside Plaza	\$ 507.06	\$ 50.71	\$ 557.77
27601 Morningside Plaza	\$ 770.53	\$ 77.05	\$ 847.58
27604 Morningside Plaza	\$ 704.10	\$ 70.41	\$ 774.51
27621 Morningside Plaza	\$ 1,902.74	\$ 190.27	\$ 2,093.01
27237 Rackham	\$ 263.90	\$ 26.39	\$ 290.29
27600 Rackham	\$ 1,265.24	\$ 126.52	\$ 1,391.76
27653 Rackham	\$ 1,300.83	\$ 130.08	\$ 1,430.91
27851 Rackham	\$ 932.56	\$ 93.26	\$ 1,025.82
27380 Rainbow Circle	\$ 843.80	\$ 84.38	\$ 928.18
27400 Rainbow Circle	\$ 460.13	\$ 46.01	\$ 506.14
27544 Rainbow Circle	\$ 2,155.80	\$ 215.58	\$ 2,371.38
27737 Rainbow Circle	\$ 799.39	\$ 79.94	\$ 879.33
27828 Rainbow Circle	\$ 2,835.04	\$ 283.50	\$ 3,118.54
18911 Rainbow Court	\$ 970.23	\$ 97.02	\$ 1,067.25
17311 Rainbow Drive	\$ 542.82	\$ 54.28	\$ 597.10
17555 Rainbow Drive	\$ 376.22	\$ 37.62	\$ 413.84
17600 Rainbow Drive	\$ 1,984.69	\$ 198.47	\$ 2,183.16
17616 Rainbow Drive	\$ 879.29	\$ 87.93	\$ 967.22
17630 Rainbow Drive	\$ 919.25	\$ 91.93	\$ 1,011.18
18130 Rainbow Drive	\$ 524.70	\$ 52.47	\$ 577.17
18207 Rainbow Drive	\$ 717.42	\$ 71.74	\$ 789.16
18230 Rainbow Drive	\$ 692.82	\$ 69.28	\$ 762.10
18241 Rainbow Drive	\$ 817.85	\$ 81.79	\$ 899.64
18266 Rainbow Drive	\$ 259.72	\$ 25.97	\$ 285.69
18301 Rainbow Drive	\$ 732.77	\$ 73.28	\$ 806.05
18330 Rainbow Drive	\$ 1,345.38	\$ 134.54	\$ 1,479.92
18641 Rainbow Drive	\$ 905.00	\$ 90.50	\$ 995.50
18846 Rainbow Drive	\$ 692.82	\$ 69.28	\$ 762.10
18855 Rainbow Drive	\$ 1,170.61	\$ 117.06	\$ 1,287.67
18866 Rainbow Drive	\$ 197.20	\$ 19.72	\$ 216.92
18891 Rainbow Drive	\$ 692.82	\$ 69.28	\$ 762.10
27220 Rainbow Drive	\$ 208.51	\$ 20.85	\$ 229.36
17578 Ramsgate	\$ 1,042.02	\$ 104.20	\$ 1,146.22
17590 Ramsgate	\$ 461.22	\$ 46.12	\$ 507.34
17611 Ramsgate	\$ 692.82	\$ 69.28	\$ 762.10

17630 Ramsgate	\$ 1,666.56	\$ 166.66	\$ 1,833.22
18131 Ramsgate	\$ 351.34	\$ 35.13	\$ 386.47
18151 Ramsgate	\$ 3,636.22	\$ 363.62	\$ 3,999.84
18180 Ramsgate	\$ 664.37	\$ 66.44	\$ 730.81
18190 Ramsgate	\$ 691.46	\$ 69.15	\$ 760.61
18232 Ramsgate	\$ 1,198.89	\$ 119.89	\$ 1,318.78
27230 Red River	\$ 1,063.69	\$ 106.37	\$ 1,170.06
27330 Red River	\$ 704.10	\$ 70.41	\$ 774.51
27723 Red River	\$ 897.86	\$ 89.79	\$ 987.65
17370 Redwood	\$ 680.50	\$ 68.05	\$ 748.55
17380 Redwood	\$ 1,065.14	\$ 106.51	\$ 1,171.65
17370 Roseland	\$ 689.22	\$ 68.92	\$ 758.14
17380 Roseland	\$ 1,275.20	\$ 127.52	\$ 1,402.72
17387 Roseland	\$ 1,461.46	\$ 146.15	\$ 1,607.61
17570 Roseland	\$ 1,411.99	\$ 141.20	\$ 1,553.19
17590 Roseland	\$ 1,340.74	\$ 134.07	\$ 1,474.81
18130 Roseland	\$ 1,198.88	\$ 119.89	\$ 1,318.77
18170 Roseland	\$ 1,172.26	\$ 117.23	\$ 1,289.49
18226 Roseland	\$ 633.94	\$ 63.39	\$ 697.33
18245 Roseland	\$ 835.73	\$ 83.57	\$ 919.30
18476 Roseland	\$ 448.66	\$ 44.87	\$ 493.53
18490 Roseland	\$ 1,092.36	\$ 109.24	\$ 1,201.60
18512 San Diego	\$ 807.60	\$ 80.76	\$ 888.36
18531 San Diego	\$ 397.06	\$ 39.71	\$ 436.77
18793 San Diego	\$ 1,195.28	\$ 119.53	\$ 1,314.81
18830 San Diego	\$ 1,039.10	\$ 103.91	\$ 1,143.01
18837 San Diego	\$ 1,092.35	\$ 109.24	\$ 1,201.59
18463 San Jose	\$ 648.88	\$ 64.89	\$ 713.77
18717 San Jose	\$ 711.34	\$ 71.13	\$ 782.47
18741 San Jose	\$ 307.62	\$ 30.76	\$ 338.38
27850 San Jose Ct.	\$ 817.15	\$ 81.72	\$ 898.87
18475 San Quentin	\$ 1,065.74	\$ 106.57	\$ 1,172.31
18530 San Quentin	\$ 324.50	\$ 32.45	\$ 356.95
18574 San Quentin	\$ 244.42	\$ 24.44	\$ 268.86
18575 San Quentin	\$ 803.82	\$ 80.38	\$ 884.20
18590 San Quentin	\$ 487.16	\$ 48.72	\$ 535.88
18856 San Quentin	\$ 768.42	\$ 76.84	\$ 845.26
17540 San Rosa	\$ 1,210.14	\$ 121.01	\$ 1,331.15
17595 San Rosa	\$ 688.78	\$ 68.88	\$ 757.66
18181 Santa Ann	\$ 692.82	\$ 69.28	\$ 762.10
18201 Santa Ann	\$ 759.42	\$ 75.94	\$ 835.36
18520 Santa Ann	\$ 1,191.67	\$ 119.17	\$ 1,310.84
27250 Santa Barbara	\$ 2,227.54	\$ 222.75	\$ 2,450.29
27620 Santa Barbara	\$ 1,088.74	\$ 108.87	\$ 1,197.61
28250 Santa Barbara	\$ 809.10	\$ 80.91	\$ 890.01
28771 Santa Barbara	\$ 1,516.27	\$ 151.63	\$ 1,667.90
18457 Saratoga	\$ 689.22	\$ 68.92	\$ 758.14
18511 Saratoga	\$ 465.24	\$ 46.52	\$ 511.76
18516 Saratoga	\$ 237.72	\$ 23.77	\$ 261.49
18525 Saratoga	\$ 902.29	\$ 90.23	\$ 992.52
18755 Saratoga	\$ 1,476.53	\$ 147.65	\$ 1,624.18
19081 Saratoga	\$ 1,069.27	\$ 106.93	\$ 1,176.20
28691 Somerset Pl.	\$ 1,537.33	\$ 153.73	\$ 1,691.06
28715 Somerset Pl.	\$ 345.18	\$ 34.52	\$ 379.70
28731 Somerset Pl.	\$ 1,323.62	\$ 132.36	\$ 1,455.98
28786 Somerset Pl.	\$ 468.66	\$ 46.87	\$ 515.53
28807 Somerset Pl.	\$ 826.67	\$ 82.67	\$ 909.34
26621 Southfield Rd.	\$ 577.62	\$ 57.76	\$ 635.38
26631 Southfield Rd.	\$ 735.10	\$ 73.51	\$ 808.61
26739 Southfield Rd.	\$ 375.76	\$ 37.58	\$ 413.34
27208 Southfield Rd.	\$ 2,046.72	\$ 204.67	\$ 2,251.39

27224 Southfield Rd.	\$ 1,966.80	\$ 196.68	\$ 2,163.48
27236 Southfield Rd.	\$ 1,354.16	\$ 135.42	\$ 1,489.58
27244 Southfield Rd.	\$ 921.40	\$ 92.14	\$ 1,013.54
27252 Southfield Rd.	\$ 1,320.94	\$ 132.09	\$ 1,453.03
27260 Southfield Rd.	\$ 784.96	\$ 78.50	\$ 863.46
27411 Southfield Rd.	\$ 1,880.04	\$ 188.00	\$ 2,068.04
28001 Southfield Rd.	\$ 1,884.57	\$ 188.46	\$ 2,073.03
28211 Southfield Rd.	\$ 595.06	\$ 59.51	\$ 654.57
28305 Southfield Rd.	\$ 785.34	\$ 78.53	\$ 863.87
28309 Southfield Rd.	\$ 1,903.66	\$ 190.37	\$ 2,094.03
28505 Southfield Rd.	\$ 885.66	\$ 88.57	\$ 974.23
28600 Southfield Rd.	\$ 1,686.90	\$ 168.69	\$ 1,855.59
28630 Southfield Rd.	\$ 1,727.09	\$ 172.71	\$ 1,899.80
28660 Southfield Rd.	\$ 1,553.94	\$ 155.39	\$ 1,709.33
28690 Southfield Rd.	\$ 2,219.87	\$ 221.99	\$ 2,441.86
28820 Southfield Rd.	\$ 1,331.26	\$ 133.13	\$ 1,464.39
28840 Southfield Rd.	\$ 1,098.52	\$ 109.85	\$ 1,208.37
28860 Southfield Rd.	\$ 3,222.54	\$ 322.25	\$ 3,544.79
28861 Southfield Rd.	\$ 520.07	\$ 52.01	\$ 572.08
28880 Southfield Rd.	\$ 2,210.50	\$ 221.05	\$ 2,431.55
28911 Southfield Rd.	\$ 273.82	\$ 27.38	\$ 301.20
18833 Sunbright	\$ 1,780.90	\$ 178.09	\$ 1,958.99
18860 Sunbright	\$ 1,438.68	\$ 143.87	\$ 1,582.55
17560 Sunnybrook	\$ 1,088.07	\$ 108.81	\$ 1,196.88
17576 Sunnybrook	\$ 875.67	\$ 87.57	\$ 963.24
17585 Sunnybrook	\$ 318.18	\$ 31.82	\$ 350.00
17605 Sunnybrook	\$ 324.06	\$ 32.41	\$ 356.47
18120 Sunnybrook	\$ 689.22	\$ 68.92	\$ 758.14
18151 Sunnybrook	\$ 479.44	\$ 47.94	\$ 527.38
18152 Sunnybrook	\$ 722.63	\$ 72.26	\$ 794.89
18168 Sunnybrook	\$ 405.11	\$ 40.51	\$ 445.62
18189 Sunnybrook	\$ 1,328.84	\$ 132.88	\$ 1,461.72
18725 Sunnybrook	\$ 1,198.89	\$ 119.89	\$ 1,318.78
18756 Sunnybrook	\$ 1,918.14	\$ 191.81	\$ 2,109.95
18774 Sunnybrook	\$ 689.22	\$ 68.92	\$ 758.14
18775 Sunnybrook	\$ 288.12	\$ 28.81	\$ 316.93
18790 Sunnybrook	\$ 639.88	\$ 63.99	\$ 703.87
18791 Sunnybrook	\$ 731.37	\$ 73.14	\$ 804.51
27245 Sunset	\$ 1,195.29	\$ 119.53	\$ 1,314.82
27837 Sunset	\$ 917.19	\$ 91.72	\$ 1,008.91
28000 Sunset	\$ 689.22	\$ 68.92	\$ 758.14
28025 Sunset	\$ 660.42	\$ 66.04	\$ 726.46
28041 Sunset	\$ 410.06	\$ 41.01	\$ 451.07
28095 Sunset	\$ 659.96	\$ 66.00	\$ 725.96
28252 Sunset	\$ 689.22	\$ 68.92	\$ 758.14
28456 Sunset	\$ 289.00	\$ 28.90	\$ 317.90
28510 Sunset	\$ 1,558.48	\$ 155.85	\$ 1,714.33
28534 Sunset	\$ 1,209.54	\$ 120.95	\$ 1,330.49
28626 Sunset	\$ 1,463.22	\$ 146.32	\$ 1,609.54
28711 Sunset	\$ 692.82	\$ 69.28	\$ 762.10
28730 Sunset	\$ 997.12	\$ 99.71	\$ 1,096.83
17641 Twelve Mile Rd.	\$ 4,104.81	\$ 410.48	\$ 4,515.29
17435 Wiltshire	\$ 837.30	\$ 83.73	\$ 921.03
17640 Wiltshire	\$ 1,008.87	\$ 100.89	\$ 1,109.76
17656 Wiltshire	\$ 943.81	\$ 94.38	\$ 1,038.19
18150 Wiltshire	\$ 374.50	\$ 37.45	\$ 411.95
18180 Wiltshire	\$ 732.77	\$ 73.28	\$ 806.05
18251 Wiltshire	\$ 2,713.62	\$ 271.36	\$ 2,984.98
18520 Wiltshire	\$ 1,023.71	\$ 102.37	\$ 1,126.08
18560 Wiltshire	\$ 932.24	\$ 93.22	\$ 1,025.46
18725 Wiltshire	\$ 211.82	\$ 21.18	\$ 233.00



18741 Wiltshire	\$ 1,492.48	\$ 149.25	\$ 1,641.73
18755 Wiltshire	\$ 2,335.82	\$ 233.58	\$ 2,569.40
19091 Wiltshire	\$ 649.92	\$ 64.99	\$ 714.91
19120 Wiltshire	\$ 3,341.19	\$ 334.12	\$ 3,675.31
28275 Woodworth Way	\$ 924.68	\$ 92.47	\$ 1,017.15
	<b>\$ 344,662.50</b>	<b>\$ 34,466.25</b>	<b>\$ 379,128.75</b>
<b>1/22/2020</b>			

# Code Enforcement Specials 2019

Unpaid

<u>Address</u>	<u>Amount</u>	<u>10%</u>	<u>Total</u>
27330 Red River	\$60	\$ 6.00	\$66.00
18891 Rainbow	\$240	\$ 24.00	\$264.00
27840 Sunset	\$150	\$ 15.00	\$165.00
28425 WoodworthWay	\$240.00	\$ 24.00	\$264.00
27440 California	\$90	\$ 9.00	\$99.00
<b>Total</b>	<b>\$780</b>	<b>\$78</b>	<b>\$858.00</b>

1/23/2020



**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: January 27, 2020

RE: **MOTION TO EASEMENT ENCROACHMENT LICENSE AND AMENDMENT TO EXISTING ENCROACHMENT – PAP INVESTMENTS – 17500 & 17550 W. 11 MILE ROAD**

PAP Investments, LLC (grantee) has submitted the application for an Easement Encroachment License for the “East Parcel” and Amendment to the Existing Encroachment License “West Parcel” at 17500 and 17550 W. 11 Mile Road. The property is the 1-story office building and parking lot occupied by Michigan Education Association (West Parcel) and the parking lot east of Lathrup Blvd (East Parcel).

The grantee has requested authorization to permit a portion of the site plan improvements to encroach into the City’s easement for public right-of-way for Lathrup Blvd, to accommodate the existing parking lot, driveway, sidewalk and approved landscaping.

**Suggested Motion:**

To approve the Easement Encroachment License and Amendment to Existing Encroachment from PAP Investments, LLC, for property at 17500 and 17550 W. 11 Mile Road.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,

**CITY OF LATHRUP VILLAGE  
EASEMENT ENCROACHMENT LICENSE**

This Agreement, by and between the City of Lathrup Village, a Michigan municipal corporation, 27400 Southfield Road, Lathrup Village, MI 48076 (Grantor), and PAP Investments LLC, 36400 Woodward Ave, Suite 240 Bloomfield Hills, MI 48034 (Grantee):

RECITALS:

1. Grantee is the owner of the following described properties located at 17500 and 17550 W. Eleven Mile Rd, Lathrup Village, Michigan 48076: Lots 1795 through 1805, inclusive, and parts of lots 1806 through 1810 of Louise Lathrups California Bungalow Sun No. 3, City of Lathrup Village, Oakland County Michigan, Plat recorded in Liber 32, Page 26, Oakland County Records.
2. Grantee has requested authorization from the Grantor to permit a portion of Grantee's approved site plan improvements to encroach into the City's easement for public right-of-way for Lathrup Boulevard as indicated on Exhibit A attached hereto and made a part hereof. This encroachment shall be to accommodate a portion of the existing parking lot, driveway, sidewalk and approved landscaping.
3. Grantee has requested authorization from the Grantor to permit a portion of Grantee's approved site plan improvements to encroach into the City's alley located adjacent to the north lot lines of 1795 through 1809, inclusive, and part of lot 1810 of Louise Lathrups California Bungalow Sun No. 3 as indicated on Exhibit A attached hereto and made a part hereof. This encroachment shall be to accommodate a portion of the existing parking lot, driveway, wall and approved landscaping.
4. Grantor hereby authorizes a license for the encroachment into the boulevard and alley right-of-way easement under the conditions set forth in this Agreement.

THE FOLLOWING IS HEREBY AGREED TO BY THE PARTIES AS FOLLOWS:

5. Grantor does hereby license and permit the Grantee's encroachment into the boulevard and alley right-of-way easement regarding the properties located in the City of Lathrup Village, County of Oakland, State of Michigan:

T1N, R10E, SEC 13 LOUISE LATHRUP'S CALIFORNIA BUNGALOW  
SUB LOTS 1795 1795 THROUGH 1805, INCLUSIVE, AND PARTS OF  
LOTS 1806 THROUGH 1810.

Better known as: 17500 and 17550 W. 11 Mile Road  
Parcel ID# 24-13-359-059, 24-13-359-060

6. Grantor does license and permit Grantee's encroachments of the improvements to be located on the properties, into the boulevard and alley easement without monetary considerations, so long as such improvements conform to Grantor's rules, ordinances and regulations. Further, the Grantee is obligated to maintain any affected flow of drainage water through the right-of-way easement area in a manner sufficient for the free flow of storm water drainage. The Grantee is not authorized to interfere with the natural drainage in any manner.
7. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. **The City of Lathrup Village shall be named as additional insured** and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
8. If Grantee violates any term of this Agreement, then Grantor may give written notice of default ("Notice of Default") to Grantee. If Grantee fails to cure a default within ninety (90) days of the Notice of Default, Grantor may terminate this Agreement and the license granted herein by a second written notice ("Notice of Termination") to Grantee. If a Notice of Termination is sent to Grantee, this Agreement shall automatically terminate on the effective date of that notice. Upon termination by either party, Grantee must immediately remove, cease operations and surrender this License and/or alter or relocate, at Grantees' own expense, the fixtures for which this license is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law.

9. The Grantee shall indemnify, keep and hold harmless the Grantor, its agents and employees, against all claims, liabilities, judgments, costs, damages and other expenses which may in any way arise or accrue against, be charged to or recovered from the Grantor, its agents or employees in consequence of the permission given by this License, or any act or thing done or omitted or neglected to be done by the Grantee, its agents or employees in and about the construction, reconstruction, maintenance, use or removal of any Improvement including those arising from any personal injury or death or damage or destruction of property. The Grantee shall maintain, at all times, in full force and effect a public liability insurance policy naming the City of Lathrup Village as an additional insured for purpose of this license. The aforementioned insurance policy may not be cancelled without thirty (45) days written notice to the City of Lathrup Village.
  
10. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.

**CITY OF LATHRUP VILLAGE:**

\_\_\_\_\_  
Mykale Garrett, Mayor

\_\_\_\_\_  
Yvette Talley, City Clerk

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF OAKLAND    )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2020 by Mykale Garrett, Mayor of the City of Lathrup Village and Yvette Talley, City Clerk for the City of Lathrup Village, a Michigan municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan 48076.

\_\_\_\_\_, Notary Public  
Oakland County, MI  
My commission expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

**PAP INVESTMETNS, LLC:**

\_\_\_\_\_  
Frank Arcori, Authorized Agent

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF OAKLAND    )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2020 by Frank Arcori, Authorized Agent of PAP Investments, LLC, 36400 Woodward Ave, Suite 240, Bloomfield Hills, Michigan 48034.

\_\_\_\_\_, Notary Public  
Oakland County, MI  
My commission expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

Drafted by/return to:     Scott R. Baker, Esq.  
                                  Baker & Elowsky, PLLC  
                                  41850 W. Eleven Mile Road, Suite 207  
                                  Novi, Michigan 48375







280 N. Old Woodward  
Suite 12  
Birmingham, MI 48009  
☎ 248.385.3112  
☎ 248.835.2068  
☎ 888.450.1682  
jphowe@jphowe.com  
www.jphowe.com

December 27, 2019

**VIA HAND DELIVERY**

**Yvette Talley City Clerk, CMC**  
**City Clerk**  
**City of Lathrup Village**  
27400 Southfield Rd.  
Lathrup Village, Michigan 48076

**Re: Application for Permanent Encroachment License for “East Parcel” & Amendment to Existing Encroachment License dated May 8, 2001 for “West Parcel”**  
**Applicant: PAP Investments, LLC**  
**Subject Property: 17500 W. Eleven Mile Rd. (the “Property”)**

Dear Clerk Talley,

This firm represents PAP Investments, LLC, which is the owner of the above captioned property in the City of Lathrup Village. This property consists of a 1 story office building and parking lot occupied by Michigan Education Association (the “West Parcel”), and a recently constructed parking lot that is east of Lathrup Blvd. (the “East Parcel”) (*see* survey attached as **Exhibit A**). The West Parcel was developed in 2001. A portion of the parking lot on the West Parcel encroaches on the City’s Ally north of the Property pursuant to that certain City of Lathrup Village Amended Easement Encroachment License (*see* **Exhibit B**). Our client purchased this Property in 2017 with the understanding that the seller had obtained (or was in the process of obtaining), an Easement Encroachment License for the portion of the parking lot on the East Parcel that encroaches on the City’s Ally north of the Property. The undersigned was recently contacted by City Attorney, Scott Baker, who informed us that an Easement Encroachment License was never issued for the East Parcel despite the fact that this parking lot is in use, and was approved, permitted, and constructed years ago.

This purpose of this correspondence is to request that the City amend the existing Easement Encroachment License for the West Parcel to make the Grantee “PAP Investments, LLC, and its successors and assigns”, and to request a new Easement

Encroachment License for the West Parcel. We have enclosed the following documents in connection with this request as **Exhibit C**:

1. City of Lathrup Village Permanent Encroachment License Application;
2. Legal Description and Survey of the encroachment area on the East Parcel;
3. Photo of the encroachment area on the East Parcel;
4. Certificate of Liability Insurance; and
5. Check payable to the City of Lathrup Village in the amount of \$1,500 to cover the application fee

We respectfully request that you submit this Application to the Lathrup Village City Council at its first meeting in January 2020. We sincerely appreciate your assistance with this matter. Please contact me if you have any questions or concerns.

Very truly yours,

**JPHOWE, PLLC**

*J. Patrick Howe*

Enclosures

cc: PAP Investments, LLC (via email w/ enclosures)  
City Attorney, Scott Baker (via email w/ enclosures)

**EXHIBIT A**



**EXHIBIT B**

LIBER 22883 PG 843

140296

LIBER 22883 PAGE 843  
\$13.00 MISC RECORDING  
\$2.00 REMONUMENTATION  
05/16/2001 02:27:43 P.M. RECEIPT# 31642  
PAID RECORDED - OAKLAND COUNTY  
G. WILLIAM CADDELL, CLERK/REGISTER OF DEEDS

**CITY OF LATHRUP VILLAGE**  
**AMENDED EASEMENT ENCROACHMENT LICENSE**

This Agreement, by and between the City of Lathrup Village, a Michigan municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan 48076 ("Grantor"), and Rainbow Rascals Learning Center, Inc., a Michigan corporation, 17550 W. Eleven Mile Road, Suite A, Lathrup Village, Michigan 48076 ("Grantee").

**RECITALS:**

1. Grantee is the owner of the following described property (the "property"):  
Lots 1795 through 1803, inclusive, Louise Lathrups California Bungalow Sub No. 3, City of Lathrup Village, Oakland County, Michigan, Plat recorded in Liber 32, Page 26, Oakland County Records.
2. Grantee has requested authorization from Grantor to permit a portion of the Grantee's site plan improvements, per Johnson and Anderson, Inc. Job No. 14946 (the "Improvements"), to encroach into the City's easement for public right-of-way for Lathrup Boulevard, as shown on Exhibit A attached hereto and made apart hereof. This encroachment on the westerly thirty five (35) feet of the Lathrup Boulevard right-of-way shall be for purposes of constructing a portion of a parking lot, driveway, sidewalk, and approved landscaping.
3. Grantee has requested authorization from Grantor to permit a portion of the Grantee's site plan improvements per Johnson and Anderson, Inc., Job No. 14946 (the "Improvements"), to encroach into the City's alley located adjacent to the north lot lines of Lots 1795 through 1803, inclusive, Louise Lathrups California Bungalow Sub No. 3 as shown on Exhibit A, attached hereto and made apart hereof. This encroachment into the alley shall be for purposes of constructing a portion of the parking lot, driveway, wall and landscaping.
4. Grantor has agreed to authorize such encroachments, under the conditions set forth in this Agreement.  
It is agreed by and between the parties to this Agreement, as follows:
5. Grantor does by this means, license, and permit, Grantee's encroachments of the Improvements to be located on the property, into the Easement and alley without monetary consideration, so long as such Improvements conform to Grantor's rules,

4P

24-13-359-059 - lots 1795-1799  
24-13-359-060 - lot 1800 - 1803

32024

O.K. - LG

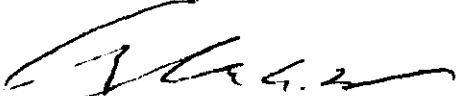
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LIBER 22863 PG 844

ordinances, and regulations, other than the set back requirements normally applicable. Grantee acknowledges that Grantee, under Michigan law, acquires no prescriptive rights by virtue of this License.

- 6. Grantee, and Grantee's heirs, successors, and assigns, shall hold Grantor harmless and indemnify Grantor from any and all claims or demands, should Grantor exercise its right reserved by this Agreement to come onto the easement or alley to install, maintain, or replace any water, sewer, drainage, or other public utility, or for any other public purpose. Also, if that portion of the Improvements located on the property which causes the encroachment, is ever demolished or destroyed, then this License shall terminate and be of no further, force nor effect. Any construction on the property after termination of the License shall be built in full compliance with applicable zoning set back regulations. In addition, Grantee shall not expand nor modify that portion of the Improvements located on the property, into the Easement or alley without the express written consent of Grantor.
- 7. The Grantor retains the right to terminate this License upon a majority vote of the City of Lathrup Village Council at any time. Upon termination of this License, the Grantee shall remove all Improvements and reconstruct the subject area to its condition prior to the date of this Agreement.
- 8. The Grantee shall indemnify, keep and save harmless the Grantor, its agents and employees, against all claims, liabilities, judgments, costs, damages, and other expenses which may in any way arise or accrue against, be charged to or recovered from the Grantor, its agents or employees in consequence of the permission given by this License, or any act or thing done or omitted or neglected to be done by the Grantee, its agents or employees in and about the construction, reconstruction, maintenance, use or removal of any Improvement including those arising from any personal injury or death or damage or destruction of property. The Grantee shall maintain, at all times, in full force and effect a public liability insurance policy in the amount of \$1,000,000.00 per occurrence naming the City of Lathrup Village as an additional insured for purposes of this license. The aforementioned insurance policy may not be cancelled without thirty (30) days written notice to the City of Lathrup Village.

WITNESSES:

  
 Allison Watkins

  
 Pegge Fritzam

CITY OF LATHRUP VILLAGE:

  
 FRANK M. BROCK, JR., Mayor

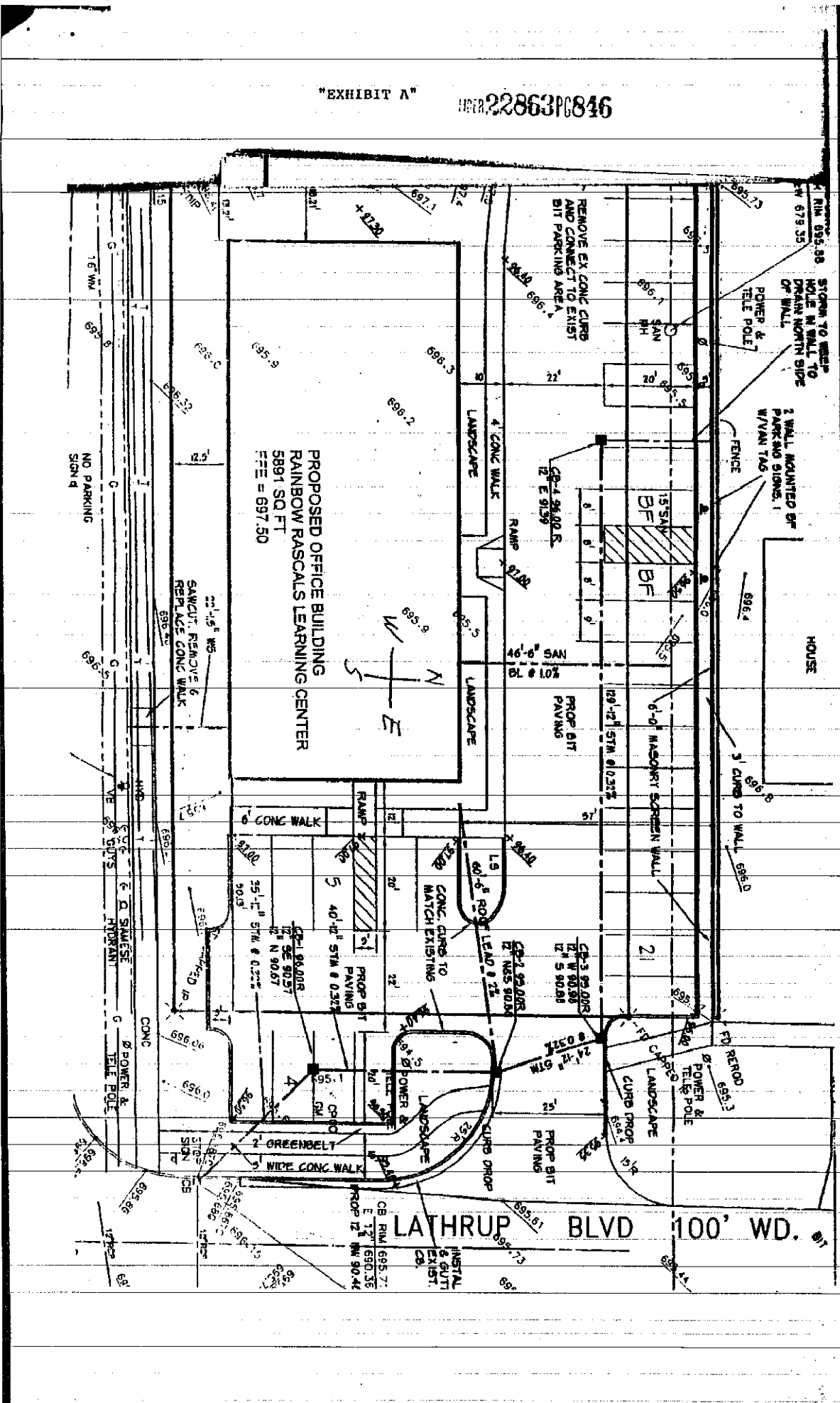
  
 GLORIA HARRIS-FORD, City Clerk



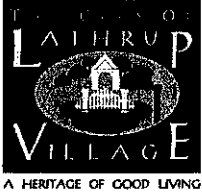


"EXHIBIT A"

URR 2286310846



**EXHIBIT C**



**CITY OF LATHRUP VILLAGE  
REVOCABLE PERMANENT ENCROACHMENT  
LICENSE APPLICATION CHECKLIST**

The following items must be submitted **before** a Revocable Permanent Encroachment License application is processed.

- Completed Application Form** (*incomplete applications will not be accepted*).
- Permanent encroachment exhibits** (Exhibit "A") must include an 8½" x 11" drawing, accurately and legibly prepared. All drawings must include the following information:
  - Property lines identified
  - City Right-of-way identified
  - Property address
  - Abutting street and alley name
  - Exact location and dimensions of items that encroach
- Certificate of Liability Insurance**, in the amount not less than \$500,000.00, that:
  - Names the City of Lathrup Village as an additional insured.
  - Must be valid for the duration of the encroachment. It shall be renewed if necessary, to provide continuous coverage.
  - Is issued by an insurance company having an established office in Michigan and licensed to do business under the State of Michigan laws.
- Nonrefundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents\***

\*Recording fees determined by the Oakland County Register of Deeds Office and Lathrup Village Consultant fees are not included in the application fee.

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Note: If the insurance policy is canceled/not renewed, the encroachment license may become null and void at that time.



**CITY OF LATHRUP VILLAGE  
REVOCABLE PERMANENT ENCROACHMENT  
LICENSE STANDARD CONDITIONS**

**THIS LICENSE OBLIGATES THE PERMITTEE/SUCCESSORS AND ASSIGNS TO THE FOLLOWING STANDARD CONDITIONS AND SPECIAL CONDITIONS AS LISTED ON THIS FORM:**

1. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.
2. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. **The City of Lathrup Village shall be named as additional insured** and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
3. The City has the right to remove, at any time, for any reason, the encroachment. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law
4. The Licensee will furnish and provide to the City as determined necessary by the City Manager or his/her designee, such plans, insurance, bonds, specifications, information, releases, guarantees, licenses, permits, approval from others, and comply with all other requirements pertaining to said encroachment request and any necessary subsequent removal/restoration as determined necessary by the City Manager or his/her designee.
5. This License does not relieve the applicant from meeting any applicable requirements of law, statute or policy of any public bodies or agencies.

**THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.**

PAP INVESTMENTS, LLC

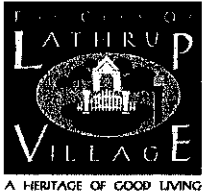
Frank Arcori, Authorized Agent

Owner's Name (Please Print)

Owner's Signature

November 14, 2019

Date



CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE APPLICATION

For Office Use Only
Date Received: \_\_\_\_\_ License Number: \_\_\_\_\_

INSTRUCTIONS: COMPLETE THE FOLLOWING SECTIONS AS IT APPLIES TO YOUR REQUEST

THIS LICENSE IS FOR: (CHECK ONE ONLY)

- PERPETUATUAL UNTIL REVOKED BY THE CITY.
PRE-EXISTING CONDITION AND PERPETUATUAL UNTIL REVOKED BY THE CITY.

Validation Period: Requested Start Date: Upon City Approval

This application for license is made by:

PAP INVESTMENTS, LLC at 36400 Woodward Ave, Suite 240 Bloomfield Hills, MI 48304
(Print Owner's Full Name) (Print Owner's Legal Mailing Address)

daytime phone number: 248-707-3024, hereinafter referred to as "Licensee",

Licensee is the owner of the following described properties located in the City of Lathrup Village, Oakland County

Street Address: 17500 W. 11 Mile Rd., Lathrup Village, MI 48076

Legal Address: Lots 1795-1805 & part of Lots 1806-1810, of Louise Lathrup's California Bungalow Sub. No. 3

Licensee is the owner of said properties about the following described public right(s)-of-way (name of streets/alleys impacted):

20' wide alley on north side of existing parking lot at northeast corner of 11 Mile Rd. and Lathrup Blvd.

Licensee desires to encroach upon said right-of-way for the following purposes and as shown and described in Exhibit "A", attached to this License. Describe Exhibit "A":

Encroachment area described on enclosed survey. Dimensions of proposed encroachment area are 20' x 142.93' x 20' x 143'

An encroachment effectively provides public property for private use. Therefore, as a general policy, it is not in the City's interest to grant encroachments. New structures should be able to accomplish their various needs within the confines of their property boundaries and required setbacks. Granting of encroachment will generally occur under one of the following conditions:

- a) To acknowledge an existing, historical unlicensed encroachment and to outline the owner's liability and responsibility for maintenance and future removal of the encroaching structure, or
- b) To license an encroachment that is a public amenity. Examples may include awnings on commercial structures, non-restrictive safe objects, planters in the right-of-way (but not within pedestrian walkways), irrigation systems approved by Engineering and Parks Departments to maintain landscaping within public right-of-way.

All decisions of the City Council on Encroachment License Applications will be final.

Licensee covenants and agrees as follows:

There is a non-refundable application fee of **\$1,000.00 for residents \$1,500.00 for non-residents**, this fee does not include the cost of recording the license with the Oakland County Register of Deeds or any City Consultant fees associated with preparation and or review of the license.

This license is granted for a specific use and within a specified term as checked above, subject to being terminated at any time and for any reason at the sole discretion of the City of Lathrup Village.

This license shall be subordinate to the right of the City of Lathrup Village to use said area for any public purposes.

The Licensee shall obtain right-of-way and Building Permits as required by the City for any work to be performed in the public right-of-way with design approvals for such work obtained from the Building Official. Licensee agrees to join any improvement district formed for the purpose of constructing improvements within public right-of-way. Licensee is responsible for the maintenance and repair of the public right-of-way, together with improvements constructed therein, which the City of Lathrup Village, in the exercise of its discretion, shall determine to be necessary to keep the same in a safe and clean condition. In the event that Licensee defaults in any of its duties as set forth herein, the City of Lathrup Village shall have the right, upon written notification to the Licensee, to perform duties to the City of Lathrup Village's standards and to recover all costs for performing duties from the Licensee. Further, Licensee waives any claim for damages sustained by Licensee and Licensee shall hold the City of Lathrup Village harmless for any claims, causes of action or damages asserted against the City of Lathrup Village for the work performed by the City of Lathrup Village pursuant to this paragraph.

Unless the property that is the subject of this license agreement is covered by a homeowner's insurance policy, Licensee shall at all times during the term hereof, carry public liability insurance for the benefit of the City with limits of not less than \$500,000 as may be amended from time to time, naming the City as **"Additional Insured"**.

Licensee shall maintain said public liability insurance coverage in full force and effect during the term of this License and shall furnish the City with a most current certificate of such coverage evidencing its validity. All insurance policies maintained pursuant to this agreement shall contain the following endorsement: **"It is hereby understood and agreed that this insurance policy may not be canceled by the surety until**

**forty-five (45) days after receipt by the City of a written notice of such intention to cancel or not to renew."** The Licensee shall show proof of this insurance to the City before this agreement is filed.

Licensee agrees to indemnify and hold harmless the City of Lathrup Village, its officers, employees, insurers, and self-insurance, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, death, property loss or damages, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this license, including but not limited to, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or part by the act, omission, error, professional error, mistake, negligence, or other fault of licensee or the City. Licensee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claim or demands at the sole expense of the licensee or, at the option of the City of Lathrup Village, licensee agrees to pay the City of Lathrup Village or reimburse the City of Lathrup Village for the defense costs incurred by the City of Lathrup Village in connection with, any such liability, claims, or demands. The licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false or fraudulent.

This license may be terminated by Licensee at any time and for any reason following delivery of a written notice of Licensee's intent to cancel. The City of Lathrup Village may terminate this license at any time and for any reason. Upon termination, Licensee shall at Licensee's expense, remove any improvements or encroachments from said property. The property shall be restored to a condition satisfactory to the City of Lathrup Village.

This license is subject to all state laws, the provisions of the Charter of the City of Lathrup Village as it now exists or may hereafter be amended, and the ordinances of the City of Lathrup Village now in effect or those which may hereafter is adopted.

Nothing herein shall be construed so as to prevent the City of Lathrup Village from granting such additional licenses or property interests in or affecting said public property as it deems necessary.

The conditions hereof imposed on the granted license of encroachment shall constitute covenants running with the life of improvements encroaching in public right of way, and binding upon Licensee. The encroachment shall terminate when the improvement has failed or out of compliance with required standards of performance or if it is revoked by the City, whichever comes sooner.

In any legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.

If the structure for which this license was issued is removed for any reason, Licensee shall not continue to rebuild in the public right-of-way. The public right-of-way is for the general public benefit, and it is not for occupation or construction of encroachments.

The licensee waives any and all claims against the City of Lathrup Village for loss or damage to the improvements constructed within the encroachment area.

The Licensee clearly understands the following actions of Licensee or his/her agents and employees shall automatically terminate and cancel this agreement:

- 1) Discontinuation of insurance coverage
- 2) Change of ownership or alteration of use from the original specific use in encroached area
- 3) Restriction of the City of Lathrup Village or its agents and contractors from access to its public land under the encroached area not occupied by a previously constructed building

Under these circumstances, the Licensee shall restore the right-of-way under the encroachment to its original or better conditions immediately and in accordance with the latest City standards for improvements of Public right of way.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

PAP INVESTMENTS, LLC  
By: Frank Arcori, Authorized Agent



November 14, 2019

Owner's Name (Please Print)

Owner's Signature

Date

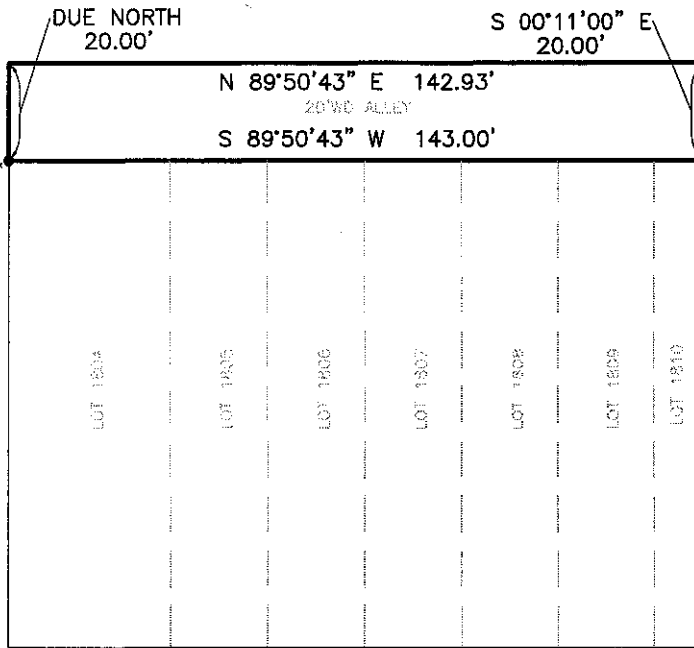


# PROPOSED ENCROACHMENT LICENSE DESCRIPTION



LATHRUP BLVD.  
(100' WD)

NW COR.  
LOT 1804



**11 MILE ROAD**  
(53' = 1/2 WD)

## ALLEY DESCRIPTION

ALL THAT PART OF THE ALLEY ADJACENT TO AND NORTH OF LOTS 1804 THROUGH 1809 AND THE WEST 1/2 OF LOT 1810 OF LOUISE LATHRUP'S CALIFORNIA BUNGALOW SUBDIVISION NO. 3 OF THE WEST 1/2 OF THE WEST 1/2 OF SECTION 13 T.1N., R.10E., SOUTHFIELD TOWNSHIP (NOW CITY OF LATHRUP VILLAGE), OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 32 OF PLATS, PAGE 26, OAKLAND COUNTY RECORDS, BEING PARTICULARLY DESCRIBED AS;

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1804; THENCE DUE NORTH 20.00 FEET ALONG THE EASTERLY RIGHT OF WAY LINE OF LATHRUP BOULEVARD (100 FEET WIDE); THENCE N. 89°50'43" E. 142.93 FEET ALONG THE NORTH LINE OF SAID ALLEY; THENCE S. 00°11'00" E. 20.00 FEET TO A POINT ON THE SOUTH LINE OF SAID ALLEY; AND THENCE S. 89°50'43" W. 143.00 FEET ALONG SAID SOUTH LINE OF THE ALLEY TO THE POINT OF BEGINNING. CONTAINING 0.066 ACRES OF LAND, MORE OR LESS.

	8495 N. TERRITORIAL RD. PLYMOUTH, MI 48170	CLIENT: PAP INVESTMENTS, LLC 30445 NORTHWESTERN HWY. FARMINGTON HILLS, MI 48334	
	PHONE: (734) 416-9650 FAX: (734) 416-9657 www.glasurveyor.com	DATE: 12/10/18 JOB NO.: 3585-1804 FILE NO.: 3585-1804AL	SCALE: 1" = 30' 
DRAWN BY: BGW		NOTE: GLA SURVEYORS & ENGINEERS, INC. ASSUMES NO RESPONSIBILITY FOR OWNER SUPPLIED BUILDING DIMENSIONS. BUILDER/CLIENT MUST VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.	

11/11/19 REVISE CLIENT/TITLE





# CERTIFICATE OF LIABILITY INSURANCE

PAPIN-1

OP ID: KS

DATE (MM/DD/YYYY)  
09/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lenahan-Versical Insurance Agency LLC 20535 Mack Ave. Grosse Pointe Woods, MI 48236 Matt Bitonti	<b>CONTACT NAME:</b> Matt Bitonti <b>PHONE (A/C, No, Ext):</b> 313-886-9922 <b>E-MAIL ADDRESS:</b>		<b>FAX (A/C, No):</b> 313-886-0321
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> PAP Investments, LLC 36400 Woodward Ave, Ste 240 Bloomfield Hills, MI 48304	<b>INSURER A :</b> Home-Owners Insurance Company		<b>26638</b>
	<b>INSURER B :</b> Auto-Owners Insurance Company		<b>18988</b>
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		04092836	12/28/2018	12/28/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			04092836	12/28/2018	12/28/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 100000			5101021800	12/28/2018	12/28/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 The City of Lathrup Village is named Additional Insured with respects to General Liability for property located at 17500 W 11 Mile Rd, Lathrup Village, MI 48076.

**CERTIFICATE HOLDER****CANCELLATION**

<b>CITY037</b>  <b>The City of Lathrup Village</b> 27400 Southfield Rd Lathrup Village, MI 48076	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> <b>Matt Bitonti</b>
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**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FROM: Sheryl L. Mitchell, City Administrator

DATE: January 27, 2020

RE: **MOTION TO APPROVE BUDGET AMENDMENTS FOR THE 2019-20 BUDGET YEAR.**

We are at the mid-year point for the Fiscal Year 2019-20 Budget.

Please find attached the proposed budget amendments based on the projected final revenues and expenses through to the year end, which ends of June 30, 2020.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,

TO:

Approve the Budget Amendments as submitted by the City Administrator for the Fiscal Year 2019-20 Budget.

Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

REVENUES FISCAL YEAR - 19-20 BUDGET AMENDMENTS FUND/ACTIVITY	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
GENERAL FUND				
TAXES:				
General Operating	2,693,123	\$ 2,543,281	2,693,123	0
Public Safety	0	\$ -	0	0
Refuse Collection	403,957	\$ 384,132	403,957	0
Library	0	\$ -	0	0
Administrative Fee	75,000	\$ 76,009	77,000	2,000
Interest & Penalties	38,500	\$ 8,127	38,500	0
Total - All Taxes	3,210,580	\$ 3,011,548	3,212,580	2,000
STATE SHARED REVENUE	416,425	\$ 194,450	416,425	0
FEDERAL AND STATE GRANTS	0	\$ 1,469	1,469	1,469
OTHER REVENUE	746,356	\$ 375,817	812,013	65,657
TRANSFER FROM OTHER FUNDS	0	\$ -	0	0
TRANSFER FROM FUND BALANCE	0	\$ -	0	0
Total - General Fund Revenues	4,373,361	\$ 3,583,285	4,442,487	69,126
MAJOR STREETS	386,386	\$ 111,103	386,386	0
LOCAL STREETS	510,071	\$ 431,954	510,071	0
WATER	857,360	\$ 416,892	857,360	0
SEWER	1,550,470	\$ 799,755	1,550,470	0
DEBT SERVICE	0	\$ -	0	0
CAPITAL ACQUISITION FUND	113,350	\$ 113,813	114,000	650
Total - All Operating Funds	7,790,998	\$ 5,342,988	7,746,774	69,126

Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

FISCAL YEAR - 19-20 OTHER REVENUE	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Miscellaneous	12,000	2,454	12,000	0
Investment Interest	20,000	17,177	26,000	6,000
Delq Personal Property Revenue	7,000	773	5,000	(2,000)
Workers Comp Dividend	0	4,771	4,771	4,771
Spec Assessment - Eldorado	0	0	0	0
Metro Authority - Fee	15,000	0	15,000	0
Building Permits	95,000	21,384	95,000	0
Property & Liability Dividend Rev	6,500	6,878	6,878	378
Zoning, Site, & Special Permits	3,000	4,954	6,000	3,000
Plumbing/Heating Permits	24,500	8,465	24,500	0
Electrical Permits	16,000	5,848	16,000	0
Licenses & Registrations	9,000	875	9,000	0
Dog & Cat Licenses	1,000	739	1,000	0
Cable TV	120,000	29,124	120,000	0
MJTC Project - 302 Funds	800	805	805	5
SMART Credits	30,000	0	30,000	0
District Court Fines	125,000	138,502	175,000	50,000
Community Development - CDBG	4,000	0	4,000	0
Sidewalks	0	0	0	0
Weed Control Revenue	0	160	160	160
Metro-PCS Lease Payments	45,000	22,408	45,000	0
AT & T Lease	55,000	30,445	55,000	0
DPS Rent from Water	4,917	4,917	4,917	0
Equipment Pool Rentals	0	0	0	0
Administrative Charge to Roads	1,639	1,639	1,639	0
BC/BS - Retirees Spouse	0	0	0	0
Employee Benefit Contribution	28,000	0	16,000	(12,000)
Recreation	20,000	24,370	28,000	8,000
Tree Sales, Wood Chips, etc.	0	0	0	0
Comm Room & Bldg. Rent Revenue	60,000	30,711	60,000	0
Police Charges	15,000	7,253	15,000	0
SOCRRA Refund	0	0	0	0
Election Reimbursements	0	0	0	0
Police Forfeitures - State	0	0	0	0
Police Forfeitures - Federal	0	0	0	0
Workers Comp Reimbursement	0	0	0	0
Public Services Reimbursement	20,000	3,822	20,000	0
Insurance Reimbursement	0	0	0	0
Insurance Recoveries	0	7,143	7,143	7,143
Sale of Abandoned Property	0	0	0	0
Sale of Fixed Asset	0	0	0	0
Donations	8,000	200	8,200	200
<b>Total - Other Revenue</b>	<b>746,356</b>	<b>375,817</b>	<b>812,013</b>	<b>65,657</b>

Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

SUMMARY OF EXPENDITURES FISCAL YEAR - 19-20	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
GOVERNMENT SERVICES	523,179	296,821	509,738	(13,441)
ADMINISTRATION	644,007	345,883	711,060	67,053
BUILDING AND GROUNDS	119,928	65,215	124,428	4,500
POLICE DEPARTMENT	2,157,045	1,215,932	2,174,996	17,951
PUBLIC SERVICES (DPS)	159,249	86,835	159,749	500
LEAF COLLECTION	6,000	3,048	5,000	(1,000)
REFUSE COLLECTION	360,500	167,748	360,500	0
RECREATION	96,463	54,249	100,713	4,250
GENERAL CONTINGENCY	306,762	306,762	306,762	0
Total - General Fund	4,373,133	2,542,492	4,452,946	79,813
MAJOR STREETS	375,573	290,775	375,573	0
LOCAL STREETS	481,941	192,666	484,863	2,922
WATER	1,189,612	1,101,033	1,723,982	534,370
SEWER	1,550,598	690,035	1,551,098	500
CAPITAL ACQUISITION	112,950	47,464	112,950	0
DEBT SERVICE	0	0	0	0
Total - All Funds	8,083,807	4,864,466	8,701,412	617,605

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 GOVERNMENT SERVICES	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Unemployment Insurance	100	2	50	(50)
Workers Comp. Insurance	8,500	0	8,500	0
Office Supplies	6,000	2,830	6,000	0
Code Enforcement	2,000	60	2,000	0
Tax Tribunal Returns	2,000	2,087	2,087	87
Building Trade Inspections	97,100	66,931	97,100	0
Memberships & Meetings	7,000	4,754	7,000	0
MI First Inspections- Expense	0	0	0	0
Cable TV	35,000	20,670	35,000	0
Citizen Communications/PR	10,000	7,171	10,000	0
Audit Service	27,540	19,621	19,621	(7,919)
Telephone	16,000	10,050	20,000	4,000
Vehicle Expense	7,500	3,562	7,500	0
City Appreciation	1,000	160	1,000	0
Training	7,000	2,424	7,000	0
City Planning	6,000	3,440	6,000	0
Beautification	2,000	0	2,000	0
C.D.B.G. Projects	4,000	540	4,000	0
Printing/Publication Cost	15,000	5,334	15,000	0
Postage Meter	4,000	1,032	4,000	0
Liability Insurance	27,000	29,880	29,880	2,880
Miscellaneous	0	0	0	0
Government Operations	35,000	25,311	45,000	10,000
Technology	30,000	11,223	30,000	0
Library Payment	145,439	59,969	120,000	(25,439)
Community Center Expense	28,000	19,769	31,000	3,000
Unfunded Pension Liability	0	0	0	0
27907 California Dr N.E.	0	0	0	0
19600 Forest Drive - Expenditures	0	0	0	0
<b>Total - Government Services</b>	<b>523,179</b>	<b>296,821</b>	<b>509,738</b>	<b>(13,441)</b>



Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 19-20 ADMINISTRATION	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	369,486	184,501	369,486	0
Salaries & Wages - Temp.	31,664	0	31,664	0
Taxes & Fringe Benefits	114,947	91,771	182,000	67,053
Code Enforcement - Legal	20,000	6,175	20,000	0
Elections	12,000	5,420	12,000	0
Legal Services	60,000	24,228	60,000	0
Board of Review	560	0	560	0
County Equalization Services	35,350	33,788	35,350	0
Total - Administration	644,007	345,883	711,060	67,053

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EXPENDITURES FISCAL YEAR - 19-20 BUILDING & GROUNDS	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Temp.	31,000	16,008	31,000	0
Fringe Benefits	0	0	0	0
Building Utilities	45,000	26,982	45,000	0
Building Maintenance	28,000	11,420	28,000	0
Building - Grants	7,928	2,569	7,928	0
Building Authority Lease	0	0	0	0
Vehicle Maintenance Expense	0	0	0	0
Equipment Maintenance	2,500	38	2,500	0
Parking Lots & Grounds	5,500	8,196	10,000	4,500
Workers Comp. Insurance	0	0	0	0
<b>Total - Building &amp; Grounds</b>	<b>119,928</b>	<b>65,215</b>	<b>124,428</b>	<b>4,500</b>

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EXPENDITURES FISCAL YEAR - 19-20 PUBLIC SAFETY	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	750,641	377,854	750,641	0
Salaries & Wages - Temp.	50,000	60,081	65,000	15,000
Salaries & Wages - O.T..	60,000	28,128	60,000	0
Taxes & Fringe Benefits	435,101	227,587	435,101	0
Unemployment Insurance	700	4	250	(450)
Uniforms	15,000	3,289	15,000	0
Worker's Comp. Insurance	15,500	0	15,500	0
Office Supplies	5,000	1,584	5,000	0
Office Machines	3,000	1,843	3,000	0
Publications/Document Reducing	1,000	120	1,000	0
Code Enforcement/Training & Supplies	0	0	0	0
Police Reserves	1,000	150	1,000	0
Training	14,000	4,609	14,000	0
Firearms Training	4,500	3,993	4,500	0
Fire Service Contract	689,623	451,774	691,824	2,201
Telephone	10,000	3,753	10,000	0
Radio Communication	16,200	2,942	16,200	0
Vehicle	40,000	17,212	40,000	0
Liability Insurance	24,480	24,480	24,480	0
Memberships & Meetings	3,500	1,535	3,500	0
MJTC Grant	800	1,705	2,000	1,200
Crime Prevention	3,000	701	3,000	0
Animal Control	1,500	0	1,500	0
Youth & Drug Program	1,000	51	1,000	0
Police Forfeiture	0	0	0	0
Miscellaneous	0	0	0	0
Motorcycle Lease	0	0	0	0
Prisoner Lockup	8,000	2,500	8,000	0
State of MI Lein use	0	0	0	0
Road Supplies	2,000	33	2,000	0
Evidence Supplies	1,500	6	1,500	0
<b>Total - Public Safety</b>	<b>2,157,045</b>	<b>1,215,932</b>	<b>2,174,996</b>	<b>17,951</b>

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 PUBLIC SERVICES	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
DPS				
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	4,250	2,764	4,250	0
Office Supplies	0	0	0	0
Utilities	21,000	9,331	21,000	0
Park Maintenance	5,000	0	5,000	0
Equipment Maintenance	2,500	2,407	3,000	500
Sidewalk Maintenance	2,500	0	2,500	0
Contractual Services	123,999	72,333	123,999	0
Total - DPS	159,249	86,835	159,749	500
LEAF COLLECTION				
Salaries & Wages - Temp.	0	0	0	0
Miscellaneous	0	0	0	0
Refuse Equipment Expense	6,000	3,048	5,000	(1,000)
Total - Leaf Collection	6,000	3,048	5,000	(1,000)
REFUSE COLLECTION				
SOCRRA Fees	360,500	167,748	360,500	0
Collection Contract	0	0	0	0
Total - Refuse Collection	360,500	167,748	360,500	0
Total - Public Services	525,749	257,631	525,249	(500)

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 RECREATION	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Full Time	32,250	17,236	32,250	0
Taxes & Fringe Benefits	8,213	5,126	8,213	0
Office Supplies	500	0	250	(250)
Bus Transportation	3,000	1,420	3,000	0
Other Recreation Programs	20,000	2,755	20,000	0
Senior Activities	1,000	100	500	(500)
Children/Youth Programs	0	0	0	0
Community Events	20,000	23,112	25,000	5,000
Recreation Center	0	0	0	0
Fitness Center	500	0	500	0
Special Programs/Sporting Events	0	0	0	0
Concerts in the Park	10,000	4,500	10,000	0
Workers Comp. Insurance	1,000	0	1,000	0
Total - Recreation	96,463	54,249	100,713	4,250

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 CONT. & RESERVE	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
<b>GENERAL CONTINGENCY</b>				
Miscellaneous	0	0	0	0
DDA	0	0	0	0
Total - General Contingency	0	0	0	0
<b>CAPITAL RESERVE FUND</b>				
Capital Expenditure	112,950	112,950	112,950	0
Transfer to Local Streets	193,812	193,812	193,812	0
Transfer out to Sewer	0	0	0	0
Total - Reserve Fund	306,762	306,762	306,762	0
Total - Cont. & Reserve	306,762	306,762	306,762	0

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 MAJOR STREETS	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Admin.	5,460	2,958	5,460	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	6,540	741	6,540	0
Contractual Services	64,019	37,344	64,019	0
Office Supplies	0	0	0	0
Public Service Building	0	0	0	0
Audit Services	5,360	5,360	5,360	0
Roadside Parks	0	0	0	0
Transfer to Local Streets	173,694	173,694	173,694	0
Admin. & Engineering	5,000	1,639	5,000	0
Road Construction	0	0	0	0
Road Maintenance	5,000	756	5,000	0
Roadside Maintenance	5,000	2,980	5,000	0
Equipment Rental	5,000	0	5,000	0
Traffic Controls	25,000	8,515	25,000	0
Snow & Ice Removal	5,500	1,323	5,500	0
Non-Motor Facilities	0	0	0	0
Forestry	30,000	17,828	30,000	0
Capital Expenditure	40,000	37,638	40,000	0
<b>Total - Major Streets</b>	<b>375,573</b>	<b>290,775</b>	<b>375,573</b>	<b>0</b>

Proposed FY 2018-2019 Budget Amendments  
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EXPENDITURES FISCAL YEAR - 19-20 LOCAL STREETS	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Admin.	5,460	2,958	5,460	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	6,540	741	6,540	0
Contractual Services	64,019	37,344	64,019	0
Office Supplies	0	0	0	0
Public Service Building	1,000	0	1,000	0
Audit Services	3,185	3,185	3,185	0
Admins. & Engineering	0	0	0	0
Road Construction	0	0	0	0
Road Maintenance	318,737	88,728	318,737	0
Roadside Maintenance	0	2,922	2,922	2,922
Equipment Rental	2,000	0	2,000	0
Traffic Controls	4,000	0	4,000	0
Snow & Ice Removal	5,000	1,323	5,000	0
Non-Motor Facilities	2,000	0	2,000	0
Forestry	30,000	17,828	30,000	0
Capital Expenditure	40,000	37,638	40,000	0
<b>Total - Local Streets</b>	<b>481,941</b>	<b>192,666</b>	<b>484,863</b>	<b>2,922</b>



Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 19-20 WATER	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	19,018	10,301	19,018	0
Taxes & Fringe Benefits	65,630	56,322	100,000	34,370
OPEB Expense	8,000	0	8,000	0
Pension Expense	2,000	0	2,000	0
Contractual Services	71,937	41,963	71,937	0
Office Supplies	0	0	0	0
Water System Maintenance	80,000	25,337	80,000	0
Billing Services	10,000	6,939	10,000	0
Audit Service	4,980	4,980	4,980	0
Telephone	0	0	0	0
Liability Insurance	7,130	7,130	7,130	0
Water Purchases	397,900	197,137	397,900	0
Rent & Utilities	4,917	4,917	4,917	0
Equipment Replacement	10,000	258	10,000	0
Administration and Engineering	0	0	0	0
Vehicle & Equip. Expense	0	0	0	0
Miscellaneous	3,100	1,339	3,100	0
Capital Expenditure	5,000	0	5,000	0
Water Main Project	500,000	744,410	1,000,000	500,000
Unfunded Pension Liability	0	0	0	0
<b>Total - Water</b>	<b>1,189,612</b>	<b>1,101,033</b>	<b>1,723,982</b>	<b>534,370</b>

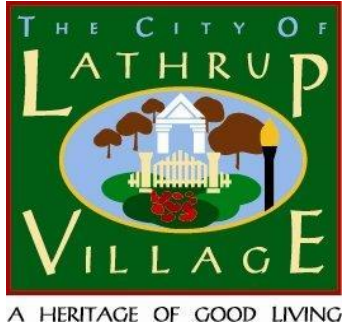
Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 19-20 SEWER	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Salaries & Wages - Perm.	19,018	10,301	19,018	0
Taxes & Fringe Benefits	24,635	13,653	24,635	0
Contractual Services	71,937	41,963	71,937	0
Office Supplies	0	0	0	0
Sewer System Maintenance	150,000	65,051	150,000	0
Admin. & Engineering	0	0	0	0
Audit Service	4,980	4,980	4,980	0
Equipment Replacement	0	0	0	0
Liability Insurance	7,650	7,650	7,650	0
Interest Expense	40,179	17,668	40,179	0
Paying Agent Fees	750	750	750	0
Sewage Disposal Cost	981,442	490,721	981,442	0
Rent & Utilities	500	0	500	0
Larvicide Applications	0	0	0	0
Industrial Surcharge	34,600	6,684	34,600	0
Environmental Compliance-Non Capital	20,000	4,573	20,000	0
Environmental Compliance-Const Exp	0	0	0	0
Bond Expense-Non Capital	0	0	0	0
Bond Expense-Construction	0	0	0	0
Capital Expenditure	142,000	0	142,000	0
Equipment Maintenance	0	0	0	0
Miscellaneous	1,200	0	1,200	0
RETENTION TANK				
Utilities				
Electric	18,707	4,915	18,707	0
Water	5,000	1,090	5,000	0
Natural Gas	300	140	300	0
Phone	2,000	1,181	2,500	500
Fuel for Generator	500	0	500	0
Supplies and Tools	1,400	0	1,400	0
Building & Equipment	15,000	9,913	15,000	0
Contractual Operation	0	0	0	0
Excess Liability for Tank	8,800	8,800	8,800	0
Total - Sewer	1,550,598	690,035	1,551,098	500

Proposed FY 2018-2019 Budget Amendments  
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 19-20	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
DEBT SERVICE				
E/F Sewage Disposal Bonds	0	0	0	0
E/F Meter/Interceptor	0	0	0	0
Total - Debt Service	0	0	0	0

EXPENDITURES FISCAL YEAR - 19-20 CAPITAL ACQUISITION	ORIGINAL BUDGET	ACTUAL DEC 31, 2019	AMENDED JANUARY	OVER (UNDER)
Water/Sewer	0	0	0	0
General Capital Expenditures	112,950	47,464	112,950	0
Total - Capital Acquisition	112,950	47,464	112,950	0



**COUNCIL COMMUNICATION:**

TO: Mayor and City Council Members

FROM: Dr. Sheryl L. Mitchell, City Administrator

DATE: January 27, 2020

RE: **MOTION TO APPOINT A CITY COUNCIL MEMBER TO THE ELECTION COMMISSION FOR THE MARCH 10, 2020 PRESIDENTIAL PRIMARY ELECTION**

The Election Commission consists of the City Attorney, City Clerk and a City Council member. The City Clerk is requesting City Council to appoint a member to the Election Commission for the upcoming election.

**PLEASE NOTE: THE ELECTION COMMISSION WILL MEET DIRECTLY AFTER COUNCIL MEETING**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

TO:

APPOINT \_\_\_\_\_ to the Election Commission for the March 10, 2020 Presidential Primary Election.



**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: January 27, 2020

RE: **MOTION TO APPROVE THE AGREEMENT FOR CENTRAL SUPPORT SERVICES BETWEEN OAKLAND COUNTY AND LATHRUP VILLAGE POLICE**

The Agreement is for Vehicle services – installing and configuring specialized equipment for motor vehicles and/or repairing, servicing, and maintain motor vehicles, including specialized equipment for the Lathrup Village Police Vehicles.

The Agreement is for five (5) years from the date of the execution of the agreement.

Either party can terminate or cancel the agreement with 120 days written notice.

**Suggested Motion:**

To approve the agreement for Central Support Services Between Oakland County and Lathrup Village Police. The Mayor and/or City Administrator are authorized to sign the agreement and related documents on behalf of the City of Lathrup Village.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,

**AGREEMENT FOR CENTRAL SUPPORT SERVICES BETWEEN  
OAKLAND COUNTY AND  
Lathrup Village Police**

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This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the Lathrup Village Police ("Public Body") 27400 Southfield Road, Lathrup Village, Mi 48076. County and Public Body may be referred to individually as a "Party" and jointly as "Parties".

**PURPOSE OF AGREEMENT.** County and Public Body enter into this Agreement pursuant to the Urban Cooperation Act of 1967, 1967 Public Act 7, MCL 124.501 *et seq.*, for the purpose of County providing Central Support Services for Public Body.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
  - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
  - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
  - 1.3. **Confidential Information** means all information and data that County is required or permitted by law to keep confidential, including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to violations of the Michigan Anti-terrorism Act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
  - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
  - 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.

- 1.6. **Public Body** means the Lathrup Village Police which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain Central Support Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who use or have access to the Central Support Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **Central Support Services** means the following individual Central Support Services provided by County's Department of Central Services, Support Services Division, if applicable:
  - 1.9.1. **Mail Services** mean mail processing, including, but not limited to, mail piece automation, mail folding, inserting, copying, punching, padding, stapling, providing postage, and other similar services.
  - 1.9.2. **Vehicle Services** mean installing and configuring specialized equipment for motor vehicles and/or repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle.
- 1.10. **Exhibits** mean the following descriptions of Central Support Services which are governed by this Agreement only if they are attached to this Agreement and selected (checked) below or added at a later date by a formal amendment to this Agreement:
  - Exhibit I: Mail Services
  - Exhibit II: Vehicle Services

**2. COUNTY RESPONSIBILITIES.**

- 2.1. County, through its Department of Central Services, Support Services Division, will provide the Central Support Services selected above which are attached and incorporated into this Agreement. County is not obligated or required to provide any additional services that are not specified in this Agreement.
- 2.2. County may access, use, and disclose transaction information and any content to comply with the law such as a subpoena, court order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body's Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body's data to other entities for reasons other than when it is required by law.

### **3. PUBLIC BODY RESPONSIBILITIES.**

- 3.1. Public Body shall comply with all terms and conditions in this Agreement, including each selected Exhibit.
- 3.2. For each Central Support Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
  - 3.2.1. Direct coordination and interaction with County staff.
  - 3.2.2. Communication with the general public when appropriate.
- 3.3. Public Body shall respond to and be responsible for Freedom of Information Act requests relating to Public Body's records, data, or other information.
- 3.4. Third-party product or service providers may require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service or usage, in order to provide Central Support Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body must follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

### **4. DURATION OF INTERLOCAL AGREEMENT.**

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a court, a signature from the Chief Judge of the court shall evidence approval by Public Body, providing a resolution and minutes do not apply. If Public Body is the State of Michigan, approval and signature shall be as provided by law.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreement to add Exhibits that were previously approved by the Board of Commissioners. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

### **5. PAYMENTS.**

- 5.1. Central Support Services shall be provided to Public Body at the rates and for the charges specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, court order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's records, data, or information that is stored by County relating to Central Support Services that Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs County incurs in searching for, identifying, producing or testifying regarding such records, data, or information. County may waive this requirement in its sole discretion.



- 5.3. County shall provide Public Body with an invoice/explanation of County's costs for Central Support Services provided herein and/or a statement describing any amounts owed to County. Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurer – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.
- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due to County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.
- 5.7. Either Party's decision to terminate and/or cancel this Agreement, or any one or more of the individual Central Support Services identified herein, shall not relieve Public Body of any payment obligation for any Central Support Services rendered prior to the effective date of any termination or cancellation of this Agreement. The provisions of this Subsection shall survive the termination, cancellation, and/or expiration of this Agreement.

6. **ASSURANCES.**

- 6.1. **Responsibility for Claims.** Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. **Responsibility for Attorney Fees and Costs.** Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. **No Indemnification.** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.

- 6.4. **Costs, Fines, and Fees for Noncompliance.** Public Body shall be solely responsible for all costs, fines and fees associated with any misuse of the Central Support Services and/or for noncompliance with this Agreement by Public Body Employees.
- 6.5. **Reservation of Rights.** This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. **Authorization and Completion of Agreement.** The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 6.7. **Compliance with Laws.** Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

## **7. USE OF CONFIDENTIAL INFORMATION**

- 7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information when it can be established by legally sufficient evidence that the Confidential Information: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.
- 7.2. Within five (5) business days after receiving a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

## **8. DISCLAIMER OF WARRANTIES.**

- 8.1. THE CENTRAL SUPPORT SERVICES, INCLUDING ANY GOODS, PARTS, SUPPLIES, EQUIPMENT, OR OTHER ITEMS THAT ARE PROVIDED TO PUBLIC BODY AS PART OF THE CENTRAL SUPPORT SERVICES, ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS "WITH ALL FAULTS."
- 8.2. COUNTY EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON- INFRINGEMENT.
- 8.3. COUNTY MAKES NO WARRANTY THAT: (I) THE CENTRAL SUPPORT SERVICES WILL MEET PUBLIC BODY'S REQUIREMENTS; OR (II) THE CENTRAL SUPPORT SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE.

9. **LIMITATION OF LIABILITY.**

9.1. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, AND/OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.

9.2. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN AND TO THE EXTENT PERMITTED BY LAW, THE TOTAL LIABILITY OF COUNTY UNDER THIS AGREEMENT (WHETHER BY REASON OF BREACH OF CONTRACT, TORT, OR OTHERWISE) SHALL NOT EXCEED THE AMOUNT PAID BY PUBLIC BODY TO COUNTY WITH RESPECT TO THE PARTICULAR CENTRAL SUPPORT SERVICE GIVING RISE TO SUCH LIABILITY.

10. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Manager of Support Services and Public Body's Agreement Administrator for possible resolution. County's Manager of Support Services and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

11. **TERMINATION OR CANCELLATION OF AGREEMENT.**

11.1. Either Party may terminate or cancel this entire Agreement or any one of the Central Support Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.

11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.

11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Manager of Support Services.

12. **SUSPENSION OF SERVICES.** County, through its Manager of Support Services, may immediately suspend Central Support Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the Central Support Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend Central Support Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if Central Support Services are suspended under this Section.

13. **DELEGATION OR ASSIGNMENT.** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

14. **NO EMPLOYEE-EMPLOYER RELATIONSHIP.** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body. At all times and for all purposes under this Agreement, the Parties' relationship to each other is that of an independent contractor. Each Party will be solely responsible for the acts of its

own employees, agents, and servants during the term of this Agreement. No liability, right or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Agreement.

15. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
16. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
17. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
18. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms and conditions in the Exhibits or other documents that comprise this Agreement.
19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES.** Except as otherwise provided in the Exhibits, notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
  - 21.1. If Notice is sent to County, it shall be addressed and sent to: Manager of the Support Services Division, Oakland County Department of Central Services, 1200 N. Telegraph Road, Bldg. 16 East, Pontiac, MI 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.

- 21.2. If Notice is sent to Public Body, it shall be addressed to: Lathrup Village Police, 27400 Southfield Road, Mi 48076.
- 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **SURVIVAL OF TERMS.** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Assurances (Section 6); Use of Confidential Information (Section 7); Disclaimer of Warranties (Section 8); Limitation of Liability (Section 9); Dispute Resolution (Section 10); No Employee-Employer Relationship (Section 14); No Third-Party Beneficiaries (Section 15); No Implied Waiver (Section 16); Severability (Section 17); Precedence of Documents (Section 18); Force Majeure (Section 20); Governing Law/Consent to Jurisdiction and Venue (Section 22); Survival of Terms (Section 23); Entire Agreement (Section 24).
24. **ENTIRE AGREEMENT.**
- 24.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Central Support Services described in the attached Exhibits. With regard to those Central Support Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 24.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, **Mykale Garrett, Mayor, City of Lathrup Village** hereby acknowledges that he/she has been authorized by a resolution of the Lathrup Village City Council, a certified copy of which is attached, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
**Mykale Garrett, Mayor, City of Lathrup Village**

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_  
**[Yvette Talley, City Clerk, City of Lathrup Village]**

AGREEMENT  
 ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (IF APPLICABLE) **Sheryl L. Mitchell, City Administrator**  
 City of Lathrup Village

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_  
David Woodward, Chairperson  
Oakland County Board of Commissioners

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_  
Oakland County Board of Commissioners  
County of Oakland

DATE: \_\_\_\_\_

**EXHIBIT II  
CENTRAL SUPPORT SERVICES AGREEMENT  
VEHICLE SERVICES**

**INTRODUCTION**

County performs Vehicle Services (defined below), which includes installing and configuring specialized equipment for motor vehicles and repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle. County may perform Vehicle Services for Public Body in accordance with the Agreement and this Exhibit.

**1. DEFINITIONS**

- 1.1. **Authorized Public Body Employee** means a Public Body Employee that Public Body has granted the authority to legally bind Public Body and authorize County to perform Vehicle Services for Public Body.
- 1.2. **County's Vehicle** means a Vehicle that is owned by County.
- 1.3. **County Vehicle Services Garage or County Garage** means the location where County will perform Vehicle Services on Public Body's Vehicles, with an address of 1200 N. Telegraph Road, Bldg. 16 East, Pontiac, MI 48341.
- 1.4. **Motor Vehicle or Vehicle** means a "Motor vehicle" as that term is defined in the Motor vehicle code, 1949 PA 300, as amended.
- 1.5. **Public Body's Vehicle** means a Vehicle that is owned by Public Body.
- 1.6. **Vehicle Services** mean installing and configuring specialized equipment for motor vehicles and/or repairing, servicing, and maintaining motor vehicles, including specialized equipment that has been installed in the motor vehicle.

**2. OAKLAND COUNTY RESPONSIBILITIES**

- 2.1. County may perform Vehicle Services on Public Body's Vehicles on a Vehicle by Vehicle basis during County's normal working hours. County reserves the right to, in its sole discretion, refuse to perform all or any portion of the Vehicle Services for Public Body. County will notify Public Body within a reasonable time, after County evaluates and inspects Public Body's Vehicle and work request, that County is refusing to do all or any portion of the Vehicles Services that Public Body requested.
- 2.2. County will provide Public Body with an invoice/explanation of the amount that Public Body owes County for the Vehicle Services based on the rates and charges provided in this Exhibit.

### **3. PUBLIC BODY RESPONSIBILITIES**

- 3.1. Public Body shall pay County for all Vehicle Services that County performs for Public Body as stated on an invoice that County provides to Public Body.
- 3.2. Public Body shall provide County with a written list of all Public Body Employees that it authorizes and designates as an Authorized Public Body Employee. Public Body's written list of Authorized Public Body Employees shall include the full name, position title, work mailing address, work phone number, and work e-mail address, for each Authorized Public Body Employee. Public Body shall keep the written list of its Authorized Public Body Employees current and up-to-date with County.
- 3.3. Public Body understands and acknowledges that County will prioritize performing Vehicle Services to County's Vehicles over Public Body's Vehicles. However, County will make a reasonable effort to timely perform Vehicle Services to Public Body's Vehicles.
- 3.4. Public Body shall only request County to perform Vehicle Services on Vehicles that are owned by Public Body. At all times while County is performing Vehicles Services on a Public Body's Vehicle, Public Body's Vehicle must be properly registered and insured in accordance with state and federal law.
- 3.5. Public Body is not obligated to exclusively use County to perform services or repairs on Public Body's Vehicles. Public Body may have entities other than County perform services and repairs on Public Body's Vehicles.
- 3.6. At Public Body's sole cost and at County's request, Public Body shall promptly remove Public Body's Vehicle from the County Garage.

### **4. AUTHORIZATION TO PERFORM VEHICLE SERVICES**

- 4.1. The following procedure shall be used by the Parties to authorize County to perform Vehicle Services on Public Body's Vehicle:
  - 4.1.1. If Public Body wants County to perform Vehicle Services on Public Body's Vehicle, Public Body shall describe to County the Vehicle Services that Public Body is requesting and deliver Public Body's Vehicle to the County Garage. After Public Body delivers its Vehicle to the County Garage, County will inspect and examine Public Body's Vehicle to determine if County is willing to perform the requested Vehicle Services. If County is willing to perform the requested Vehicle Services, County will create a written estimated quote ("quote") for the Vehicle Services if the estimated price for County to perform the requested Vehicle Services is \$100.00 or greater.



- 4.1.2. If the price for County to perform the requested Vehicle Services is less than \$100.00, County is not required to provide a quote to the Authorized Public Body Employee or Public Body in order to charge Public Body for the Vehicle Services.
- 4.1.3. If the estimated price for County to perform the requested Vehicle Services is \$100.00 or greater, County will send a quote to an Authorized Public Body Employee. The Authorized Public Body Employee shall promptly inform County in writing if Public Body authorizes County to perform any or all of the Vehicles Services identified in County's quote.
- 4.1.4. While performing the Vehicle Services, County may discover additional problems that were not identified in the quote. While performing the Vehicle Services, if County determines that the total price for County to perform the requested Vehicle Services will exceed the quoted total price by greater than ten percent (10%), County will not charge Public Body in excess of ten percent (10%) of the quoted total price unless the Authorized Public Body Employee authorizes, either in writing or orally, County to perform the Vehicles Services for the increased price. County is not required to obtain any authorization from Authorized Public Body Employee or Public Body to charge Public Body for the Vehicle Services if the total price will not exceed the quoted total price by greater than ten percent (10%).
- 4.1.5. If County informs the Authorized Public Body Employee that the total price for Vehicle Services will exceed the quoted total price by greater than ten percent (10%) and the Authorized Public Body Employee does not authorize County to perform any or all of the unfinished Vehicles Services for the increased price, the following shall apply:
  - 4.1.5.1. County may, in its sole discretion, cease performing any or all unfinished Vehicle Services; and
  - 4.1.5.2. Public Body shall pay County, in an amount not to exceed the quoted total price by greater than ten percent (10%), for all Vehicle Services performed by County prior to County determining that the total price for the requested Vehicle Services will exceed the quoted total price by greater than ten percent (10%); and
  - 4.1.5.3. County may, in its sole discretion, return Public Body's Vehicle to the condition that it was in at the time it was delivered to County's Garage. Public Body shall pay County for all costs to return Public Body's Vehicle to the condition that it was in at the time it was delivered to County's Garage.

## **5. RATES AND CHARGES**

- 5.1. Subject to any change to the rates and charges for Vehicle Services as provided in this Exhibit, County will perform Vehicle Services on Public Body's Vehicles at the hourly labor rate of \$65.11 per hour. County's hourly labor rate does not include the cost or charges for parts, supplies, equipment, or accessories, including shipping, taxes, and other similar costs, ordered, used, or provided as part of the Vehicle Services.

- 5.2. County may periodically change the rates and charges for Vehicle Services. County will provide Public Body with advance written notice and the effective date of any changes to the rates and charges for Vehicle Services. Any changes to rates and charges for Vehicle Services will be effective on the date stated in the County's notice.
- 5.3. County will charge and Public Body shall pay County for the actual cost to County for all parts, supplies, equipment, and accessories, including but not limited to shipping, taxes, and other similar costs, ordered, used, or provided as part of the Vehicle Services plus twenty-five percent (25%) of the actual cost of the parts, supplies, equipment, or accessories to cover the County's administrative and/or overhead expenses for providing the parts, supplies, equipment, and accessories.

## **6. COMMUNICATION WITH INSURERS**

- 6.1. County is not obligated to communicate with or assist Public Body's insurers or their agents, including accepting cost estimates from insurers or allowing the insurers' agents into County Garage for any reason.



**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: January 27, 2020

RE: **MOTION TO APPROVE THE JOINT MEETING DATES WITH THE  
DOWNTOWN DEVELOPMENT AUTHORITY AND PLANNING COMMISSION**

As part of the Comprehensive Planning process, a series of meetings are planned between Lathrup Village City Council, Downtown Development Authority and Planning Commission.

The proposed dates are:

March 30, 2020  
June 29, 2020  
November 30, 2020

**Suggested Motion:**

To approved the joint meeting dates as presented between the Lathrup Village City Council, Downtown Development Authority, and Planning Commission.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,



City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076  
(248) 557-2600  
[www.lathrupvillage.org](http://www.lathrupvillage.org)



## MEMORANDUM

To: City Council, DDA Board of Directors, and Planning Commission

From: Susie Stec, Manager – Community & Economic Development / DDA Director

cc: Sheryl Mitchell, City Administrator; Yvette Talley, City Clerk; Scott Baker, City Attorney

Date: December 13, 2019

Re: Proposed 2020 Joint Meeting dates

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At the Joint City Council-Planning Commission-DDA meeting in October we discussed the 2020 Joint Meeting dates. It was generally agreed that the 5<sup>th</sup> Mondays would be suitable, with the exception of the January meeting. Meetings will be held at 6:00 pm in the Community Room.

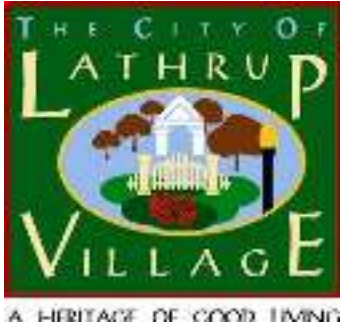
The following are the recommended dates:

January 13, 2020

March 30, 2020

June 29, 2020

November 30, 2020



**COUNCIL COMMUNICATION:**

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: January 27, 2020

RE: **MOTION TO APPOINT MEMBER(S) TO THE DOWNTOWN DEVELOPMENT AUTHORITY**

**BACKGROUND**

The Lathrup Village Downtown Development Authority consists of 10 members. The terms are for 4 years, ending February 1, 2024.

Two (2) seats are open, that are currently held by Bobbi Lovins and Sam Surnow, with the Feb. 1, 2024 expiration date. Mr. Surnow did not re-apply.

A vacancy exists due to the resignation of Ryan Hertz, whose term expires on Feb. 1, 2021.

Applications were received from:

Bobbi Lovins

Bryan Ford

Pam Shermeyer

**SUGGESTED MOTION:**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

TO:

APPOINT \_\_\_\_\_ and \_\_\_\_\_ to the  
Downtown Development Authority for the 4-year term ending February 1, 2024.

DDA Board of Directors

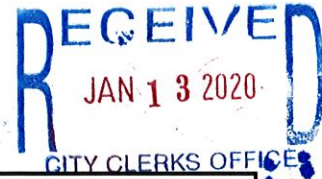
updated 1.2020

	A	B	C	D	E	F	G	H	I	J	K	L
1	Last Name	First Name	Stake in District	Business Name	Phone Number	Email	Business Street Address	City/St/Zip	Office	Status	Date Appointed	4-yr Board Term Ends
2	Lovins	Bobbi	Business	Wallace Financial	248-647-5337	<a href="mailto:bobbilovins@gmail.com">bobbilovins@gmail.com</a>	26641 Southfield Rd.	Lathrup Village, MI 48076	Chair	applied	5/1/2016	2/1/2020
3	Dhaliwahl	Jet	Property Owner	Dahl Real Estate	734-502-7486	<a href="mailto:jetsin1@gmail.com">jetsin1@gmail.com</a>	27236 Southfield Rd., Ste 2	Lathrup Village, MI 48076			6/17/2019	2/1/2023
4	English	Vernon	Resident	Lathrup Village	313-319-9343	<a href="mailto:vernonenglish1@gmail.com">vernonenglish1@gmail.com</a>	28558 Lathrup Blvd.	Lathrup Village, MI 48076			7/24/2017	2/1/2021
5	Fortson***	Cory	Business	Fortson Dentistry	248-895-7645	<a href="mailto:fortson@gmail.com">fortson@gmail.com</a>	27347 Southfield Rd.	Lathrup Village, MI 48076			6/17/2019	2/1/2023
6	Garrett	Kelly	Mayor	Lathrup Village	248-302-0336	<a href="mailto:kgarrett@lathrupvillage.org">kgarrett@lathrupvillage.org</a>	18804 LaCrosse Ave.	Lathrup Village, MI 48076			NA	NA
7	Hertz	Ryan	Non-profit administrator	South Oakland Shelter	248-809-3773	<a href="mailto:rhertz@oaklandshelter.org">rhertz@oaklandshelter.org</a>	18505 W. 12 Mile Rd.	Lathrup Village, MI 48076		resigned 1/2020	8/19/2013	2/1/2021
8	Mitchell	Sheryl	City Administrator	Lathrup Village	248-557-2600 225	<a href="mailto:smitchell@lathrupvillage.org">smitchell@lathrupvillage.org</a>	27400 Southfield Rd.	Lathrup Village, MI 48076	Secretary		NA	NA
9	Prime	Fred	Resident	Lathrup Village	248-894-6982	<a href="mailto:fort211@yahoo.com">fort211@yahoo.com</a>	28066 Sunset Blvd.	Lathrup Village, MI 48076			12/1/2017	2/1/2022
10	Sugg	Dan	Business	Mich. First Credit Union	734-604-5684	<a href="mailto:dsugg@michiganfirst.com">dsugg@michiganfirst.com</a>	27000 Evergreen Rd.	Lathrup Village, MI 48076	Vice Chair		4/18/2018	2/1/2022
11	Surnow	Sam	Property Owner	Surnow Company	248-865-3000	<a href="mailto:sam@surnow.com">sam@surnow.com</a>	320 Martin St.	Birmingham, MI 48009		no application	8/1/2016	2/1/2020
12	Verderbar	Dan	Realtor	Friedman Real Estate Group	248-330-6536	<a href="mailto:dan.verderbar@freg.com">dan.verderbar@freg.com</a>	34975 W. 12 Mile Rd., Ste 200	Farmington Hills, MI 48331			7/16/2014	2/1/2022
13												
14	<b>APPLICANTS</b>											
15	Shermeyer	Pam	Resident	Lathrup Village	248.252.7687	<a href="mailto:1800sherm@comcast.net">1800sherm@comcast.net</a>	28220 Lathrup Blvd	Lathrup Village, MI 48076		applied		
16	Ford	Bryan	Business	Commercial Lending	248.872.1775	<a href="mailto:bryan_ford@comcast.net">bryan_ford@comcast.net</a>	27720 Rackham	Lathrup Village, MI 48076		applied		
17												
18												
19	NONVOTING MEMBERS											
20	Last Name	First Name	Position									
21	Susie	Stec	Executive Director	Lathrup Village	248-557-2600 223	<a href="mailto:sstec@lathrupvillage.org">sstec@lathrupvillage.org</a>	27400 Southfield					
22	Bratschi	Pamela	Treasurer	Lathrup Village	248-557-2600 227	<a href="mailto:treasurer@lathrupvillage.org">treasurer@lathrupvillage.org</a>	27400 Southfield					
23												
24	***Alternate											



# City of Lathrup Village

27400 Southfield Road  
Lathrup Village, MI 48076  
248-557-2600  
[www.lathrupvillage.org](http://www.lathrupvillage.org)



## APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: December 9, 2019

Please check the committee for which you are applying:

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Review                                 | <input type="checkbox"/> Historic District Commission                   |
| <input type="checkbox"/> Building Authority                              | <input type="checkbox"/> Lathrup Village Foundation Board               |
| <input checked="" type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Marijuana Study Group (*new)                   |
| <input checked="" type="checkbox"/> DDA – Economic Vitality Committee    | <input type="checkbox"/> Planning Commission                            |
| <input checked="" type="checkbox"/> DDA – Promotions Committee           | <input type="checkbox"/> Recreation Advisory Committee                  |
| <input type="checkbox"/> DDA – Design Committee                          | <input type="checkbox"/> Streets, Drains & Sidewalks Study Group (*new) |

Name: Bobbi Lovins			
Street Address: 1613 Graefield Rd	City: Birmingham	State: MI	Zip: 48009
Home Phone: 248.647.5337		Alt. Phone:	
Email: bobbilovins@gmail.com			
Are you at least 18 years of age? Check one: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Are you a registered voter in Lathrup Village? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Have you been a resident of Lathrup Village for over 1 year? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

My present employer is Wallace Financial located at 26641 Southfield Road, Lathrup Village where I have been the Director of Operations and Marketing since 2014. Consequently I have a vested interest in the economic wellbeing and growth of Lathrup Village. I have served on the Economic Vitality Committee since 2014 and the DDA Board since 2015. Furthermore, I hold a strong personal interest in the vision and purpose of the Oakland County Main Street Program and have availed myself of much Main Street continuing education as part of my commitment to the prosperity of Lathrup Village.

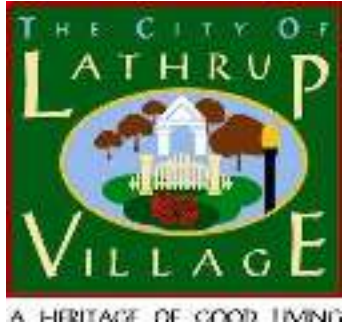
Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I am qualified to serve on the DDA and Committees for several reasons. First, I hold a Masters of Management degree which affords me a thorough understanding of Planning and Processes, the ability to lead and work with teams as well as implement best-practices to ensure a solid contribution of knowledge, time and talent to the DDA. Second, I am also well equipped to bring a Lathrup Village Business Community perspective to the DDA. Last, I as a strong visionary, I am able to navigate from vision to implementation toward the total effort to fulfill the overarching vitality objectives and goals.

  
Applicant Signature

1-7-20  
Date

Return completed application to:  
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076



**COUNCIL COMMUNICATION:**

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: January 27, 2020

RE: **MOTION TO APPOINT MEMBER(S) TO THE PLANNING COMMISSION**

**BACKGROUND**

The Lathrup Village Planning Commission consists of 7 members.

A vacancy exists due to the resignation of Bruce Copus, whose term expires on Feb. 27, 2020. The new 3-year term will expire Feb. 27, 2023.

Applications were received from:

Wilbert Fobbs III

Bryan Ford

Robert Mantinan

Pam Sherymeyer

**SUGGESTED MOTION:**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

TO:

APPOINT \_\_\_\_\_ to the Planning Commission for the unexpired term ending February 27, 2020 and new 3-year term ending February 27, 2023.



	A	B	C	D	E	F	G	H	I
1	Planning Commission	Office	Previous Term	Current Term Ending	Email Address	Address	Home Phone	Office/Cell	Status
2	Bruce Copus	Member	11/2011-11/2014 Appt. 2/27/17	2/27/2020	<a href="mailto:becopus@hotmail.com">becopus@hotmail.com</a>	28050 Woodworth Way	248-559-0087	248-252-6237	resigned 12/2019
3	Jason Hammond	Member	Appt. 5/21/18	5/21/2021	<a href="mailto:hammondjim@gmail.com">hammondjim@gmail.com</a>	27590 California Drive SE	248-217-9421		
4	Charo Hulleza	Member	3/1/2014; Appt. 5/21/18	5/21/2021	c.hulleza@wayne.edu	27380 Eldorado Place		586-201-4975	
5	Bruce Kantor	Council Liaison			<a href="mailto:bkantor@lathrupvillage.org">bkantor@lathrupvillage.org</a>	18129 Sunnybrook	248-552-1270	734-276-2375	
6	Mark Piotrowski	Chairperson	Appt. 3/1/2013 Appt. 3/1/16 Appt. 3/4/19	3/1/2022	mlpiotrow@att.net	28020 Eldorado	248-557-1371	248-996-3969	
7	Les Stansbery		Appt. 3/4/2019	3/1/2022	<a href="mailto:lstanbery@comcast.net">lstanbery@comcast.net</a>	18471 Roseland	248-483-3582	248-229-7140	
8	Anna Thompson		Appt. 3/4/2019	3/1/2022	<a href="mailto:annathompsonlv@gmail.com">annathompsonlv@gmail.com</a>	28604 Sunset Blvd W	248-861-7377		
9									
10	<b>APPLICANTS</b>								
11	Wilber Fobbs III								
12	Bryan Ford				<a href="mailto:bryan_ford@comcast.net">bryan_ford@comcast.net</a>	27720 Rackham			
13	Robert Mantinan				<a href="mailto:rob.mantinan@gmail.com">rob.mantinan@gmail.com</a>	18151 Wiltshire	586.275.7875		
14	Pam Sherymeyer				<a href="mailto:1800sherm@comcast.net">1800sherm@comcast.net</a>	28220 Lathrup Blvd	248.252.7687		
15									
16									
17	3 year terms								



**COUNCIL COMMUNICATION:**

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: January 27, 2020

RE: **MOTION TO APPOINT MEMBER(S) TO THE MARIJUANA STUDY GROUP**

**BACKGROUND**

The Lathrup Village Marijuana Study Group consists of 5 members.

Previously appointed were:

- Council Member Saleem Siddiqi (Chairperson)
- Carl Woodson
- Donald Eichstaedt

Two (2) vacancies exist.

Applications were received from:

Dawn Medley

Cora Morgan

**SUGGESTED MOTION:**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

TO:

APPOINT \_\_\_\_\_ and \_\_\_\_\_ to the Lathrup Village Marijuana Study Group. And, to designate Council Member Siddiqi as the Chairperson.

**CITY OF LATHRUP VILLAGE  
MARIJUANA STUDY GROUP**

UPDATED: 1/25/2020

<b>Name</b>	<b>Appointment</b>	<b>Term end</b>	<b>address</b>	<b>email</b>	<b>telephone</b>	<b>Position</b>
Saleem Sifdiqi	2020		27670 Lathrup Blvd	<a href="mailto:ssiddiqi@lathrupvillage.org">ssiddiqi@lathrupvillage.org</a>	248.390.3602	chair
Carl Woodson	2019		18168 Sunnybrook Ave	<a href="mailto:carlewoodson@hotmail.com">carlewoodson@hotmail.com</a>	313.598.6884	member
Donald Eichstaedt	2019		18222 Redwood	<a href="mailto:done28@comcast.net">done28@comcast.net</a>	248.552.8030	member
Cora Morgan	applicant		18129 Sunnybrook	<a href="mailto:coraspartan@hotmail.com">coraspartan@hotmail.com</a>	586.242.8926	
Dawn Medley	applicant		18609 Rainbow Dr	<a href="mailto:dawnsmedley@gmail.com">dawnsmedley@gmail.com</a>	417.268.4246	

CITY OF LATHRUP VILLAGE, MICHIGAN

**BLACK HISTORY MONTH**

**RESOLUTION**

**Whereas**, Since 1976, February has been recognized as BLACK HISTORY MONTH throughout North America; and,

**Whereas**, during this time we honor African-Americans for their contributions to history, and promote the study of African-Americans, traditions and music, encouraging all citizens to engage in various planned activities designed to educate and enlighten us on the significance of Black History, and,

**Whereas**, as we appreciate BLACK HISTORY MONTH, let us first look to Carter G. Woodson, founder of the Association for the Study of African American Life and History in 1915, and because of his efforts, we first celebrated Negro History Week in 1926, which later became known as BLACK HISTORY WEEK; and,

**Whereas**, this observance traditionally occurred February 11-17<sup>th</sup>, in conjunction with the birthdays of Frederick Douglas and Abraham Lincoln but the members of the Association for the Study of African-American Life and History and guardians of the Woodson legacy expanded that observance beginning in 1976, to a full month:

**Now, Therefore, Be It Resolved**, that Mayor Garrett and members of the Lathrup Village City Council encourage all residents to observe February as BLACK HISTORY MONTH, especially by participating in one of the many planned activities that several local, cultural and historical organizations, and educational institutions are conducting throughout this entire month.

\_\_\_\_\_  
Mykale Garrett, Mayor

\_\_\_\_\_  
Bruce Kantor, Mayor Pro Tem

\_\_\_\_\_  
Ian Ferguson, Council member

\_\_\_\_\_  
Saleem Siddiqi, Council member

\_\_\_\_\_  
Donna Stallings, Council member

**CITY OF LATHRUP VILLAGE  
REPORTS FROM  
BOARDS  
COMMISSIONS  
COMMITTEES**



27400 Southfield Road  
Lathrup Village, MI 48076

## MEMORANDUM

**To:** Lathrup Village Downtown Development Authority Board of Directors

**From:** Susie Stec, Manager – Community & Economic Development / DDA Director

**Date:** December 16, 2019

**Re:** 2019 Year in Review

In accordance with PA 57 of 2018, the Lathrup Village Downtown Development Authority (LVDDA) submits the following information to fulfill the reporting requirements of the aforementioned act.

### History & Mission

The LVDDA was formed and established in 1998 and expanded in 1999. Its mission is *to undertake public improvements that have the greatest impact to strengthen the downtown area and attract new investments*. To serve this mission, the LVDDA is dedicated to combining public and private resources for the physical and economic development of properties located within the district borders. LVDDA is active in the Main Street Oakland County program and is at the Associate Level.

The Board of Directors is comprised of eleven members consisting of the Mayor and ten appointees who are confirmed by City Council for four-year terms. These members have a vested interest in the district as a property owner, business owner/interest, and/or resident.

Name	Office	Stake in District	Term Ends
Kelly Garrett	Mayor		n/a
Sheryl Mitchell	Secretary	City Administrator	n/a
Jet Dhaliwahl		Property Owner	2/1/2023
Cory Fortson ( <i>alternate</i> )		Business	2/1/2023
Fred Prime		Resident	2/1/2022
Dan Sugg	Vice Chair	Business	2/1/2022
Dan Verderbar		Realtor	2/1/2022
Ryan Hertz		Non-profit administrator	2/1/2021
Vernon English ( <i>resigned</i> )		Resident	2/1/2021
Bobbi Lovins	Chair	Business	2/1/2020
Sam Surnow		Property Owner	2/1/2020

The LVDDA activities are supported by following City of Lathrup Village staff:

DDA Staff	Title
Susie Stec	DDA Director / Manager - Community & Economic Development
Pam Bratschi	Treasurer

In 2019, the LVDDA Board of Directors met four times, formally canceled two meetings, and had six meetings canceled due to a lack of quorum. See Appendix A for a complete attendance roster.

The LVDDA runs on a June/July fiscal year, which mirrors that of the City of Lathrup Village. The LVDDA has budgeted revenues for Fiscal Year 2019/20 of \$156,737 and expenses of \$200,686. There is a fund balance of \$1,281,117 which has been accruing over the course of many years. The intent is to use the funds as the local match when the reconstruction of Southfield Road is underway, including related streetscaping, lighting, and placemaking projects. This is a multi-jurisdictional project that includes the cities Lathrup Village, Beverly Hills, and Southfield, as well as the Road Commission for Oakland County (RCOC). While the Southfield Road Project has been in the planning states for several years, work is now being done to finalize the required Environmental Assessment with a submission goal of Spring 2020. The project partners are optimistic that approvals and funding may be secured to allow for construction to commence in five years.

### **Synopsis of LVDDA Activities, Accomplishments, & Events**

2019 has been a year of transition for the LVDDA. The DDA Director position had been vacant since August 2018 and a new director was brought on in February 2019. Filling this position has allowed the LVDDA to undertake the following:

#### **Accomplishments**

- **Streetscaping**  
New banners were designed and installed throughout the district. Additional hardware is needed to replace broken/rusted hardware on twelve poles.
- **Sign Grant Award**  
LVDDA reestablished both the Façade Improvement Program and Sign Grant in 2018, and allocated funds for FY 18/19 and FY 19/20 budgets. The LVDDA received one Sign Grant application in the 2010 calendar year.
- **Informational Meetings/Open House**  
Per the requirements set forth in PA 57 of 2018, LVDDA held informational meetings on August 8<sup>th</sup> and November 19<sup>th</sup>. Approximately 20 individuals attended these meetings.

- **Planning-Related Activity**

- Won the “Program on the Rise” award from Main Street Oakland County (MSOC).
- Joint Meetings between the LVDDA, City Council, & Planning Commission were established. Meetings were held in August and November.
- The city is currently updating its master plan, downtown plan, and recreation plan. They will be combined into a Comprehensive Plan, which is expected to be complete by the middle of 2020.
- Ferris State University representatives approached the city about providing civic center design concepts. LVDDA leapt at the chance have final architectural design projects which focused on redeveloping the Village Center area, as identified in the Development & TIF Plans.
- LVDDA is working with MSOC to enhance board training and engagement.

### **Events & Promotional Campaigns**

In previous years, LVDDA & the city’s Parks & Recreation Department worked closely to host a weekly Farmers Market. Unfortunately, due to competition with other local farmers markets and difficult securing vendors, it was decided to reprogram funds that were allocated to the Farmers Market. New programming is marked with an asterisk\*.

- **Southfield Road Corridor Clean-Up**

Approximately 20 volunteers came out on Sat., June 1<sup>st</sup> to participate in cleaning up the ditches along Southfield Road from Lincoln to 12 Mile Roads.

- **Shop Small Artisan Fair\***

Working closely with the city’ Parks & Recreation Coordinator, LVDDA We hosted a very successful Artisan Fair & Shop Small event on Sat., Nov. 30th. Approximately 25 vendors were at City Hall. An additional 16 city-businesses participated in a LV Business Bingo. Out of the 50 Oakland Count communities that logged sales for the county’s initiative, Lathrup Village ranked 19<sup>th</sup> in total receipts received.

- **Live in LV**

The LVDDA Promotions Committee wanted to find a way to highlight businesses and events happening in the community, thus was “Live in LV” was created! The promotional campaign was kicked off at the Shop Small Artisan Fair. Businesses will be highlighted in a Facebook Live interviews throughout the year.



## Appendix A: 2019 LVDDA Attendance Roster

Last Name	First Name	1/11	2/8	3/8	4/12	5/10	6/14	7/12	8/9	9/13	10/11	11/8	12/13	Total Unexcused Absences	Total EXCUSED Absences	
Lovins	Bobbi	x	canceled	x	x	x	x	x	canceled	x	x	x	x	0	0	
Prime	Fred	awn		x	x	x	x	x		x	awn	awn	awn	awn	0	4
Garrett	Kelly	x		awn	x	x	x	awn		x	awn	awn	maybe	maybe	0	4
Dhaliwahl	Jet	x		A	A	awn	x	awn		awn	awn	awn	awn	awn	2	6
Hertz	Ryan	x		awn	x	awn	awn	awn		awn	awn	awn	awn	awn	0	8
Mitchell	Sheryl	x		x	awn	x	x	x		x	x	x	awn	awn	0	3
Surnow	Sam	A		A	awn	awn	awn	awn		awn	awn	awn	awn	maybe	2	7
English*	Vernon	awn		x	A	A	awn	A		A	A	A	n/a	n/a	5	2
Sugg	Dan	x		x	x	awn	x	awn		awn	x	x	x	x	0	2
Verderbar	Dan	x		awn	x	awn	awn	awn		maybe	x	x	-	maybe	0	3
Fortson**	Cory	n/a	n/a	n/a	n/a	n/a	n/a	A	A	awn	A	A	4	1		

### Key

X – Attended/rsvp yes

Awn – Absent with Notice

A – Absent/no notice

Canceled – No Quorum

Canceled – Workshop/No Quorum

\*Vernon English resigned on 10/14/19

\*\*Cory Fortson was appointed as an alternate board member on 6/17/19

## Annual Report on Status of Tax Increment Financing Plan

<b>Send completed form to:</b> <a href="mailto:Treas-StateSharePropTaxes@michigan.gov">Treas-StateSharePropTaxes@michigan.gov</a>	<b>City of Lathrup Village</b>	TIF Plan #	For Fiscal Years ending in
Issued pursuant to 2018 PA 57, MCL 125.4911 Filing is required within 180 days of end of Authority's fiscal year 2018-2019.	<b>DDA</b>		<b>2019</b>

Year AUTHORITY (not TIF plan) was created:	1998
Year TIF plan was created or last amended to extend its duration:	2010
Current TIF plan scheduled expiration date:	1/24/2040
Did TIF plan expire in FY19?	No
Year of first tax increment revenue capture:	1998
Does the authority capture taxes from local or intermediate school districts, or capture the state education tax? Yes or no?	No
If yes, authorization for capturing school tax:	
Year school tax capture is scheduled to expire:	

<b>Revenue:</b>		\$	
	Tax Increment Revenue		103,072
	Property taxes - from DDA levy		37,632
	Interest		13,691
	State reimbursement for PPT loss (Forms 5176 and 4650)		8,623
	Other income (grants, fees, donations, etc.)		1,000
	<b>Total</b>		<b>\$ 164,018</b>

<b>Tax Increment Revenues Received</b>		\$	
	From counties		16,631
	From municipalities (city, twp, village)		70,271
	From libraries (if levied separately)		-
	From community colleges		5,718
	From regional authorities (type name in next cell)		-
	From regional authorities (type name in next cell)		-
	From regional authorities (type name in next cell)		-
	From local school districts-operating		-
	From local school districts-debt		-
	From intermediate school districts		-
	From State Education Tax (SET)		-
	From state share of IFT and other specific taxes (school taxes)		-
	<b>Total</b>		<b>\$ 92,620</b>

<b>Expenditures</b>		\$	
	Salaries		43,848
	Employee Taxes & Benefits		17,036
	Auditing & Accounting		800
	Training & Membership		638
	Main Street Program		4,350
	Streetscaping		2,830
	Planning & Consultant Fees		27,919
	Farmers Market		15,319
	Printing, Publication Costs, Postage		2,300
	Repairs & Maintenance		8,987
	Miscellaneous Expenditures		389
Transfers to other municipal fund (list fund name)	Depreciation Infrastructure		29,547
Transfers to other municipal fund (list fund name)			-
	Transfers to General Fund		-
	<b>Total</b>		<b>\$ 153,964</b>

<b>Outstanding non-bonded Indebtedness</b>		\$	
	Principal		-
	Interest		-
<b>Outstanding bonded Indebtedness</b>	Principal		-
	Interest		-
	<b>Total</b>		<b>\$ -</b>

<b>Bond Reserve Fund Balance</b>		\$	
			-

**CAPTURED VALUES**

PROPERTY CATEGORY	Current Taxable Value	Initial (base year) Assessed Value	Captured Value	Overall Tax rates captured by TIF plan	
				↓	TIF Revenue
Ad valorem PRE Real	\$ 2,116,930	\$ 1,255,598	\$ 861,332	29.2841000	\$25,223.33
Ad valorem non-PRE Real	\$ 40,700,330	\$ 31,189,452	\$ 9,510,878	29.2841000	\$278,517.50
Ad valorem industrial personal	\$ -	\$ -	\$ -	29.2841000	\$0.00
Ad valorem commercial personal	\$ 2,016,340	\$ 3,613,750	\$ (1,597,410)	29.2841000	(\$46,778.71)
Ad valorem utility personal	\$ -	\$ -	\$ -	0.0000000	\$0.00
Ad valorem other personal	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility real property, 0% SET exemption	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility real property, 50% SET exemption	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility real property, 100% SET exemption	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility personal property on industrial class land	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility personal property on commercial class land	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility personal property, all other	\$ -	\$ -	\$ -	0.0000000	\$0.00
Commercial Facility Tax New Facility	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT Replacement Facility (frozen values)	\$ -	\$ -	\$ -	0.0000000	\$0.00
Commercial Facility Tax Restored Facility (frozen values)	\$ -	\$ -	\$ -	0.0000000	\$0.00
Commercial Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Neighborhood Enterprise Zone Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Obsolete Property Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Eligible Tax Reverted Property (Land Bank Sale)	\$ -	\$ -	\$ -	0.0000000	\$0.00
<b>Exempt (from all property tax) Real Property</b>	\$ -	\$ -	\$ -	0.0000000	\$0.00
<b>Total Captured Value</b>		<b>\$ 36,058,800</b>	<b>\$ 8,774,800</b>		<b>\$256,962.12 Total TIF Revenue</b>

**Tax Increment Revenue  
Specific Taxes Allowable for Capture by PA 57 Authorities  
As of January 1, 2019**

Former Public Act (now repealed) Year	DDA 197 1975	TIFA 450 1980	LDFA 281 1986	NSRA 35 1867	CIA 280 2005	WRITIFA 94 2008	NIA 61 2007
2018 PA 57 MCL Citation for "specific tax" definition	125.4201.new (aa)	125.4301.new (w)	125.4402.new (hh)	125.4523.new (9)(e)	125.4603.new (e)	125.4703.new (d)	125.4803.new (e)
PA 189 of 1953 Lessees/Tax Exempt Property	X	X	X	X <sup>1</sup>	X	X	X
PA 198 of 1974 IFT	X	X	X	X	X	X	X
PA 255 of 1978 CFT	X	X	X	X	X	X	X
PA 385 of 1984 Tech Park	X	X	X	X	X	X	X
PA 224 of 1985 Enterprise Zone			X				
PA 147 of 1992 NEZ				X			X
PA 146 of 2000 OPRA			X	X			
PA 260 of 2003 Eligible Tax Reverted Property (Land Bank 5/50) Tax							
PA 210 of 2005 Commercial Rehabilitation				X			X

Blue highlighted cells--properties located in renaissance zones are exempt from these taxes to the degree listed in 1996 PA 376 at MCL 125.2689 (same extent as ad valorem taxes)

Yellow highlighted cells--properties located in renaissance zones are exempt from these taxes to the degree listed in the respective public acts (same as the others, just exempted in the individual acts instead of in the RenZone Act)